Transfer Applicability Form Instructions

The Transfer Applicability Form is utilized for Financial Aid purposes when a student plans to enroll at a community college and CSU Dominguez Hills for the same semester. Students who wish to use their award to cover fees at both institutions are required to complete the Transfer Applicability Request form and obtain the appropriate advisor(s) signature before returning the form to the Financial Aid Office.

- University Advisement’s Center’s signature is required for General Education courses

- Major Advisor’s signature is required for courses in students’ academic major(s) and/or minor(s).

Once the appropriate advisor(s) approve(s) that the courses listed will be transferable, the Financial Aid Office will send a Consortium Agreement to the Financial Aid office at the community college where the student will be attending.

To use this form, the following rules apply:

Students must:

- Enroll in a **minimum** of six (6) units at CSUDH
- Enroll in the **majority** of their units at CSUDH
  - For example 9 units at CSUDH and 3 units at a community college
- Not have already transferred 70 units to CSUDH
Transfer Applicability Request (for continuing CSUDH students only)

Date: __________________________

To: _________________________________ From: _________________________________

Advisor Name/Signature Financial Aid

Re: _________________________________

Student ID

(Please print) Last Name  First  City,  State,  Zip

________________________________________________________

Student’s Signature

Course(s) to be completed:

Department, Number & Title  #Units  Term  Institution Name and Address

1. _____________________________________

2. _____________________________________

3. _____________________________________

==================================================================================

To be completed by appropriate advisor:

1. # Units from above course(s) applicable for transfer toward baccalaureate degree: ___ Semester units.

2. _________ This student has transferred the maximum # units allowed from a community college.

3. Course(s) transferable and applicable to CSUDH General Education: (See attached proposed applicability)

<table>
<thead>
<tr>
<th>Course</th>
<th>G.S. Applicable</th>
<th>Area</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td>Yes</td>
<td>No</td>
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<tr>
<td></td>
<td>Yes</td>
<td>No</td>
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</tbody>
</table>

Please note: Revised Evaluation must be requested from the Office of Admissions upon completion of courses.