California State University Dominguez Hills
Academic Senate Minutes
October 10, 2012

Voting Members Present: Barab, Blackaller, Carvalho, Chai, Dales, Dellacioppa, Ernst, Fawver, Ferris, Furtado, Ganezer, Gasco, Hagan, Han, Hill, Jacobs, Jones, Kaplan, Keville, Kravchak, Krochak, Kulilov, Monty, Moore, Murrey, Navarrete, Niederman, Oesterheld, Peyton, Salhi, Thomas, Sneed (for Victor), Wang, Whetmore.


Non-Voting Ex-Officio Members Absent: Bergmann, Borrego, Saks, Torrecilha, Wen, Wilkins.

Guests: Keith Boyum, Kirti Celly, Rod Hay, Diane Hembacher, Jeannie Kim-Han, Ben Zhou.

Executive Committee 2012-2013: Jim Hill, Chair; Vice Chair, John Davis, EPC Chair, Janine Gasco; FPC Chair, Hamoud Salhi, Parliamentarian, Matt Jones; Statewide Senators, Pat Kalayjian and Kate Fawver.

Recorded and Edited by NDR and the Executive Committee

Call to Order 2:35 p.m.

Approval of Agenda MSP

Approval of Minutes from 9/26/12 MSP

Hill said that Mary Brooks will be out on medical leave for a few weeks. Neisha Rhodes will be taking minutes in her absence. Although she is familiar with many of you, as you give your reports and comment, please keep in mind that she is not familiar with this body.

Time Certain:

2:35 p.m. President’s Report-Dr. Hagan
President Hagan said that there would be a Town Hall meeting on the University Budget on Monday October 15, 2012, 2-4pm in the Loker Student Union. Hagan said there will likely be a follow-up in November after meeting with the new Chancellor. Hagan said that ideally he would like to complete the presentation and distribute it prior to the meeting. Hagan said that the presentation will essentially layout the budget using the all fund budget approach bringing all funds to the table. Charts will be provided to indicate the source of funds, and how they are allocated. Central and division reserve funds will also be outlined. Hagan said that these discussions aim to help better understand the budget and ask the right questions.
President Hagan said that he has been very busy representing the campus. A series of meetings were organized in Washington DC, October 3-5 to introduce respective agencies to CSUDH. The following campus representatives accompanied President Hagan: Provost Torrecilha, Dean Wilkins, Sue Borrego, William Franklin, and Jeannie Kim-Han. The following summary was distributed:

### Summary of Washington DC Meetings – October 3 – 5, 2012
Prepared for Presentation to CSUDH Academic Senate on October 10, 2012

**Overarching Purpose of Visits**
- All meetings were designed to introduce the respective agencies to CSUDH.
- Given the current national focus on student academic success, particularly for traditionally underrepresented minorities and low-income students, in the context of programs such as First in the World, our campus was of great interest to all.

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<tr>
<th>Agency</th>
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<tr>
<td>U.S. Department of Agriculture</td>
<td>Dr. Inna Lawrence&lt;br&gt; National Program Leader&lt;br&gt; Hispanic Initiatives</td>
<td>Inna oversees all of USDA’s HSI grants and is the national program leader on Hispanic/Latino initiatives for all of USDA. Her focus is now on graduating more Hispanics from Master and PhD programs to fill future USDA positions.</td>
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<tr>
<td>Council on Undergraduate Research</td>
<td>Dr. Beth Ambos&lt;br&gt; Executive Officer</td>
<td>Re-establish relationships with Beth who was previously CSU Assi. Vice Chancellor for University Research Initiatives &amp; Partnerships. Encouraged Beth to diversity selection of students for DC Hill events for Student Research Day.</td>
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<td>USAID</td>
<td>Erica Teofilo (Alum MBA)&lt;br&gt; Program Specialist&lt;br&gt; Eric Johnson&lt;br&gt; Education Officer</td>
<td>Erica is responsible for connecting MSIs with USAID bureaus and USAID contractors including universities in efforts to diversity USAID operations. Identified potential paid internships within USAID for CSUDH students. Eric is responsible for all programs regarding education in USAID and was glad to learn that we are open to collaboration, partnership and internationalization.</td>
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<td>AASCU – Grant Resource Center</td>
<td>Dr. Rich Denice&lt;br&gt; Executive Director</td>
<td>Rich provided information on where federal funding is lacking and how to best position ourselves for future funding as federal resources for research may decline. Focus is on diversity, access and ground-up program development. Not one-size-fits-all models. All driven by First in the World and Innovation theme.</td>
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<td>National Science Foundation</td>
<td>Dr. Mylan Boylan&lt;br&gt; Program Director&lt;br&gt; Science, Technology, Engineering, &amp; Mathematics Talent Expansion Program (STEP)</td>
<td>Mylan was very excited to learn about our focus on student academic success and encouraged us to submit to the STEP program which focuses on increasing the number of students receiving associate or bachelor’s degrees in STEM.</td>
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<td>U.S. Dept of Ed – HSI Institutional Grants</td>
<td>Peter Povero, Program Lead for HSI-STEM and HSI-Title V</td>
<td>HSI-STEM establishes grants to increase the number of Hispanic and low-income students to enter STEM fields. Peter provided additional information on the next HSI regular Title V application process and priority areas, which will most likely include internationalization and/or globalization of the curriculum.</td>
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<td>U.S. State Department Bureau of Edc &amp; Cultural Affairs</td>
<td>David Levi, Senior Program Manager &amp; Diversity Coordinator</td>
<td>Provided information on all bureaus and U.S. State Dept. programs including Fulbright and other initiatives that can provide grant funds for supporting visiting scholars, curriculum development particularly in the College of Arts &amp; Humanities and collaboration with international institutions.</td>
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President Hagan said that he has begun scheduling Informal Lunches with groups of faculty. There is no formal agenda for these meetings he just wants to learn about the thoughts, priorities, and key issues from the campus community. Hagan said that at the lunches he is asking if we are able to free up one time funds, where would we put it? Hagan said discussions about supporting faculty research, hiring faculty, and the importance of faculty/student direct contact versus online education have also come up in the lunch meetings.

President Hagan said that he has met with Dr. Clare Weber regarding the Women’s Resource Center and there are plans to move forward to reestablish the center with a research and service component. Hagan said he is also looking to ensure sustainability by offering release time, and appointing a permanent director.

President Hagan informed Senate of several other recent and upcoming events:

- Presidential Scholars Reception was held September 9th. It was an opportunity to gather students and donors together. There is more potential for giving
- Fourth Annual Es El Momento: Feria de Educación (Education Fair) – Saturday, October 13
- Parent Institute for Quality Education (PIQE) Reception – Thursday, October 11
- Congresswoman Janice Hahn and Congresswoman Laura Richardson discussion on propositions - Thursday, October 25.

Fawver inquired about the status of the campus administrative audit. Hagan said that he has consulted with two firms but has not made a move on it because he is not certain of the scope. It is still on his agenda.

President Hagan asked if one time funds became available, what kind of things can be done now.

Whetmore said that one of our priorities should be to provide support to the faculty who were hired 5-6 years ago. Whetmore said that we can provide release time (one course off).

? said that the School of Education needs leadership.

Blackaller said that we need to provide release time to new senior faculty. Hagan said that he does not mind putting release time into the baseline budget with the understanding that this would require us to move funds from, somewhere else.

Bradfield said that 10 month department chairs and program coordinators need support for summer duties. Hagan agreed that summer support for chairs needs to be addressed and discussions have taken place with Provost Torrecilha.

Fawver said that we need to invest in library acquisitions. We need journal and books to support students and faculty.

Jacobs said that we need new science lab equipment and teaching materials. Hagan said that Provost Torrecilha has a list of the lab needs and he will work with the Deans to prioritize. Hagan said that we need a public or private partnership to make a new building a possibility.
Ganezer said that we should be moving more toward research and scholarship. This requires infrastructure, overhead recovery, travel, a change in culture to intrinsically value research. Ganezer said that we should develop some type of Researchers Bill of Rights. Ganezer said that perhaps the Faculty Policy Committee could draft a bill of rights, or possibly the RSCAAP Committee under the Office of Research and Funded Projects.

Kravchak said that we need to invest in instructional materials and technology. Kawai wants to retrieve the pianos they loaned to the music department. Kravchalk also said that we need to empower the department chairs, allow them to and provide them with tools and training as they are our stability. Kravchak said that he would be interested in submitting a proposal for capital outlay or other opportunities for support.

Hill said that University Advancement is welcome to make a presentation to Academic Senate regarding their service to support academic programs.

**Action Item:**

EPC 12-15 Resolution Regarding CSU Board of Trustees’ Committee on Educational Policy, September 2012 Agenda Item 3, Upper-Division General Education and Degree Completion, Information (Amended)¹. MSP

Resolved: That the California State University, Dominguez Hills (CSU-DH) Academic Senate reaffirm the faculty’s primary responsibility for the curriculum, a responsibility based on the principle of academic freedom, and noted in the CSU Board of Trustees Statement on Collegiality and the American Association of University Professors’ Principles Statement on Collegiality; and be it further

Resolved: That the CSU-DH Academic Senate condemn the categorical disregard for consultation in the manner in which the proposed requirement change was developed, formalized and made public as a board agenda item without adequate and timely consultation with, or indeed even notification to CSU faculty governance; and be it further

Resolved: That the CSU-DH Academic Senate express deep concern over the disregard for potential impacts to the competitive value of CSU degrees that may result from these hasty and ill-planned reductions to unit count without full consideration for curricular integrity as related to students’ future prospects for graduate school, professional accreditation and career; and be it further

Resolved: That the CSU-DH Academic Senate strongly object to the proposal in its current form, and urge postponement of this proposal until modifications can be made in consultation with
the appropriate ASCSU committees and campus Academic Senates. These modifications should take into account the following:

1. The timelines for review of degrees in the Summary of the proposal are too short to match the calendar of academic program review processes on each campus. The proposed timeline should be extended.
2. Language should be added to an executive order implementing the Title V changes that urges programs to maintain the breadth of the degree by maintaining a strong general education emphasis in the required coursework for the bachelor’s degree.
3. The provisions for chancellor’s action to reduce unit requirements on non-complying programs should be excluded.
4. Evidence should be gathered to determine if increased student access, improved graduation rates, protection of academic quality, and providing affordable education, stated objectives of the proposal, will be achieved with the implementation of the proposal.

Resolved: That this resolution be distributed to the Board of Trustees, the chancellor, campus presidents, the ASCSU, and CSU campus academic senate chairs.

Rationale

The Board of Trustees Educational Policy Committee September agenda item “Upper-Division General Education and Degree Completion, Information (Amended)” is a proposal to require, where feasible, all four-year bachelor’s degree programs to require no more than 120 semester or 180 quarter units to complete. The item started out as a proposal to eliminate the upper division general education requirement for CSU undergraduate degrees. The initial proposal was put on the BOT agenda with no prior notice to the ASCSU, and no consultation with faculty. After significant concern expressed by statewide and local faculty governance bodies and campus faculty about the lack of consultation and the potentially significant impact of the proposal on curricula throughout the CSU, the BOT proposal was modified and sent to the ASCSU during its plenary meeting on Friday, September 14, 2012.

The CSU-DH Academic Senate is committed to active partnership in shared governance as it upholds the principle of the faculty’s primary responsibility for the curriculum, a responsibility noted in the CSU Board of Trustees Statement on Collegiality and the American Association of University Professors’ Principles Statements. Of major concern in carrying out that responsibility is the quality of the degree. Because of its potentially significant impact on the nature and content of degrees throughout the CSU system, the proposal to bring all degrees down to 120 units wherever feasible should be thoroughly evaluated by faculty before action by the Board of Trustees.
The CSU-DH Academic Senate is opposed to several aspects of the amended proposal. First, the timelines for compliance with the 120/180 unit goal do not allow campus program faculty sufficient time to evaluate their required coursework against the benchmark unit level set in the BOT proposal or adequate time for the appropriate faculty governance committees to review proposed program changes. The timelines should be extended.

Second, there is no re-affirmation of the CSU commitment to educational breadth by urging programs to maintain a strong GE component. A significant path to reducing units-to-degree outlined in the Summary is a reduction in system-wide general education (GE) requirements. GE has long been an indicator of the CSU commitment to provide an education that goes beyond specific major requirements or career skills. Through GE students are introduced to diverse ways of looking at problems and understanding the world, a skill of lasting value in an interdependent and globalized world.

Third, the provision for chancellor’s action to reduce unit requirements on non-complying programs is inconsistent with long-recognized tenets of shared governance. Faculty’s primary responsibility for the curriculum is well-established in CSU and AAUP statements. Providing for the chancellor to act to reduce unit requirements for specific degrees is a violation of academic freedom and undermines the principle that faculty, as experts in their field, are best qualified to determine the appropriate level and extent of knowledge needed to earn a university degree.

Fourth, the CSU-DH Academic Senate support efforts to improve access, improve graduation rates, protect academic quality, and provide affordable education. Yet the proposal does not provide evidence that the changes will bring about these objectives. Therefore, we request that data be compiled to evaluate the likelihood that the proposed changes will meet the objectives, or if other measures might more effectively meet the objectives.

1Resolution is based, in part, on language contained in resolutions passed by the Academic Senates of Sonoma State University and CSU, Stanislaus.

Gasco said that this would essentially eliminate upper division GE for programs over 120 units.

Hill said that a part of his Chairs report was to mention that in discussions with Provost Torrecilha, there is system-wide concern among Provosts in regard to the 120 unit requirement.

Monty said that ASCSU requested the agenda item be removed from the BoT agenda.

Jacobs said she was concerned that there was no consultation with faculty.
Kravchak said that the music department at CSUN had one week to create a 120 unit degree.

Fawver said that students do not want erosion in quality.

**Reports**

**Senate Chair’s Report-Jim Hill**

**Chair report, 2012-10-10**

- Thanks again to the President's Office for providing refreshments this week; this is an ongoing arrangement for the rest of the semester.
- Follow-ups from last meeting:
  - 120 units EPC will be bringing a resolution regarding the process by which the board arrived at the decision to limit majors to 120 units.
    - The provosts through the system have expressed some of their own concerns about this process and their own lack of a chance for input.
  - GE: [two new issues]
    - Issues about reallocation of WTUs to 'home departments' for UDGE. *Administration has a proposal. Some in GE feel that relabeling courses to departmental prefixes will interfere with their cross-disciplinary nature. There may be contract issues for PTF who teach in multiple units, but presumably these can be resolved.* One proposal was floated, but there might be issues. Mitch Maki is working together with the GE committee on this.
    - GE Area review. Apparently it never made it into Senate minutes or the memory of executive committee members last year when it was announced that area reviews might be done *other than their regular "cycle year"* for departments with full curricular review. This is a significant schedule change for some departments. Furthermore (and really an issue in itself) is that we need documentation that this is indeed the new policy. This is an active discussion.
  - RTP & PTEs: [one new and one old issue]
    - In conversations about our own experiences, exec has realized that there may be further "implementation issues" (beyond low return rates) with current online PTEs. I have brought this to the attention of the provost and faculty affairs (and they forwarded some information to IT); it is under study and may require more work. One suggestion is for Senate to conduct an anonymous survey to learn the nature and extent of problems.
    - The letter from me to the URTP chair, endorsed by senate at our last meeting was CCed to "ftfaculty"
  - [Since the provost is not here to report] Faculty hires are proceeding as planned; the full budget for the hiring process and post-hire funds is secure. An ad has been placed in the chronicle. The CAH chairs will meet soon with the search firm that is helping with that search so that it can move forward as well.
- Tomorrow Hill will be attending the "Funding and the Future of the CSU, Part II"
Monty asked why piggyback Program Review/GE. Monty said that we need to revisit or formalize this.

Krochak suggested bringing all the groups together.

Hill said he will review and report back. Vice Provost Maki said that he will look into it this issue and follow-up with Senate Exec/Senate.

**Parliamentarian Report-Matt Jones**

- Elections:
  - Academic Affairs Facilities and Space Committee: Tayyeb Shabbir was nominated to represent CBAPP, elected by acclimation.
  - Search Committee for Associate Vice President of Human Resources (Admin III): 2 faculty from different colleges were needed; Anne Choi, CAH, and Kirti Celly, CBAPP, were nominated; elected
  - Calls have gone out for the following:
    - Search Committee for CBAPP Director of Graduate Programs (MBA/MPA), non-academic administrator III or IV: 2 faculty are needed;
    - Search Committee for Dean of CAH: one faculty member outside the college is needed.

**EPC Report-Janine Gasco** - requested report Graduation Rates

Whetmore said that during the 2006 first Year Program, the target graduation time frame was changed from four to six years. Dominguez Hills was at the bottom then, but when researched, we did a lot better on our 8 year graduation rates

Monty said that Dominguez Hills can become a national model. This is really an examination of economic inequality and poverty in America.

Fawver said that there is no evidence that GE courses and high unit majors contribute to low graduation rates.

**FPC Report-Hamoud Salhi** - requested report

Salhi reported on online PTE’s. Salhi said that as Hill mentioned, Dominguez Hills has a low response rate to online PTE’s. He conducted a survey in one of his courses and found the following: Student’s receive too many emails, faculty do not discuss the PTE’s with students, students need an incentive - for example; one day free parking, should require students to complete the PTE before receiving their course grade, send text reminders, include it in the syllabus. Salhi suggested that a taskforce is formed to present solutions.

Martin said that there is an extensive body of national research/literature reviews on this topic. He can share with those interested.

**Statewide Senate Report-Kate Fawver** - No report
CFA Report- Bradfield reported that there are 27 days to the election. Prop 30 is critical. Vote Yes on Proposition 30, the Schools & Local Public Safety Protection Act, will: Prevent deep school cuts, Guarantee local public safety funding, and Help balance the budget. Vote no on Proposition 32 to stop special interest. This measure targets unions. Bradfield said that there will be a phone bank and precinct walking November 3, 4, and Election Day. Bradfield said that you may place a sign wherever you think appropriate.

Open Forum:
Kravchak mentioned the Music departments Guest Artist recital Series, and encouraged attendance.

Kaplan said that there will be a Political Science forum on the election-Tuesday, October 16th, 11:30-1pm. Bradfield asked if CFA can attend and provide information. Kaplan said yes.

Dales said that the library is not currently being used to capacity. They now have extended hours Monday – Thursday, open until 10pm

Adjourned 4:39pm