Committee 2011-2012: Jim Hill, Chair; Ericka Verba, Vice Chair; Diane Miller, Parliamentarian; EPC Chair, Janine Gasco; FPC Chair, Tom Norman; Statewide Senators, Pat Kalayjian and Kate Fawver.

Recorder: M. Brooks

Call to Order 2:30 p.m.

Approval of Agenda Amended MSP

Approval of Minutes Amended MSP with one abstention

Time Certain:
2:35 p.m. President’s Report-Mildred García-García reported that The College of Arts & Humanities, Dept. of Modern Languages and Hermanas Unidas is presenting writer, Ron Arias tomorrow at 4pm in the Loker Student Union ballroom. His novel, The Road to Tamazunchale has been called “one of the founding texts in Contemporary Chicano/a Literature.” Arias wrote for People magazine and is known for his coverage of major disasters all over the world.

García reported that the Fall Job Internship fair was a great success. García reported that there were over 50,000 visitors at the La Feria Es El Momento: Educalos. She said that this event was organized by Univision KMEX-TV and the anchor was Maria Elena Salinas. She said that the parents were engaged and that there was a FAFSA workshop for families to learn about how to get financial aid. García reported that the “World in Their Eye” Design and Art faculty exhibition will be opening on Wednesday, November 9, 2011. There will be a reception from 5:30 to 7:30 p.m. on the 9th in the University Art Gallery.
García said that she is in the process of meeting with staff. She said that she will be meeting with staff from Administration and Finance and will be meeting with staff from Academic Affairs on November 9, 2011.

García announced that the men’s soccer team will play this Friday at 4:30 p.m. in the first semifinal of the CCAA Conference Tournament.

**External**
García reported that on Saturday, October 15, 2011, CSU Dominguez Hills, in collaboration with the City of Carson, hosted the 2nd Annual TRI-CARSON reverse sprint triathlon and run/walk 5K on campus. Proceeds from the benefit will support student scholarships and academic programs. García reported that October 29 was the annual “Day of Dominguez” open house. García thanked everyone for their participation in the event. She said that there were over 2,000 guests in attendance.

García reported that the South Bay Chamber of Commerce Retreat was held on the campus yesterday.

**Enrollment**
García reported that we closed spring sooner than we did last year. We are trying to stay within the 10,000 range. We are 25% up from last year.

**Budget**
García said that she had nothing to report with regard to budget at this time. García said that the Provost’s search will be meeting this Saturday to interview candidates and then the final candidates will come to campus for interviews.

There will be a Galaxy game tomorrow at 8:00 p.m.

García said that a committee has been put together to receive proposals from faculty and staff for different ways to spend the Home Depot funds the university receives. Jim Hill is on that committee.

García said that the first meeting of the University Planning Council will be meeting on November 7, 2011.

**Provost’s Report-Mitch Maki**-
Maki reported that Academic Affairs will be hosting The Scholarly Writing Creative Writing Institute which will be a 3 day workshop for faculty to support them in their writing, statistical analysis and in writing their papers. This is to help professors move their work forward. The workshops will be completely voluntary and at this point we prefer tenure track faculty. Jim Till of Research and Funded Projects spoke and said that this this is a great opportunity for faculty to be protected from distractions and to just focus on their writing. The workshops will be held January 3, 4, and 5th.

**3:00 p.m. Time Certain-Affordable Learning Solutions-Naomi Moy**-
Moy came and presented on the Affordable Learning Solutions program at CSU Dominguez Hills. The program includes Open Education Resources (OER) available free and online for you and your students: E-textbooks; course materials, instructional modules, simulations, animations; Courseware, materials available from entire online courses. Library resources: E book collections; E-journal and magazine articles; E-Reserves-materials available via your course LMS! (e.g. Blackboard, Moodle). Other Options: Textbook Rental Programs; used books; licensed digital books for all students at a discounted rate; publisher’s e-textbooks. Moy said that the Library has
documentation that there has been $281,000 in savings to students so far by renting books and using online books. Moy said that there would be more workshops coming.

**Discussion Item**

Early Start-Hill opened the discussion for the Early Start initiative. Gasco said that the Early Start initiative is mandatory. The idea is to have programs in the summer and that they will be run through Extended Education. The hope is to lower the need for developmental courses. Hill said that part of the problem with Early Start is that Admissions and Records review the final grades from the high schools late in the summer. Students go through the Early Start program and then find out that they are not admitted to the University. Verba said that she was sure the Senate passed a resolution no to implement Early Start. Verba said that might be why the Senate has very little to say about this today. Maki said that Early Start is a Board of Trustees mandate. Maki said that we are keenly aware of the challenges. He encouraged anyone that has ideas to contact him or Sue Borrego. Maki agrees that the concept of Early Start is a good idea. Maki said that offering a 3 unit course rather than a 1 unit course is probably better for the students because the 1 unit course does very little for the students. Bradfield said that Early Start will affect the faculty collective bargaining concerns and there will also be a cost burden to students having to take a course during the summer. Jones had concerns. He said that not all CSU’s put passing scores at the same level and depending on where students are actually going it’s a problem. Bradfield asked when we will know what will be happening in the summer of 2012. Maki said that as soon as he knows he will bring it to the Senate. Malamud said if students could take the courses in the summer but be charged along with their fall tuition so that they don’t have to pay these extra fees. Maki said that he would look into this.

**Reports**

**Chair’s Report-Jim Hill**-Hill thanked the College of Professional Studies for providing the Senate with coffee and cookies. Hill reported on the San Bernardino Online Initiative resolution which was distributed to the Senate a few days ago. The resolution proposes suspending the spending of any more money on the Online Initiative until 80% of the campuses have approved it. Hill reported that on October 24, 2011 an email was sent out to the Academic Senate requesting 2 faculty appointments from the Statewide Senate to serve on the Online Governing Board.

**Vice Chair’s Report-Ericka Verba**-Verba reported that there are 3 resolutions that have been passed by the Senate and they are still pending being made into policy. She said the RTP resolution is the most pressing of the 3.

Malamud reported that he heard the Executive Committee is not taking the AI Waiver resolution to the Provost to be made into policy. He said that he understands that the Executive Committee has decided that the Senate can make policy without going through administration. Malamud wanted to know if he was correct. Verba said that in this instance the faculty has control over the curriculum. The AI Waiver issue is a curriculum matter. This resolution instructs the UCC and GE not to approve any AI Waivers. We are not asking for action—we the Senate as representatives of the faculty are asserting our authority over the curriculum. Malamud said that the given process was never shared by the Senate and should have been discussed and that it sounds like a Sense of the Senate resolution. Norman said that he is fairly sure that Jan Gasco was going to discuss this in her EPC report today which we have not gotten to yet. Gould said that this
resolution is very clear to him. It instructs the UCC not to approve any AI Waivers. Gould said that this is a new direction for the Senate. The Senate is now asserting their authority. Malamud said that if the faculty recommends policy he always thought the Provost had to approve it. Gould said that the faculty has control over the curriculum but not over university policy. We are acting here in formulation of curriculum. Maki said that this is appropriate. The Senate has instructed one of their committees not to waive AI. Kaplan asked if the Executive Committee had the authority to disband the UCC if it did not cooperate. Verba said that we would need to further discuss that. Blackaller asked if we wanted to go down this road and that this opens new doors. Malamud asked where we would keep track of this. Norman said that we could place on the UCC site.

**EPC Report-Jan Gasco**- Gasco reported on the AI Waiver resolution. Gasco said that the Executive Committee thought that they were very clear. There were a lot of changes from the first reading to the second reading of the document. We as Senate faculty have primary responsibility overseeing the curriculum. This was more than a "Sense of the Senate". Malamud said that we have primary responsibility for the curriculum. He thinks the administration still has some authority. Malamud said that the Executive Committee has not clarified this. He said that the Executive Committee did not discuss how this resolution was going to be handled after the Senate passed this resolution. Gasco said that if the Provost agrees the document can be changed into an Academic Affairs Memorandum. If the President agrees the document can be changed into a Presidential Memorandum. Malamud said that since this is a first and has not been done before in the history of the University it makes you wonder if it is wrong. Kaplan said that this is not about the Provost it is about the committee. Krochalk asked if the administration controls the curriculum to the extent that they provide resources. Norman said that the Executive Committee is doing the will of the Senate. If there is concern about what the Executive Committee did let’s take a straw vote. Malamud said that he is not against it if we have the right to do it. He just does not know where the line gets drawn.

Hill asked if we should have a vote.

Norman asked if the Senate agrees that the Executive Committee dealt appropriately with the resolution. Gould said that he found no lack of clarity in the AI Waiver resolution. He does not see how anyone can misinterpret what to do. Malamud said that the Executive Committee had to have a discussion about what to do with the resolution even with all of its clarity.

Gasco reported on the Dishonesty Policy and her committee is trying to make this clearer so that we can instruct faculty on what to do in these situations. Gasco said that there is a new GE Committee Charge and there will be information coming about the Online Education Initiative.

**FPC Report-Thomas Norman**- Norman reported that his committee met on October 26th. They discussed support for faculty research, workload equity with 2 components 1. Increasing release time to all the colleges; and 2. Course caps. The committee also discussed RTP standards and we are just monitoring that.

**University Curriculum Committee-Cathy Jacobs**- The following is Jacob’s report: UCC has held two meetings since the last report, on October 12 and October 26. At the October 12th meeting, the committee considered
the following classes from CBAPP. The departments proposed adding another mode of delivery, on-line or hybrid, to allow greater flexibility for the students.

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<th>Management</th>
<th>Action taken</th>
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<tr>
<td>UCC 11-12 015 MGT 310</td>
<td>Approved pending revisions to make SLOs measurable</td>
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<tr>
<td>UCC 11-12 016 MGT 416</td>
<td>Approved</td>
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<tr>
<td>UCC 11-12 017 MGT 495</td>
<td>Approved pending revisions to make SLOs measurable</td>
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<th>Marketing</th>
<th>Action taken</th>
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<tr>
<td>UCC 11-12 018 MKT 352</td>
<td>Tabled since the syllabi attached was not for a hybrid or on-line</td>
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<tr>
<td>UCC 11-12 019 MKT 355</td>
<td>Tabled since the syllabi attached was not for a hybrid or on-line</td>
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<tr>
<td>UCC 11-12 020 MKT 450</td>
<td>Tabled since the syllabi attached was not for a hybrid or on-line</td>
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<tr>
<td>UCC 11-12 021 MKT 451</td>
<td>Approved pending corrections to the syllabus</td>
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<tr>
<td>UCC 11-12 022 MKT 452</td>
<td>Tabled since the syllabi attached was not for a hybrid or on-line</td>
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UCC 11-12 023  SEH 330  Approved pending corrections to the syllabus and making one of the SLOs measurable

UCC 11-12 024  SEH 448  Approved pending corrections to the syllabus and making one of the SLOs measurable

UCC 11-12 025  SEH 495  Approved pending corrections to the syllabus and making one of the SLOs measurable

At the October 26th meeting, the new forms for new course/course modification were previewed. These new forms will have pop-up menus that will make clear what information is needed for that particular action. The committee gave feedback on the forms, suggesting changes to make them clearer. We wish to thank Donna Cruz, Maya Banda, and Tracey Haney, who spent valuable time to make these forms.

We took up the tabled proposals from the previous meeting, since the on-line syllabi had been submitted, and approved them. A new batch of proposals from CBAPP that involved a change in mode of delivery was considered. Again, these courses would now be offered as on line/hybrid classes in addition to the traditional delivery.

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<th>New Business</th>
<th>Action taken</th>
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<tr>
<td>UCC 11-12 013  HRM 321</td>
<td>Approved pending corrections to syllabus, receipt of separate on-line an hybrid syllabi, and making one of the SLOs measurable</td>
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<tr>
<td>UCC 11-12 014  HRM 425</td>
<td>Approved pending corrections to syllabus, receipt of separate on-line an hybrid syllabi.</td>
</tr>
<tr>
<td>UCC 11-12 027  MGT 430</td>
<td>Approved pending corrections to the syllabi</td>
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<tr>
<td>UCC 11-12 028  MKT 350</td>
<td>Tabled, since the syllabus was not from the proposer, and did not meet the requirements for an on-line course.</td>
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<tr>
<td>UCC 11-12 029  SEH 310</td>
<td>Tabled since the syllabus needed major revisions.</td>
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Once again, I would ask the Senate’s indulgence to thank the members of the committee for their hard work.

**Parliamentarian Report - Ericka Verba**- Verba was standing in for Diane Miller today. There was an election for 2 faculty to serve on the University Planning Council. Pat Kalayjian and Cynthia Johnson were nominated. Pat Kalayjian and Cynthia were unanimously elected by acclamation. Verba reported that the Student Grade Appeals Committee is in need of Preliminary Investigators. If any tenured faculty are interested in serving please contact Gus Martin.

**CFA Report - David Bradfield**- Bradfield reported that the CFA will be holding an Information Picket Line and we urge all faculty to join us on this important day. We must fight back against the deterioration of our working conditions and student learning conditions. The date will be Tuesday, November 8, 2011 from 11:15 a.m. to 1:15 p.m. and the location is the East Loker Student Union Walkway and 5:00 to 7:00 p.m. at Parking Lot 2.

**New Business**

Staff Representative - Jim Hill- Hill reported that the Constitution currently says that a staff representative must be elected by the Staff Council which does not exist. Hill wanted to know if he could propose someone. Parham said that if an election is held to remember to include the staff from the Library and that they are a part of Academic Affairs. Gould said that if Hill proposed someone he would be violating the Constitution. Malamud suggested that we amend the Constitution and that we could do this by electronic ballot. Malamud said that we could delegate EPC to change the Constitution. Hill said that he thought that his proposing someone would be quicker. Gould said that we could let the Senate approve for now and for the long term amend the Constitution. Verba asked Gould if he would draft the language for the next meeting. Gould said that he would be out of town but the language could read “By a method approved by the Academic Senate”. Hill said that he was more worried about getting representation for staff. Hill said that he would withdraw his original question.

**Open Forum**

Furtado gave the Senate the very sad news that our dear friend and colleague Hedy Moscovici was now being treated in Hospice. The Senators were very sad to hear this news. The Senate unanimously decided to send a lovely letter to Hedy expressing our gratitude and appreciation for all of her contributions.

The meeting adjourned at 4:48 p.m.