Academic Senate Minutes
November 28, 2012

Voting Members Present: Barab, Carvalho, Chai, Dales, Davis, Dellacioppa, Ernst, Ferris, Gasco, Han, Hill, Holguin, Jacobs, Jones, Kalayjian, Kaplan, Keville, Kravchak, Krochalk, Kulikov, Monty, Navarrete, Oesterheld, O’Quinn, Salhi, Thomas, Wang, Whetmore, and Victor.


Non-Voting Ex-Officio Members Present: Bersi, Bradfield, Bragg, Furusa, Gordon, Joshi, Maki, Martin, Parham, Rodriguez, and Wilkins.

Non-Voting Ex-Officio Members Not Present: Bergmann, Borrego, Saks, and Wen.

Guests: Enrique Ortega, Ben Zhou, Diane Hembacher, Gavin Centeno, and Adrian Ceja.

2012-2013 Academic Senate Executive Committee: Jim Hill, Chair; John Davis, Vice Chair; Matt Jones, Parliamentarian; Jan Gasco, EPC Chair; Hamoud Salhi, FPC Chair; Kate Fawver and Pat Kalayjian, Statewide Senators.

Meeting Called to Order 2:30 p.m.

Approval of Agenda MSP

Approval of Minutes from 11/07/12 MSP

Time Certains 2:55 p.m. Provosts Report-Dr. Torrecilha: Torrecilha announced that he had some thoughts to share today and then we will be hearing from Vice Provost Maki and Dr. Bragg on First Year Initiative Cohort 2007 and Faculty Development. Torrecilha also understands that there is a question from our best friend in Oakland – WASC-- in relation to online courses and online programs. We will entertain the questions shortly. Torrecilha said that as we approach the end of the semester and the calendar year he wanted to take this time to thank Academic Senate for the work that they have done on behalf of our students and our institution. We began the year talking about a number of things. We talked about shared governance, we talked about trust, we talked about community, and we talked about the need for faculty support. Along the way we welcomed our new president, we celebrated the accomplishments of faculty who were promoted, and just last week we had a reception to thank departmental chairs for all that they
We are chipping away at keeping our commitment to faculty. We have 19 searches. We are searching for permanent deans for the college of natural and behavioral science and now the college of arts and humanities. We started a task force to look at the organization and structure of CPS and the possibility of separating the school of education. Torrecilha said that it is gratifying to report the investment we have made in faculty recruitment is paying off. The office of faculty affairs reports that faculty search pools are robust, deep and diverse. Torrecilha said to give a sense of where we are we have received 177 applications for English, 89 for Philosophy, 46 for Political Science, 36 for Anthropology, 41 for Communications, and 48 for Chicano Studies. Torrecilha said that he has every faith that these pools will yield the best faculty we can find.

Another element of campus discourse has been student success. In this regard we begin to look at institutional practices that promote or sometimes impede student success. One of the practices is the need to keep accurate and timely records on our students. Too many times our students get lost in the process, because records are not accurate and information is missing. To that effort Academic Affairs will be partnering with IT and Student Affairs in making CMS PeopleSoft the official software system for advisement. We will provide training and we will identify a point person to work with departments so that we can transition from local databases to a central database. In regards to student success we have filled all the spots in regards to the graduation rates of the 2007 cohort. We know that our students take different paths to success. We had that discussion on this floor. We know that we have to educate others that are less familiar with the challenges our students face. We also know at the end of the day a 24% graduation rate is not stellar, is not what we want, not for us and not for our students. We have steadily followed the 2007 cohort, those students are still with us and they graduate at the end of May. We know what courses that have and have not registered in. That work will continue, but we cannot wait until the very last year at CSUDH for this work to take place. We owe them that much. We have also started a conversation about first year initiative and Dr. Maki will have more to say about that. And finally, a promise of faculty development.--Dr. Bragg will give you a summary of all the activities in place already in a very short period of time that promotes faculty development. Torrecilha was pleased to announce that with collaboration with the executive committee and chair of the senate we will be launching the intramural fund competition by December 15. This will target both tenure and tenure track faculty and will allow the faculty to have access to resources that he does not think the institution has had in a number of years. Dr. Torrecilha paused and turned the meeting over to Dr. Maki and Dr. Bragg to take questions.

Dr. Maki said he would be talking about Cohort 2007. Maki said that we are shooting for a 30% graduation rate. These are numbers that we currently have and they are moving numbers because the students are currently in classes but we don’t know if they will complete the
courses. In the Cohort 2007 there was an N = of 1, 277 and if we were to hit 30% we would need 383 students. So far 202 have graduated, 696 have been discontinued, 22 dismissed 3 on a leave of absence, and 1 passed away. So that leaves active students of 353 from that cohort. Of the 202 that have graduated we have anticipated that about 22 may graduate this fall. There are about 103 students that are in earshot of graduating in the spring. We define earshot as yelling very loudly, but meaning needing 6 classes or less. For some students taking 6 classes in a semester is a stretch. For us to get all 103 will be a feat. We have been reaching out to them by phone, and by advisors, making sure they are registered in appropriate classes. Your deans have been sent their names and the status of whether they have been registered or not and what courses they are registered in, and if that is sufficient. That information should be filtering down to the individuals in your department. The finishing line is graduation in May 2012.

Bradfield asked how many came to Dominguez Hills and successfully graduated; Maki did not have the number but can get them. David said that it was unfair the way graduation rates are figured for Dominguez Hills. Torrecilha said that was why he said we have to educate others about the challenges our students face.

Maki said that Cohort 2007 began when the university really needed FTEs and the group was not exactly a stellar group but we needed students.

Monty asked about the cohort members that are not within 18 units that will be left on campus, he wanted to know if there was information about them. Monty asked if they had good academic standing and were making progress towards graduation. Maki said that their status was all over the map.

Whetmore mentioned that there was a cover story in the Chronicle of Higher Ed on this very issue, the November 10th edition.

Maki said that the university is looking at Cohort 2008 and 2009. We want to hopefully make intervention early.

Maki said that they are starting the curricular part of the first year experience. This will be essentially the pairing of two GE courses in the first year for freshman. We sent out emails to your deans and your department chairs. We started to recruit individuals who might be teaching in this program. Currently we have 21 individuals who have an interest in participating in a pilot that will start in fall 2013. It will be the 13/14 academic year. We will be having an orientation next Friday, December 7, 2012. There will be 6 training session in spring. If there is anyone who is at all interested in teaching we are looking for faculty. You would teach a GE course one semester that would be paired with another GE course in either the fall or spring
Kaye Bragg distributed the following message to the senate:

Senate Colleagues

1. As you may know, the Office of Research and Sponsored Projects disseminated to the entire campus information about:
   
The California Hispanic Serving Institution (HIS) Research Collaboration Conference
   
February 20th and 21st 2013 at the Disneyland Hotel, Anaheim

2. This conference will
   
a. Provide excellent, up to date information about federal research and program funding for HSI institutions

   b. Provide opportunities to meet and interact with federal HSI program officers, and

   c. Provide opportunities to form research partnerships with other California HISI colleges and universities

3. We have had a number of faculty members expressing interest in attending this conference thus far—and we expect more. Academic Affairs is pleased to announce that we will reimburse attendees the $145 registration fee. The reimbursement will be administered by the Research Office.

4. In addition, the Office of Faculty Development will host a two hour workshop to create a prepared, well informed, and focused team of conference attendees—that will well represent CSU Dominguez Hills.

Please disseminate this information widely—and---expect more reminders and details to the entire campus from the Research Office and from Faculty Development in the future.

Reports

Senate Chair’s Report-Jim Hill- Nominations for faculty trustee: a call went out. Note that these are forwarded to ASCSU which has a nominating committee to cull the list and forward to the Governor. This is an important post, and no one from our campus has ever held it.

An interesting "Webinar": "Meeting Compliance but Missing the Mark; An Update On Implementation of SB1440, Historic Transfer Reform" Friday, Dec 7th, 10-11am.
http://events.r20.constantcontact.com/register/event?llr=u4s9hgeab&oeidk=a07e6nkxrm75bfda7b  The speaker from CSU is Ephraim Smith, CAO of the system.

This semester continues to see "glitches" in online PTE implementation. I propose to send a letter to department chairs regarding evaluation of part-time lecturers similar to the one to URTP chair this semester. Intramural funding for grants... Provost will speak to this.

**EPC Report-Janine Gasco**- Gasco had two information items to report. First, progress is being made on the transition to returning FTEs to Departments for Upper Division GE, Area F courses. The GE committee has made a set of proposals, which will be voted on at the Dec. 10 GE meeting. Many details about implementation will be resolved soon, and we are hopeful that everything will be finalized and the transition can be in place for fall 2013.

Second, we are in the final stage of implementing AAP 009.001, Policy for the Addition of Computer/Information Literacy Expectations and/or Student Learning Outcomes to Syllabi (Academic Senate Resolution 11-05). This involves revising the Syllabus Content instructions in the Academic Affairs Manual, and will also necessitate modifying the syllabus template. Before the semester is over, we will publicize this change widely so that faculty can include it on their spring 2013 syllabi.

The Academic Senate meeting was interrupted by a fire alarm and we had to evacuate the building.

Meeting was adjourned.