California State University, Dominguez Hills
Division of Student Affairs
Net Budget Reduction Plan: 2003-2004

4% Level - Everything included at 3% Level plus

**Impact on Office – Financial Aid**

- **Result** – Cut additional .4 FTE from vacant position.
- **Impact** –
  - Unable to recruit and fill the Administrative Analyst Specialist II position or hire temporary help; students will experience even greater wait time on telephone inquiries and at the front counter; additional delays in award letter notifications; limited approval of requests for vacations; further reduction in evening and Friday afternoon service hours.

**Impact on Office – Multicultural Center**

- **Result** – Cuts in administrative support, staff development, and operating funds.
- **Impact** –
  - Purchase of fewer supplies and possible decrease in the number of events supported by funds from the center.
  - Cuts in student assistants hired.

**Impact on Office – Student Health & Psychological Services**

- **Result** – Additional reduction in Supplies, Services, & Personnel.
- **Impact** –
  - Loss of all part-time, temporary staff; loss of pharmacy services; and reduction of other “hire back” staff (clinical lab tech, clinical aid) for summer services. Elimination of summer pharmacy services would mean that students would have to purchase medications at outside pharmacies, often at prohibitive costs. Reduction of laboratory services would compromise the ability to effectively conduct diagnostic and treatment procedures. Reduction in the time base of the Clinical Aid would make it difficult, if not impossible, to offer gynecological and physical exams
during her absence. There would be no part-time medical specialists and no x-ray services. Inability to retain at least our psychiatrist would pose the greatest risk management issue.
  - Reductions of critical “hire-back” positions could be partially offset by reducing summer services to two days per week and offering no evening service. However, we then encounter the problem stated in the opening paragraph, of carrying two full-time clinical staff whose ability to provide adequate services would be precluded by lack of needed support staff, and whose time on the clock would be cost-ineffective if not wasteful. Overall, summer session students would be deprived of many needed health services.
Net Budget Reduction Plan – 4%

**Impact on Office – Student Development**

- **Result** – Cut additional .7 FTE from vacant position
- **Impact** –
  - Additional loss of funds to supplement operating dollars resulting in further cuts in handouts, banners, marketing materials and give-aways to students, decreasing ability to market events effectively.
  - Further reducing the number of printings and mailings to students and employers.
  - Unable to hire person to recruit new employers at all.
  - Reduction in evening hours.
  - Unable to purchase career assessment instruments and new career resource materials for the career center.

**Impact on Office - International Student Services**

- **Result** – $5,800 decrease in operating expenses.
- **Impact** –
  - Express mail of the ISSO overseas admission packet (admissions letter with form I-20 & pre-arrival brochure) will stop.
  - The ISSO Newsletter will no longer be mailed to students, community colleges and foreign embassies.
  - Fewer letters will be mailed to assist international students with their visa status and government regulations that include income tax forms.
  - It will slow down the implementation of the new INS electronic tracking & reporting SEVIS system since data must be consistently entered by ISSO staff without interruption or it automatically shuts down.

**Impact on Office - Associate Vice President for Student Affairs**

- **Result** - $15,000 decrease in operating expenses
- **Impact:**
  - Results in our inability to totally print recruitment brochures for Outreach personnel to use in their recruitment efforts.
  - Unable to produce videotapes, diskettes for PSA’s and for support of Day-at-Dominguez for both the Fall and Spring programs.