Executive Committee Meeting Minutes  
May 1, 2013

Present: Brooks, Fawver, Gasco, Hill, Jones, Kalayjian, Moore, Salhi

Visitor: Keith Boyum

Chair’s Report-Jim Hill-Hill reported that he attended the Administrative Council Meeting. He said that Area D can come off the next agenda because the programs being considered began at over 129 units, and so have a deadline of January 2014. We will have some time to work with this.

Hill said the president praised the student research symposium that took place. Hill said that the president reported there are baseline increases in next year’s budget. The enrollment report from Sue Borrego showed we are way ahead with admits from last year by 47%. The president said that he wants us to have the discussion about where grad programs stand. Hill said that Academic Affairs reported that 14 of 20 searches are nearly completed. Next year there will be 16 faculty lines plus 4 or 5 and we need about 30. Administration and Finance has 4 director level searches taking place. And Advancement is moving towards their $3.5 million goal. Hill said that Chris Manriquez brought a graphic showing the PTE return rates. We are ahead in PTE return rates.

Fawver wanted to know about the chancellor’s office deadline and asked if it is an extension or is it just following the rules. This gives us an opportunity to prepare for recommendations. Let’s start with a clean slate. We wasted 3 senate meetings when we needed to discuss pressing senate issues such as why no outstanding professor was selected for a second year, guidelines for PTEs and RTP, etc. Jones said that if we are going to review all of GE we need to get a committee together to review. Gasco said that we need to look at how we got to where we are.

Parliamentarian Report-Matt Jones-Jones reported that the staff election for a senate representative is underway. Currently, there are 7 candidates with a 30% ballot return so far. The election closes at the end of this week. Kalayjian asked if there was going to be an election of a part-time faculty representative. Jones said that we have to have a meeting. He is trying to find out who the part-timers are and it is difficult. He will be asking department chairs and many chairs don’t know who their part-timers are until a week before classes.

EPC Report-Jan Gasco-Gasco passed out response ideas for GE approval for waiver. Moore said that the current GE package is old and was put in place when Gerth was president. Gasco said that while we are working on GE we can look at the FTE situation at the same time. Fawver said that GE seems to be confused about their role and function. Gasco said that we need to think about who will be on the taskforce for this situation. Moore said that we need to create some history and broad based understanding of what the role of GE should be. Fawver recommended that Exec put together a calendar/timeline of what will happen and when it will happen. The committee needs concrete benchmarks. Salhi said that we should find out what has been done on other campuses. Gasco said that dean’s search for extended Ed dean was cancelled after the first meeting because of the timing. She also noted that less faculty than the PM required were serving. We elected Pam Krochalk as the senate rep for this search committee but there should have been a 3rd faculty member.

FPC Report-Hamoud Salhi-Salhi reported that there is no policy on how to evaluate an instructor who teaches an online course. There is a case where the chair of a department added names to an
instructor’s online roster and could monitor how the lecturer was doing. There are rules and policy for on-campus lecturers but none for online.

Salhi reported on the outstanding professor status and said that most other campuses just focus on teaching and maybe we should do that. It was brought up that we have a separate award for teaching. Salhi suggested that the file be 3 years instead of 5 or if no one meets the criteria then have the committee nominate someone. Fawver said that Leaves and Honors needs to be charged to pick someone. Leaves and Honors said that there was no rubric and so they made one up and no one met the rubric. Leaves and Honors reports to Faculty Affairs. Jones asked if we should ask for a formal report. Gasco said that Leaves and Honors should be under senate. Moore said that would require a new PM and he did not know if we would want that to come to senate. Gasco said “not the deliberation”. Moore said that maybe we can have someone sit down with Leaves and Honors and find out what went wrong. Fawver said that Rose Welch, a Leaves and Honors committee member, said that they sent suggestions for improvement to Gus in Faculty Affairs. Fawver said that in the future if they have a weak pool (a concept which she finds personally offensive) then maybe the committee should select someone from the General Faculty.

EPC Report-Jan Gasco-Gasco reported that she has a draft of the online education standards and it is being circulated to her committee. She said that they have guidelines from 2009. We went through policies on other campuses to see what would work. Gasco asked if she should do an overview at senate. Gasco said that maybe we can post this on the senate website.

Keith Boyum-Boyum wanted to know if he would be on the upcoming senate agenda to discuss international students and he will be on the agenda. Brooks will make copies of his 3 documents in color for the senate. Gasco said that faculty will be happy to have a policy in place. Kalayjian said that Boyum may want to identify faculty who travel internationally and ask them questions. Some of the faculty were Terry McGlynn, Jose Prado, Irene Osisoma, Sue Needham, and Richard Gordon.

Statewide Senate Report-Fawver reported that the plenary will be held in 2 weeks. The MOOC ad hoc committee is meeting and will have a position paper by 5/22/13. Our resolution on SB 520 has been sent to CFA, ASCSU, state senators and assembly members. Fawver continued to ask that a process for the issue of 120 be set up. Fawver said that the senate would not have wasted its time with this issue for 3 entire meetings if administration would have just read and understood the Chancellor’s Office memo. Fawver said that she was very disappointed in how the senate wasted all this time. Moore said that the senate is not the place to hash this out. Moore said that the taskforce and not GE should make recommendations to the senate. Fawver said Mitch and Lorna came to the senate some time ago and she asked Maki why the senate was not the starting place for this discussion. She said that this was an attempt to do things quickly by ignoring the process. Jones said that for routine GE business, changes come to GE first, then to the senate for final review and approval. Kalayjian said that the GE can deal with double counting. They did not share all the process that had gone on before and when it came time to waive something D1 and D2 seemed like the least offensive. Fawver and Gasco said “what about area C or A? It seems that D1 and D2 were an easier target”. Moore asked if the absence of background information was an oversight. Fawver would like for administration to come to senate and tell what they did. Moore said that we could implement a time exception good for 2 years. Gasco said the problem with that is there is no mechanism to take it away. Fawver read the memo from EVC Smith that listed the solutions that the Chancellor’s office may use - double counting the GE, reducing units from the upper division GE, adjusting campus specific degree requirements, reducing major units to make the program align with similar programs on other campuses. Fawver said if programs on our campus run into a “no double-counting” roadblock then let the CO double count the GE for us. These
are workable solutions. Fawver said that the senate should have thought more carefully about adding the word “generally” to 13-06 because the addition of the word weakens the senate’s commitment to programs asking for exceptions to the Title 5 rule. Gasco said that no one envisioned that GE would be looking at the whole package and making exceptions-it is not in their charge and it is out of their scope.

Fawver said that for the programs over 120 EXCOM should recommend formally to the 3 chairs to ask for double counting of the GE and if not happy then appeal to EPC via AAAP035.001. Gasco said that we need to think about the computer literacy and whether it gets diffused into GE. Fawver talked to Exec about writing a resolution honoring David Bradfield since he is stepping down and CFA chair. Jim Hill agreed to write the resolution.