



CREDIT/NO CREDIT GRADING OPTION
OFFICE OF ADMISSIONS AND RECORDS (WH 290)

FOR OFFICE USE ONLY
PLACE DATE STAMP HERE

TO BE COMPLETED BY STUDENT: (Please Print) STUDENT ID NUMBER: _____

LAST NAME: _____ FIRST NAME: _____ PHONE: _____

I elect to receive a credit/no credit grade in:

TERM	CRN	DEPARTMENT	COURSE NUMBER	SECTION	UNITS

I have read the conditions/limitations specified on the reverse side of this form and in the university catalog. I understand that I have until the end of the third week of a to choose between receiving letter grades (A-F) or the Credit/No Credit option in the above courses. I also understand that **NO CHANGES WILL BE PERMITTED AFTER THE THIRD WEEK OF CLASSES.**

Student's Signature

Date

I approve the above named student to enroll in the course indicated to receive a credit/no credit grade.

Instructor's Name (Please Print)

Instructor's Signature

Date



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For full information on Credit/ No Credit grading see the current University Catalog

LIMITATIONS

Courses used to satisfy a major (both upper and lower divisions), or which are prerequisite to them, must be taken for a letter grade except when such courses are graded solely on a "CR/NC" basis. A student is permitted to enroll in up to 50 percent of the units required by a minor on a credit/no credit basis, unless otherwise specified elsewhere in the University Catalog under specific requirements for a minor.

No more than 24 units graded "CR/NC", whether taken at this or another institution, may be offered in satisfaction of the total units required for a bachelor's degree. If 24 units graded "CR/NC" are accepted in transfer, no additional courses graded "CR/NC" may be used to satisfy degree requirements, except when a required course is graded solely on a "CR/NC" basis. (All credits earned in the CLEP testing program may count even if they make the cumulative total of all "CR/NC" units at that time over 24.)

Selection of the CR/NC grading option must be made during the first three weeks of instruction.

GRADUATE LEVEL STUDENTS

Graduate courses graded on a "CR/NC" basis are limited to courses specifically designated in the University Catalog for nontraditional grading and to certain 400 and 500 level courses in the School of Education.

At least 24 of the units used to fulfill the requirements for a master's degree shall be graded on a traditional basis. The remaining units may be graded "CR/NC," if the course is offered only on that basis.

Graduate level students are allowed to elect to receive Credit/No Credit grades in courses numbered below 500 that will not be used to satisfy the requirements of a graduate degree program.