General Education Committee
WH D-442
Monday, February 27, 2012
10:00am - 11:15am
Minutes


Absent: I. Heinze-Balcazar, D. Belu

1. Call to order: 10:09 a.m.
2. Approval of Agenda
   a. L. Fitzsimmons- Insert topic of GE Charge to “Old Business”
      i. D. Best moved to approve agenda as amended. E. Magruder seconded. M/S/P
         1. Agenda approved.
3. Approval of February 13, 2012 Minutes
   a. L. Fitzsimmons- recommended revisions to Old Business Item 1a Area Review Update.
      i. The following departments asked for a 2 week extension: Psychology and Political Science. Theatre Arts & Dance, Humanities, and English have submitted their report. Health Science will submit their Area Review today.
   b. C. Dales moved to approve minutes with revisions. D. Best seconded.
   c. Minutes approved.

Old Business
1. GE Committee Charge
   a. Ex-officio (non-voting) Members- It was confirmed that the Liberal Studies Department is represented by the “Chair” not the coordinator.
   b. Overview- L. Fitzsimmons- motion to remove the word “approximately” because of its ambiguity.
      i. M. Suchenek- 13 voting members is a fully staffed committee. Questioned if wording should be included for that.
      ii. P. Krochalk- Questioned if a change to the charge would need to be made now that GEC has a representative from Nursing. The wording allows for flexibility.
iii. M. Suchenek suggested using the word “normally” in place of “approximately”
c. M. Suchenek moved to replace ‘approximately’ with “normally” and list Liberal Studies department “Chair.” P. Krochalk seconded.
   i. Approved
d. S. Pawar- commented that GEC had not yet voted on the charge.
e. D. Best moved to approve the General Education Committee Charge with the approved changes. L. Skiffer seconded. M/S/P
   i. GEC Charge Approved

2. Area Review Update- L. Fitzsimmons
   a. Comp Science has not submitted their report yet. Department is expected to submit by the next GE meeting date.
   b. Chemistry has not submitted their report. Have not received a response regarding an expected date.
      i. J. Hill offered to contact and work with Chemistry regarding submission of their report. L. Fitzsimmons will continue to be the mediator between the GEC and department.
   c. 2 volunteers will be needed to work together as a subcommittee. L. Fitzsimmons will send a rubric to the committee.
      i. Subcommittee reviews due in April.
   d. E. Kulikov requested Political Science instead of the science she volunteered for at the last meeting.
e. Call for volunteers:
   i. POL: L. Skiffer, E. Kulikov
   ii. PSY: L. Hutton, L. Skiffer
   iii. HEA/HSC: E. Magruder, K. Ganezer
   iv. CHE: D. Best

3. Catalog Description Revision
   a. S. Pawar- Objectives for CSC 101 and LIB 150 are missing from the description; questioned if they got dropped out.
      i. L. Fitzsimmons will review the copy and make sure the information is in the description.
   b. L. Fitzsimmons – commented that Library is in the description under A4.
   c. S. Pawar- CSC 101- there are no objectives and no description for CSC 101.
      i. The course description was revised.
d. L. Fitzsimons- Table the description; insert those revisions and bring back to the committee for review.

e. E. Magruder- under “C. Objectives for the Area of the Humanities” questioned if all 5 objectives are being met as stated in the description.
   1. “...students completing these courses will meet the above 5 objectives.”

f. L. Fitzsimmons- suggested taking this issue back to the departments that serve Area C to see how they want to address this.
   i. She will send an email to the department chairs and ask them to deliberate as a group.

g. C. Dales will also ask the Library Dean about the Library course in GE.

h. Table revision.

New Business- Humanities Course Proposals

1. HUM 310 Topic: Hispanic Literature, Art, and Culture
   a. L. Fitzsimmons- Professor Benito Gomez is the proposer of course.
   b. D. Best moved to approve. P. Krochalk seconded. M/S/P
      i. Approved
      ii. 3 abstentions

2. HUM 310 Topic: The Environment in Literature and Culture
   a. L. Fitzsimmons, proposer, asked M. Suchenek to serve as GEC chair, to mediate discussion and call for votes on her proposals.
      i. M. Suchenek agreed to serve as interim GEC chair as L. Fitzsimmons recused herself from the meeting for discussion and vote on her two proposals.
   b. M. Suchenek called for discussion on the topic course. E. Magruder offered a summary since she is on the Humanities department committee.
   c. There was questioning of the curriculum process for HUM 310 topic courses.
      i. S. Pawar- GEC should make sure these courses meet the F1 Area outcomes; individual courses are not reviewed by UCC.
   d. L. Fitzsimmons was called back in to answer questions about the course.
      i. Proposal still needs to go to be reviewed by the CAH curriculum committee.
   e. K. Ganezer moved to approve course. P. Krochalk seconded. M/S/P
      i. Approved
   f. Note: Lorna recused herself for further committee discussion and vote.
3. **HUM 310 Topic: The Witch in Literature and Culture**
   a. L. Fitzsimmons, proposer, gave an introduction of course topic.
   b. L. Skiffer- typo in grading scale; consider revising.
      i. Typo with title Scarlet Letter.
   c. L. Skiffer moved to approve pending revisions. K. Ganezer seconded.
      M/S/P
      i. Approved
   d. Note: Lorna recused herself for committee discussion and vote.

L. Fitzsimmons asked K. Ganezer if he would be on the HEA/HSC subcommittee; he agreed.

**CSU Institute for Teaching and Learning Summer Institute 2012- L. Fitzsimmons**

1. The Institute will be held in Long Beach during the summer. E. Magruder and I. Heinze- Balcazar have volunteered to participate. Call for other volunteers at this time. She will send an email to the committee with information details requesting more volunteers.

Adjournment 11:12am