Executive Committee Meeting

Minutes

September 20, 2012

Present: Hill, Jones, Kalayjian, Gasco, MLB, Fawver, Davis

Guests: Kirty Celly and Keith Boyum

Not Present: Salhi

Chair’s Report-Jim Hill:

Chair report, 2012-09-19

• Senate meeting refreshments: President’s office is just taking over and it will go full catering. Thanks to that office.
• President’s task force on advising:
  ◦ I met with Jeannie Kim-Han (from the president’s office), who has been charged with getting this together —not with running the committee— yesterday. We mostly talked about membership of the committee and a broad overview of the timeline for their work and expectations.
  ◦ We will have a dozen members, six or seven of whom are faculty.
  ◦ Two members of CAH have already come forward as interested; both can serve.
  ◦ [I recommended] a staff member from IT to address "reality checks" for proposed technological solutions.
  ◦ Each college should have at least one rep; I volunteered for mine.
  ◦ CPS might need two to represent the differing needs of education and health groups.
  ◦ There should be a dean or associate dean. (Rod Hay was suggested.)
  ◦ The group should choose its own chair/co-chairs at its first meeting.
  ◦ A review of current practices and history should be completed in fall or by early spring.
  ◦ A set of recommendations should be developed in spring.
  ◦ Implementation of the recommendations would require the group to meet (probably less often) next year.
• My meeting with the president on Monday, 9/17:
  ◦ We talked about the BoT and its intrusion into curriculum. (I note that he gave me the document I quoted in e-mail to exec about the board’s definitions regarding shared governance.)
  ◦ He said that he is still learning about our campus' implementation of shared governance, and was interested to study more about reporting of various committees.
  ◦ He noted that the record keeping regarding Presidential Memoranda could use some "straightening.” He intends to find someone for the task of organizing this. I noted that if
someone is given that specific task, they might also take on the organization of the various Academic Affairs policies.

- **CITO search:**
  - The committee is fully formed and the search is underway and proceeding quickly.
  - There are nearly fifty candidates who have passed the "initial screening process" and will be considered for the position.
  - Next week, we will refine this to the list for possible phone interviews.

- **[Follow-up on GE] My survey on voting MPP positions on campus GE committees has settled with 15 data (including our current configuration). Three have voting MPPs; twelve do not. A bit more information is in my table. This has been forwarded to the chair of our GE committee.**

- **Next Monday I have a brief informal meeting scheduled with Kaye Bragg & Matt Mutchler regarding faculty development and research mentorship. (I also have a regular meeting Tuesday with the Provost.)**

Fawver asked Hill why he was involved with the President’s Task Force on Advising. Hill said that he is only involved as an NBS faculty and not as senate chair.

Hill mentioned the issue with the Academic Affairs Policies and the new numbering that was approved by Vogel. The current AA policy manual is not current and Gus Martin as all the policies. Hill said that he thinks that Gus Martin’s office has hard copies.

Gasco said that PTE forms are an issue for group coming up, and shouldn’t the senate look at this.

Matt Jones submitted some notes on the issue of the BoT removing 9 units of upper GE from the curriculum.

. Ideas for Exec Resolution on CSU Board of Trustees Agenda Item on Degree Completion

- **Legal:** Shared governance dictates that the Board elicits ideas from faculty to achieve the desired goal(s), to wit, increased degree completion and cost savings. [quote relevant Board language]
- **Legal:** An attempt to force all majors “wherever possible and without compromising accreditation, licensure, or professional requirements” to 120 units is a direct assault on faculty expertise in curriculum and how to prepare majors adequately for graduation.
- **Moral:** A reduction in requirements begs the issue of quality of the graduates.
- **Moral:** If the Board’s concern is timely graduation and reduced cost, the Board should hold a hearing to generate means to achieve improved degree completion and reduced cost. Such low-cost means as intrusive advising, mentor programs for incoming students, and other mechanisms would have system-wide effects on degree completion.
- **Moral:** Other means, such as stronger financial aid support, investment in tenure-track faculty, who serve as academic advisors, and limiting growth in fees, which directly affects students’ ability to focus on learning rather than earning from outside employment, are higher cost but also have a direct impact on degree completion.
Moral: This item focuses on 19% of majors, many of which may be unable to comply with a 120-unit requirement due to external factors such as accreditation. Indeed, the agenda item states, “Majors requiring more than the minimum number of units reportedly cannot reduce further because of professional accreditation requirements, pressure from advisory boards and input from employers.” What evidence is there that a statutory change will assist in reducing unit requirements?

Fawver said that this is about the BoT changing the minimum amount required to the maximum and bringing everybody into compliance.

Take majors over 120 and check their graduation rates. This is not letting students take any other courses other than their prescribed major. Fawver would like to hear from the majors, she is concerned it will pit faculty against each other. Jones said that we were left with a charge to write a letter to remove an action item from the November BoT agenda.

Fawver suggested several resolutions. We can make a summary of our concerns and ask for more. Write a resolution in October to object to the way this has been taken over. Fawver said that the BoT won’t withdraw but we should still make this as strong as possible.

Kalayjian said that the BoT actually decided to look at a variety of ways to get everyone down to 120. Fawver wanted to know if we were sure that eliminating the upper division GE is a bad thing. We need to state why our upper division GE is worth saving. Hill said that being told to get rid of 9 units is a lot worse than deciding it on our own. We need find out how many majors are over 120. Gasco said that we should talk about the format it should take. Should it be a letter or a resolution or a statewide senate report? Fawver recommended we make it a resolution. Hill said that he was supposed to write the letter but has been busy and is going up for full professor and needs to prepare his RTP file. Fawver asked what the issue was, and why would that matter...she is going up for full professor as well and is preparing a file. It should not take this long it’s just a report. Fawver said that she would write the resolution and so Hill did not need to do it but she was concerned about the work being spread out. Fawver asked MLB to put her on the agenda for the next senate meeting.

Davis will go to Gus Martin’s office and check on policies.

EPC Report-Janine Gasco-Gasco went over the minor corrections to the Student Grade Appeal revision resolution. Gasco said that she will change it to read 3 students and she will remove the line that the senate approves everything. Gasco will send the second reading to MLB to send out with the senate materials.

PTE’s – The chairs in CAH are upset with the low response rate for PTE’s now that they are online. The return rate of online PTE’s is significantly lower than when we used paper. Should we go back to paper? We really can’t because the machines to scan the PTE’s have been tossed. This is not a unique problem to CSUDH. Other universities in the CSU are having the same issue. We need to protect the new faculty and junior faculty. It was decided to write a strongly worded memo to the Provost reminding him of
the standards. The letter would go to the Provost, college departments and RTP and URTP committees. Hamoud Salhi will write the letter or Jim Hill.

Statewide Senate Report-Pat Kalayjian and Kate Fawver-Kalayjian-Fawver went over her resolution on proposition 32. She will send it to MLB to send out with the senate materials. There was discussion about sending it to the campus newspaper but a firm decision was not made.