Executive Committee Meeting
Minutes
May 18, 2011

Present: Vasquez, White, Verba, Norman, Fawver, Kalayjian, Gasco and Brooks

Time Certain-2:30-Mike White-White resigned as parliamentarian. He said that he wanted more time to devote to teaching. He decided not to stay for the meeting. Vasquez accepted his resignation and thanked him for his service.

Chair’s Report-Vasquez reported on the administrative council meeting she attended. She was there for about 30 minutes to an hour. She said that the dean’s gave an update. Vasquez reported on summer fees for students. She said that any student that goes through extended education summer even if they are 3 units they have to pay the 6 unit fee. She said that we have a 148 FTE increase over last summer. Kalayjian suggested that students take courses during spring and winter intersession and then they only have to pay for 3 units. Vasquez discussed the UBC hearings. She said that in Academic Affairs there will be $1.7 million in reductions and the 1st 500 million cut. 90% will be coming from fees and summer generated in Extended Ed. $227,000 will be personnel cuts. Fawver asked for a record of how many retirements and she said that we wasted money on dean’s searches. Fawver said that Exec should know when a head hunter is used. Kalayjian thinks the chancellor’s office helps offset the costs.

EPC Report-Janine Gasco-Gasco reported that her EPC resolutions received a mixed reaction. There were questions whether they should be in GE. Verba asked if there should be a test for computer literacy. Vasquez thought that the chancellor’s office say that they were not going to enforce this?

Gasco said that the distance learning is not finished but is on the horizons. The over enrollment issue is not resolved.

Kalayjian is the GE representative and it is a small committee. There is 1 person from each college and 1 person from SMT, HUM, SBS; all they do is approve syllabi. Vasquez said that GE has had no assessment for 2 years.

FPC Report-Thomas Norman-Norman reported that Martin sent the data for the pilot program for online PTE’s. It will take about 3 hours to analyze and put in a statistical package which will be a summer project. Mitch Maki will get back to him on FPC 11-03 we have not heard his thoughts. Verba said that we could get a resolution that could talk across disciplines. Norman said that he would like the deans to send electronic copies of their standards.
Statewide Senate Report-Kalayjian reported there was an election and Jim Postma was reelected as chair. There are new members and Ron Vogel visited. There is a desire to waive title V under certain circumstances to waive AI.

Provost’s Report-Mitch Maki-Maki reported that he announced the new deans Laura Robles for NBS and Kaye Bragg for CBAPP. College of Arts and Humanities will continue search in the fall. The provost search is underway. Vasquez asked if we were using a headhunting firm for the provost and Maki said no. Norman asked if Maki knew the estimate of fees and Maki said he did not know for sure but could find out.

There was a discussion about the standards. Maki said that there was a soft deadline of May 1st. We are collecting and looking over the standards from departments over the summer. We will see where we are at. We will go with the dean to the department chair. We owe faculty a clear sense of where they are at. The current standards will be signed and dated.

Vasquez asked Maki if we could go back to old fees for Extended Ed and Maki said yes.

There was a discussion about the budget. We will be cutting 26 sections some courses cut will be young scholar courses.

Verba wanted to know how many faculty have retired or left and ferped and how many have been hired over the past 5 years. Maki said that he will get this to us.

We have lese full time faculty and lecturers and more FTEs. The average class size has gone up.

Maki said that we need to take the strategic plan and put it into a division wide plan. Out of this our sense of budget will come. Maki said that release time (one time funding) is taken off the table and not shifted. Business is giving up 30 units. The others we are taking off to see what happens. Maki said that there is inconsistency in that some coordinators get release time and some do not. Not sure how to address this. Maki said that the senate release time would be the same unless we receive the second cut.
Fawver said that the GE charge is out of date. It’s an AA memo and that needs to be revised. She has asked when the FTEs are reallocated from GES to departments who teach them. Maki said that Ron said we are not doing depart based budgeting so what difference does it make? Maki said that depart based budget right now is not the right time because we can’t make any promises. Once we get some permanency as far as deans and budget we will move in that direction of department based budgeting.

Maki said that in the fall he will be gathering faculty to talk about best practices.

Meeting adjourned at 5 p.m.