The online Master's Degree program in Negotiation, Conflict Resolution and Peacebuilding at California State University, Dominguez Hills teaches participants valuable negotiation, conflict resolution and peacebuilding skills, techniques and knowledge that may be applied directly to law enforcement work, counseling, education administration, human resources management, labor relations, law, business negotiations, supervision and administration, government and the foreign service.

Other career applications include alternative dispute resolution (ADR) services such as mediation, negotiation, arbitration, public policy advising, social work, teaching, non-profit organization management, resolution of inter-cultural and community conflicts, corporate contracts and purchasing.

Additionally, participants will improve their computer, listening, speaking, writing, critical thinking and problem solving skills. This is a 36-semester unit graduate program, which can be completed in two years without coming to the Dominguez Hills campus. Courses run 12 weeks each term. Students complete a portfolio as a culminating event (unless the program director approves a special topic for a thesis).

The program involves a comprehensive study of the practical skills, techniques, methods, theory, and research needed to be an effective mediator, negotiator and conflict manager. The degree addresses many needs of beginning and mid-career professionals in law enforcement, government, business, and non-profit organizations, and those interested in a career change.

Admission Requirements
1. A bachelor's degree with any major and a GPA of 3.2 or above (4-point scale) in the last 60 semester or 90 quarter units from any accredited college or university;
2. Three letters of recommendation;
3. The Graduate Record Exam (GRE) Score; and
4. A 500-word biographical essay. The biographical essay and letters of recommendation must address:
   • what in the applicant’s background indicates this subject matter is appropriate for the applicant,
   • why applicant desires this degree program, and
   • what does applicant plan to do with this degree once obtained.

Personal interviews may be required. Students are admitted only once a year on a cohort basis. Applicants will be considered for Fall admission only. Completed applications and supporting documentation must be received no later than May 1st preceding the Fall semester of the academic year for which admission to the program is sought.

Special Features
The degree can be completed without ever coming to the campus by anyone anywhere in the world with access to the Internet. Any student with a PC Pentium II and reliable access to the Internet should be able to attend class online. Classes are asynchronous (tasks completed on- or off-line at the student’s convenience), with on demand video lectures for students to view. Additional features include home pages for students and instructors, chat and discussion rooms, electronic submission and return of papers, and individual, secure, access to personal course records at all times.

Students who cannot complete the course of study in two years have up to five years from date of admission to finish the program. Students must remain in continuous enrollment from first enrollment to program completion.

Degree Requirements
A. Required Courses (24 units) To be taken in the order listed in sequence NCR 500, 503, 504, 507, 508, 522, 525 and 544.
B. Elective Courses: (9-12 units, depending on whether a thesis is the approved culminating event.)
C. The Graduate Writing Assessment Requirement (GWAR) must be taken and passed during the first semester of enrollment.
D. Capstone (Successful Culminating Event) Portfolio (3 units)/ Thesis (6 units but only available after the approval of program director.) NOTE: Culminating Event Course (NCR 591) must be the last required course in the program for the student, and may be taken together with only one remaining elective course.

Cost
Current fees are $275 per unit, or just under $10,000 for the entire degree. Additional expenses (at current rates, subject to change) are a $35 examination fee (for the Graduation Writing Exam if needed), a $65 diploma fee, books estimated at $1200 total, and whatever the student’s personal Internet fees cost.

Information should be requested from:
Negotiation, Conflict Resolution & Peacebuilding Program
CSU Dominguez Hills
1000 E. Victoria Street LIB-5479
Carson, CA 90747 USA
Negotiation, Conflict Resolution & Peacebuilding Program
Tel. 310-243-3237
Fax 310-516-4268
E-mail: negotiation@csudh.edu or visit the website:
http://www.csudh.edu/negcon
Mediation and Conflict Resolution
Certificate Program

The Program
The State of California increasingly favors resolving disputes before they evolve into litigation or, alternatively, before litigation requires a trial. Mediation is the primary method of “alternative dispute resolution” because it allows disputants to resolve their issues voluntarily and quickly with the aid of a trained mediator, thereby reducing costs for both the disputants and the court system. CSUDH College of Extended and International Education’s Mediation and Conflict Resolution Certificate Program offers the most comprehensive training available in any single-semester program in this fast-growing field. This extension certificate program consists of three courses and awards four (4) graduate extension units. It combines theory with application and practice over the duration of one semester.

What You Will Learn
The Mediation and Conflict Resolution Program actively engages mediation providers in the community to develop opportunities for its students. Participants receive hands-on mediation and conflict resolution training that actively reinforces the classroom training.

Who Should Attend
Because this certificate program is so comprehensive, it is also valuable for those seeking careers or career advancement as counselors, educational administrators, teachers, human resource professionals, managers and others who must deal with conflict in professional and personal situations.

Eligibility Requirements
To be admitted into the program, an applicant must:
- Have a bachelor’s degree from an accredited college or university
- Have been in good academic standing at the last educational institution attended
- Have a strong command of English both orally and in writing.

Program Benefits
Students will have the opportunity to network with LA’s top mediators and work directly with organizations that utilize mediators. Students who complete the program receive a certificate intended to satisfy the educational requirements of the Dispute Resolution Program Act (DRPA) of California. Students in the Negotiation, Conflict Resolution and Peacebuilding Masters program at CSUDH will be able to use these courses as electives in their program. Students are eligible for MCLE credit.

Certificate Requirements
A CSUDH certificate in Mediation and Conflict Resolution will be issued to learners who successfully complete the requirements of the program as outlined. Participants must earn a cumulative GPA of 2.7 or higher with no course grade below a C.

Required Courses
Fundamental Mediation Skills and Techniques MCX 551
Mediation Practicum MCX 552
Diversity & Cross-Cultural Communication for Conflict Resolution MCX 555
The courses are to be taken concurrently.

Cost
The cost of the program is $2496

Program Instructors
Jack R. Goetz, Esq., MBA, PhD, Academic Lead, has over 30 years as a law professor and bar exam expert. He was the founding dean and president of Concord Law School, the nation’s first fully online nationally accredited law school.
Kari Fletcher, MA, is an organizational consultant, educator and community organizer. She’s current the director of an English Language School serving students from all over the world. She has lived in Asia, Europe and in various regions of the United States.

Free Information Session
Call 310-243-3741 to make your reservation.
Date: Jan 24, 2015
Time: Sat. 10am - Noon
Location: EE 1206
Course No.: NMCR 100 Sec 01
Reg. No.: 22252

Scheduled Classes
Fundamental Mediation Skills and Techniques
2 units
This comprehensive course will guide participants through learning, applying, and practicing fundamental skills in conflict resolution and mediation through course instruction, role playing, and simulations. Participants will also attain a comprehension-level understanding of the legal nuts and bolts essential to mediating litigated cases. Finally, participants will learn case management processes, from intake to resolution, with various conflict resolution providers in the community. The objective of this course is to provide participants with the theoretical framework for mediation and to synthesize the practical and communication skills learned in concurrently-taken courses. Participants are encouraged to become reflective practitioners.

Mediation Practicum
1 unit
The objective of this practicum is for participants to gain practical experience in the community and further refine their mediation skills and conflict-resolution training developed in their concurrently taken courses. Participants will engage in 5 sessions of mediation experience in litigated cases (civil harassment and small claims) in Los Angeles Superior Court courtrooms throughout the county, followed by
Mediation and Conflict Resolution Certificate Program

(Continued)

submission of assignments and discussions synthesizing those experiences with the theory learned in the concurrent courses.

Date: Feb 21 - May 18
Time: Weekdays
Meetings: 5
Location: Los Angeles Superior Courthouses
Fee: $624
Instructor: Goetz
Course No.: MCX 552 Sec 01
Reg. No.: 22254

Diversity & Cross-Cultural Communication for Conflict Resolution

1 unit

This online course will prepare students with the knowledge and skills necessary to communicate with cross-cultural competence. Students will learn and comprehend the underlying influences that culture and differences have on belief systems, perceptions, and communication styles. They will gain expertise in how to effectively bridge differences to discover common meaning and reach common goals.

Satisfactory completion of this course is a pre-requisite to satisfying the classroom requirements under the California Dispute Resolution Program Act (DRPA).

Date: Feb 21 - May 18
Location: Online
Fee: $624
Instructor: Fletcher
Course No.: MCX 555 Sec 41
Reg. No.: 22254

The Paralegal Certificate Course® Online!

The Program

This intensive, nationally acclaimed program is designed for beginning as well as advanced legal workers. The complete Paralegal Certificate Course—(Core and Advanced)—can be completed in four seven-week sessions.

What You Will Learn

Students will be trained to assist trial attorneys, interview witnesses, investigate complex fact patterns, research the law, and assist in preparing cases for courtroom litigation. The instruction is practice-oriented and relates to those areas of the law in which legal assistants are most in demand. There are no prerequisites, but students will be expected to complete a significant amount of homework for each weekend session. This program will help students learn new marketable job skills and increase their office's efficiency, productivity, and billable hours.

Students will receive a certificate after successfully completing the Core; and another certificate for successfully completing the Advanced. To receive a Certificate, students must pass twelve quizzes and successfully complete five legal document writing assignments. Certificates will be mailed to successful graduates within 4 to 6 weeks of completion of the Core and the Advanced portions of the course. All classes are online.

These Certificates provide an individual with the recognition that he or she has achieved the level of professional knowledge and competency necessary to work within the legal field, and it is designed to satisfy the requirements of California Business Professionals Code §6450.

Texts

For the most up-to-date list of texts needed for the CORE go to: http://www.legalstudies.com/courses/paralegal.htm
For the most up-to-date lists of texts for the Advanced: http://www.legalstudies.com/courses/advancedparalegal.htm

Additional textbooks will vary depending on the topic(s) taken.

There are no refunds

Financial Aid

Wells Fargo Student Loan: 800-658-3567 or www.wellsfargo.com/student

Scheduled Classes

Paralegal Certificate Core

Noncredit

Subject matter to be covered in Core includes:
- Legal Terminology, Documents, Ethics, and the Litigation Process
- Introduction to the Evidentiary Predicate
- Identifying Relevant Authority
- Introduction to Legal Research
- Legal Research Practice
- Legal Writing, Appellate Procedure
- Introduction to Computers and Law Office Administration

Date: Jan 12 - Apr 24
(No classes - week of 2/27)
Fee: $1289
Course No.: NB LG 201 Sec 42
Reg. No.: 20004

Paralegal Certificate Core

Date: Mar 9 - Jun 19
(No classes - week of 4/25)
Fee: $1289
Course No.: NB LG 201 Sec 41
Reg. No.: 30053

Paralegal Certificate Core

Date: May 4 - Aug 14
(No classes - week of 6/20)
The Paralegal Certificate Course®
Online!

(Continued)
Fee: $1289
Course No.: NBLG 201 Sec 42
Reg. No.: 30054

Paralegal Certificate Advanced
Noncredit
To receive a certificate, students must complete at least 6 of the 15 substantive law topics. Students may choose any of the following topics:
• Advanced Legal Research and Writing
• Bankruptcy Law Practice
• Business Law Practice
• Constitutional Law and Civil Liberties
• Criminal Law
• Criminal Procedure
• Education Law
• Estate Planning: Probate, Wills and Trusts
• Family Law
• Immigration Law
• Intellectual Property
• Mediation and Other Forms of ADR
• Real Property Law
• Victim Advocacy
• Water Law

Paralegal Certificate Advanced
Date: Jan 12 - Apr 24
(No classes - week of 2/27)
Fee: $1,800
Course No.: NBLG 202 Sec 42
Reg. No.: 20006

Paralegal Certificate Advanced
Date: Mar 9 - Jun 19
(No classes - week of 4/25)
Fee: $1,800
Course No.: NBLG 202 Sec 41
Reg. No.: 30055

Paralegal Certificate Advanced
Date: May 4 - Aug 14
(No classes - week of 6/20)
Fee: $1,800
Course No.: NBLG 202 Sec 42
Reg. No.: 30056

For more information:
310-243-3741
bwald@lists.csudh.edu
http://www.csudh.edu/paralegalonline

Winter Session 2015
Registration begins Oct 27, 2014

Session I: Dec 17, 2014 - Jan 16, 2015
Session II: Jan 2-16, 2015

Catch up or get ahead on your classes
For further information about Winter schedule:
www.csudh.edu/winter
eeinfo@csudh.edu
877-GO-HILLS
310-243-3741

Spring Intersession
Classes Begin May 18, 2015
Registration Begins March 16, 2015

Catch up or get ahead on your classes
For further information:
www.csudh.edu/winter
eeinfo@csudh.edu
310-243-3741