ELIGIBILITY
Career Counseling and Employment Services of the Career Center are available without charge to California State University, Dominguez Hills alumni for six months following the last date of completed degree at the University. After the initial 6 month, the services are available to purchase at every 6 months (conditions below):

- Alumni who have completed a degree or credential program at CSUDH, or completed a Master’s degree through Extended Education
- ALL Alumni seeking services must enroll in Alumni Association located in Welch Hall 490, (310) 243-2237, www.csudh.edu/alumni

Alumni and students from other CSU campuses are eligible for selected services. (See the Reciprocal Services section for additional information).

SERVICES ($60.00)
- Six months access for each payment
- A series of four one-hour individual career counseling sessions
  - No drop in sessions
- One-time access to career assessment instruments as prescribed by the counselor
- Access to all events
  - Career and Employment Workshops
  - Graduate School Fair
  - Job and Internship Fair
- Access to ToroJobs, our online job board
- Renewal no more than three times within a three year period
- Access to the Career Center website and other career information sites linked to the Career Center web page.

PAYMENT PROCEDURES
Fee Payment is due and payable before the first visit to the office.

1. Provide proof of alumni status
   - a copy of your CSUDH transcripts
   - an expired CSUDH student ID card, or
   - a copy of your diploma are all acceptable.

2. Obtain an Alumni Career Services fee form at the Career Center.
   - Make the check payable of $60.00 to CSU DOMINGUEZ HILLS.

3. Return the check in person to the Cashier's Office, Welch Hall, Room 270.

4. You will be given a copy of the fee form with the Cashier's stamp as evidence of payment. You will be asked to present your stamped fee form when using services.

RECIPROCAL SERVICES
Only CSU Alumni are eligible for Career Center services and programs.

Alumni from another CSU may register with the CSUDH Career Center by presenting a letter of reciprocity from the Director of the Career Center on their home campus to Deborah Douglas, Office Manager for processing. CSUDH services may not be utilized until one of these items is presented.

Reciprocity is only available to alumni and students of other CSU campuses, outside of a 50 mile radius from CSUDH.

Updated: 05/22/2015