Executive Committee Meeting Minutes (Revised)
October 27, 2010


Time Certains:
3:30 p.m. President’s Report-Mildred Garcia
4:00 p.m. Provost’s Report-Ron Vogel
Guest: John Thomlinson, Matt Jones

The meeting opened with a discussion about the University Budget Committee. We need to start the process of identifying needs. Someone asked if The University Planning Committee was still meeting. According to the records, the last time this committee met was January 30, 2009.

Matt Jones visited and wanted to know what were are doing when hiring decision are made. Fawver said that the mechanisms are in place and going through UPC and UBC are not appropriate. She cannot visualize an entity on campus to do this. White suggested that we go back to old process even if it did not work but it’s something. Norman said that these committees are the ones that look at the big pictures—UPC and UBC. Verba said that we could have these committees activated so that we are meeting again. Fawver said that neither of these committees report to the senate. She also heard at the last senate meeting that in Mary Ann Rodriguez’s area—her employees were allowed to weigh in on the budget, however in academic affairs we did not get to do that.

Vice Chair’s Report-Michael White—White reported that his report is not ready and he will not be at the next senate meeting.

FPC Report-Thomas Norman—RTP—Norman passed out the department guidelines definition grid. There was a discussion about the way standards are created.

3:30 p.m. President’s Report-Mildred Garcia—Garcia reported on her visit to the White House. She said it was amazing and that she was briefly allowed to tell President Obama about Dominguez Hills. She reported on the summit she attended while there. There was discussion about closing the achievement gap, grants with Title V, getting through to students at a younger age.

Homecoming is tomorrow, the Carson triathlon is on Saturday. The Supreme Justice visit went very well. Garcia also mentioned the passing of Senator Jenny Oropeza and how she will be greatly missed and she was a friend to Dominguez Hills.
Niecy Nash will be on campus for a talk. She is a graduate of Dominguez Hills. The Business Administration luncheon will be held on November 4, 2010. The CEO of Chivas may be a possible donor. The nursing skills lab will open on November 8.

Our students have begun a food bank and the first 48 hours we had 300 students with contributions. Over 100 alumni attended the Macbeth play.

We are open for spring semester and for transfer students. We have 3,000 applications for spring and have received 4,000 applications for fall. If we hold spring and get 300 new students we will hit 9520 target. Two allocations of one time funds went to Academic Affairs for classes and we are looking at all support services.

Fundraising is ahead from last year by 141%.

Vasquez asked Garcia what process would be followed for allocating funds. Garcia said that the strategic plan will be followed. Vasquez asked about PM 00-03 and Garcia said that PM hasn’t been followed since she has been at the university. Garcia said that Vogel talked with the deans and chairs about the funds, she would have had the deans bring forth proposals that are prioritized. Vasquez asked about departments not running their own budgets and Garcia said that she and Vogel came from campuses where departments run their own budget. Garcia said that we need to ensure that deans empower chairs and chairs will make recommendations. Vasquez said that with regard to UPC and other committees that are not meeting we need to remind faculty of that. Garcia said the budget will be going through deans and then chairs. Garcia said that departments should be meeting about more than just budget. Fawver suggested we have a universal description of what a department is and what a program is. Verba asked if we should be asking departments to prepare for hiring. Garcia said that we are being cautious because the results of the upcoming election could change the amount of funding we receive.

4:00 p.m. Provost’s Report-Ron Vogel-Vogel said that this is what the criteria is for hiring faculty: Is it growing; the graduations rates; retention rates; PRP and PEAT+; Does it follow the strategic plan; the genuine need of the department; and FTES to FTE ratio.

Vasquez asked what the process is for going through standards. Vogel said that currently the process is from department to the dean to the college. We will need to start this process right away.

Fawver suggested that the provost’s critiera to hire faculty include the Board of Trustees Guidelines “Board Foundation Programs” for each CSU (AA-2006-47, p. 6). The policy is summarized in Appendix A of the CSUDH curriculum register. She asked Vogel why, for example, wouldn’t the lack of an economics department be priority according to the Board’s guidelines. Vogel said that we offer courses. Fawver pointed out that the guidelines list Economics as a baccalaureat program that all CSU
Verba pointed out that the recent hiring freeze has all but strangled some departments and programs and consequently, if they were to be evaluated using traditional criteria such as growth, graduation rates, etc., they would appear deficient. Yet their shortcomings are not related to fundamental issues – demand, curriculum quality, etc. – rather they are reflections of the fact that they were not permitted to replace retiring and lost faculty.

Vasquez asked Vogel if he was going to report on the process that was used to allocate one time funds. Vogel said that most release time taken from faculty was given back for the spring semester and distributed by the Deans. We have also asked for proposals to fund travel requests through the Colleges, which is a faculty driven process in each college. Anything else will be through the UBC.

Garcia said that with regard to allocations there needs to be a process for input. The chairs report to the deans and the dean’s report to the vice presidents and it end with the president. Budgets are public information and they are over in the library. The UBC can make recommendations for re-allocation of funds. Norman said that budget books are helpful and we can use the data.

The president and the provost explained the process for the allocation of CSU restoration funds. The process will be one that emerges from within the colleges, to academic affairs, to the university budget committee, and finally to the president. Discussion of the budget priorities will be made college by college through consultation between deans, chairs and department faculty members. Once the deans, in consultation with chairs and faculty members identify the resource allocation priorities they will be forwarded through academic affairs and on to the university budget committee. UBC will review division budget reports and make final recommendations. The chair of UBC will report recommendations to the senate. Based on UBC’s recommendations, the president will make the final decisions about resource allocation for the 2010-11 academic year.

Vasquez asked that at some point within a month she would like the UBC to give a report to the senate about the new process.

FERP Faculty- Vasquez asked if ferp faculty can get emeritus status. It is up to the president based on what the policy says.

Course Caps- Norman requested that Vogel request that the deans restore course caps to their previous levels. Vogel said that he is not stepping into policy and that this is between the faculty and their chair.

There was a question about fill rates and Vogel said that fill rates only tell us the number of seats filled and currently we are at 85%

Gasco was concerned about the increased cap with less money becoming the baseline.
Vogel said that we got cut for what we had and this time we will get paid.

Fawver asked what happens when Long Beach and Los Angeles lift their caps. When their caps come off will our numbers come down? We are hoping students will stay with us, but what plans are in place for contingency measures? Vogel said none.

Vogel will put the standards up on the website (they have not been prioritized yet).

Staff Schedule—There was a discussion about the staff schedule that is in place, 8 hours a day, five days a week. Many faculty are impacted by this new schedule and would like to change it back to have more flexibility at the department level. Vogel said that we are a state agency and need to be open 5 days a week. Vasquez said that the senate has asked for a survey to be done by faculty to see how this new policy impacts them.

Next Senate Meeting Agenda Items:
UCC and GE
FPC and EPC Report
Faculty Resolution for Sophia P.