Senate Executive Committee Meeting

Minutes

9/29/10

Unfinished Business

RTP-Vasquez passed out a document she wrote up regarding issues of RTP. We reviewed the documents. Faculty are concerned about undocumented guidelines. They are being asked to publish more and more and yet there is no documentation that indicates this is the policy. We are a teaching institution and teaching and service should be counted. Many faculty have TRP files due next week and so for now this is a little late. Vasquez reviewed the RTP resolutions and we are not even following them. There are 3 resolutions, one on RTP length was made into policy, one on procedures has not been made into policy and one was returned to FPC for more work. Currently, we don’t have to go through all the levels that we are going through in the RTP process. The document that Vasquez passed out to us for review is a sense of the senate. Gus Martin says that all departments have guidelines but cannot produce some of them.

White said that there is a problem with the requirements of peer reviewed publications. Kalayjian said that she thinks the document we are reviewing needs a forward explaining and leading into the documents. Verba said that there should be a sentence that it is a question of scholarship taking place in moment and how scholarship s reviewed and disseminated is in flux. White said that we should take time to develop this document in a thoughtful way. Verba’s said that we add a #5 RTP Committee to take into account the furloughs. We should ask Gus Martin to report to the senate. Norman said that we are under resourced for research. Kalayjian said that we attached the resolutions on guidelines. Fawver said that the senate overstepping into departments guidelines is a concern. Breakdown between Gus Martin’s office and the committees. Chairs are responsible for imparting this information it’s in the policy. There should be a joint letter from CFA and the Senate steps for resolving misunderstandings. Vasquez noted that there has been a loss of release time and assigned time. SEC members agreed that the sense of the senate draft written by Vasquez is timely and important and would address faculty concerns regarding RTP. SEC also agreed that the draft would be made in to “Message from the Chair” and distributed campus-wide.

EPC 10-12-Amendment of Presidential Memorandum 09-14-Janine Gasco-Gasco said that the second reading will reflect that UCC and GE will report directly to the Senate and not the Exec. Reports will go to the Senate. There was discussion about adding in a definition of extraordinary circumstances, a definition is at the bottom of the PM and we may just leave it that way.

New Business

Update on Security Risk-Michael White-White reported there was a meeting with the Security Person who was visiting campus. There was a lot of discussion about doors being left unlocked with computers and equipment in them. Many issues were brought up and they will report back to the administration with a plan.

Statewide Senate-Pat Kalayjian and Kate Fawver-Kalayjian said that SB 1440 passed. She said that another concern was the Troops to College program there is concern about adequate support for speech counseling. Fawver said that graduation initiative meetings take place on October 7, 2010 in southern California at LAX and in northern California at SFO; Irene Vasquez, John Wilkins, Ron Vogel and Sue Borrego are attending as well. Kalayjian said that the General Education Advisory Committee will be meeting on October 14 and the Academic Affairs Council will be meeting the next day. Kalayjian
reported that a faculty trustee nominating committee was put into place. $106 million is coming from stimulus funds. The $305 million will be offset by the $106 million

Vice Chairs Charge-Michael White will write his charge and he will meet with Mary Brooks about the resolutions process.

FPC Report-Thomas Norman-Norman reported that Gus Martin will be at the meeting tomorrow. We are not clear about the mini mini full review. Norman wrote to the provost to clarify problems and Vogel has the ball in his court. FPC is also looking at Unusually Meritorious. We are looking at online PTE’s the pilot for full professors has been done, the pilot for associate is being done this year and assistant professors next year. FPC was supposed to be able to review the data before we went forward. The response rates are lower and there is discussion about offering incentives to students. Kalayjian said that we changed the PTE instrument a couple of years ago. Online PTE’s for online students is a given but online PTE’s for face to face classes can be a problem with lower response rates.

Provost’s Report-Ron Vogel-Vogel was asked why the AVP of Faculty Affairs is providing leadership in the dean’s searches and the response was that Gus Martin has more experience than any of the current associate deans.

Writing Intensive-Vogel reported that he is trying to get a meeting together. They are looking at offering writing intensive courses at the 100 or 200 levels possibly. In 2008 it was a graduation requirement. Kalayjian said that was for entering freshmen in 2008. Vogel said the process broke down. They will be giving a report after he meets with Helen Oesterheld and Debra Best.

Vasquez asked Vogel if faculty FERP savings are being used to hire deans. Vogel said that money savings from Jim Strong, Chuck Holm, and Margaret Blue’s position are a couple of examples of dollars that are used toward those positions. Vogel provided an analogy of over enrollment compared to an airplane taking off and clearing the trees. We are on our way and similar to Long Beach, Fullerton, and Northridge 20 years ago.

Kalayjian asked Vogel if we would be hiring new faculty and Vogel said that our main function is servicing students and there is still budget problems that preclude hiring tenure track faculty. We need more than one time dollars for us to be able to hire more faculty.

Vogel discussed the handout he brought and said that faculty will have control over the classroom and there will be no more rolling waitlists during the first week of classes. Waitlists will be active until Thursday night before spring classes begin.

Vogel reported that Academic Affairs Policies Manual is back and policies that don’t deal with other divisions will be “AAP’s” and University polices will be “PM’s”. All resolutions are up to date except the sexual assault policy and that is because of some issues that need to be ironed out.

Open Discussion

Pat Kalayjian was nominated as senate representative to the General Education Committee.

Meeting Adjourned at 5:10 p.m.