California State University, Dominguez Hills
International Students Services (ISS)
Faculty Recommendation Form: Curricular Practical Training

This recommendation is to be completed by the faculty member or the Department Chair of international student ______________________________ (name) in support of his/her Curricular Practical Training/ paid Internship request.

Date:

To:
International Student Services Coordinator
International Student Services
Phone extension: 2892
Loker Student Union Room # 110

From:
________________________________________
Faculty or Department Chair’s Name
Department ________________________________ Phone Extension

Faculty or Department Chair’s Signature

Subject: Curricular Practical Training

This is to confirm that the abovementioned international student is (please check all that apply):

_____ Enrolled in the following __________________ class (Internship/Field Assignment & Report) for the ____________ semester/intersession. This class requires the completion of fieldwork in an organization in order to provide the student with hands-on practical work experience in his/her chosen field of study. This class is required for the student’s degree program. The student will be placed in a paid field internship effective ________________ (date) at ___________________________ (employer) under my supervision as a faculty member/advisor in the department of _________________________________.

_____ A graduate student required to enroll in ___ units of the following _________________ class to meet the Thesis/Project/Comprehensive exam/Culminating Graduate Experience in addition to the class/units for the academic internship.

_____ Not required to enroll in an internship class. I have attached a letter supporting the student’s request to obtain paid employment in order to gain hands-on practical work experience in his/her chosen field of study.