California State University Dominguez Hills  
Academic Senate Minutes  
October 6, 2010


Voting Members Absent: Chavez, Fitzsimmons, Ganezer, Herbert, Hinchberger, Katzenstein, Robinson, and Verba.

Executive Committee Members 2010/11: Chair, Irene Vasquez; Vice Chair, Mike White; EPC Chair, Jan Gasco; FPC Chair, Thomas Norman; Parliamentarian, Ericka Verba; Statewide Senators, Pat Kalayjian and Kate Fawver.

Ex Officio Members Present: Bergmann, Bersi, Bradfield, Bradshaw, K., Bragg, Gordon, Martin, Ortiz, Robles, Tubbs, and Vogel

Guests: Merry Eyman

Recorder: Brooks, M.

Call to Order 2:34 p.m.

Approval of Agenda MSP

Approval of Minutes from 9/15/10 MSP

Reports:

Provost’s Report-Ron Vogel-Vogel congratulated Leena Furtado on her grant award.

Vogel went over the new policy of using Academic Affairs Memorandums for all policies that affect Academic Affairs. Vogel said that the President’s cabinet approved this change in their last meeting. It was also decided that any policy that pertains to the entire university would go under Presidential Memorandums.

Gus Martin went over the list of resolutions for the past 3 years that have been outstanding. There are 4 resolutions that have been made into AM’s. Several of the resolutions were sent back to Exec for further clarification and some the Exec decided were sense of the senate resolutions that did not need to
be made into policy or guidelines that did not need to be made into policy. The report on this will be posted at the end of the minutes. Martin mentioned that there may be resolutions that are older than 3 years that need to be made into policy. If the Executive committee would like to go back and review these Martin said that the Provost office would be happy to review.

Vasquez asked if there were any questions about Martin’s report. Heinze-Balcazar mentioned a resolution she brought to the senate regarding the Women’s Resource Center and she asked what happened to it. Vasquez said that Exec would look into the matter and get back to her. Miller asked about the effective date for the GPA computation. Vogel said that it will go into effect 9/24/10. Students under the current catalogue are covered and the current catalogue has to be changed. Gould said that the resolution report was a very well organized response to the actions of the senate. Fawver asked about FAC 10-08 and Exec 09-10 being sense of the senate resolution. Fawver asked if any of these were taken to the cabinet and what was their formal response. Vogel said no, and that they will be taken directly to the early start committee. Fawver asked why these would not be taken to the cabinet. Vasquez asked that they be taken to the cabinet. Vogel said yes, and he said that we need a committee for policies on policies. So far we have resolutions, sense of the senate, guidelines, accommodations and policy—it’s difficult to try and figure out some of these resolutions and what they actually are especially resolutions from years back. Vogel made a suggestion to the senate that rather than writing resolutions work on actually policies, change the resolutions from recommendations to actual policies that the senate would like to see in place.

Malamud asked who was on the president’s cabinet. Vogel said the president, the vice president of student affairs, vice president of administration and finance, vice president of development and the provost. The cabinet meets every 2 weeks. Gould said that this is a continuing body and was formerly called the president’s council.

Vasquez asked if there were any other questions for the provost. Kravchak said that he understood that recently all 9000 foundation accounts had been ordered closed and moved to the stateside and there is a 7% fee added as well. He also said that there is a possibility that funds will be swept at the end of the year. Kravchak is very concerned because for his department those monies were raised with stipulations. Vogel said that we had an audit with exception to the university. There were certain accounts that were closed. Vogel said that no money will be swept as long as he is provost and he won’t stand for it. There are only 2 types of accounts, sources of revenue and donations and grants. Revenue from exam tests, fees, etc. are state side and will be moved to those accounts. Donations will be set up as donation accounts and will not be swept. Kravchak asked if the 7% could be waived. Vogel said the 7% would not apply to donation accounts, only the monthly foundation fee that has been charged all along. Bersi said that Mary Ann Rodriguez could answer the questions in more detail. Malamud said that this was the first he had heard of this and wondered why the faculty have not been informed. Vogel said that we are second guessing, but you probably have not been informed because there has never been
a murmur of this issue until this moment. Fawver asked where the 7% goes and Vogel said it does not go to academic affairs. Bersi said that there is no 7% fee if it is a donation account.

Vogel handed out an updated document on the waitlist procedure. He said that the removal of waitlists will take place the Thursday before classes begin. The deans agreed that enrollment caps can be raised by faculty as long as they do not exceed room capacity. If they do exceed room capacity then the faculty will need to work with their dean’s office to try and get them a larger room. Whetmore said that he was pleased at how quickly this problem was taken care of. Malamud asked how we would determine who to add if the waitlists have been wiped out. Malamud asked if faculty could have access to add students if they are off campus as well. Vogel said to send him an email and he will contact the registrar to see if we can solve these issues.

Vogel reported on the RTP process. He reported that he has spent hundreds of hours reviewing files. Vogel has observed that the definition of scholarship is a definition but not standards. He is finding that standards are not being applied. Faculty will have taught several courses, a few papers published and served on 4 committees but no standards are being applied and a faculty from the same college may have something different. Berlin said that she was concerned about applying murky standards to faculty who have been in a college that has been restructured. The faculty may start out with one set of standards and then they are moved to a different department as a faculty group, and the standards change. It has caused some negative reviews for faculty, and it seems very unfair. Gould said that he was looking at the last set of minutes and there is a proposal for no full review until the third year. Gould was concerned about waiting that long for a full review and that perhaps the second year would be better. Bragg said that many of her non tenured faculty have been concerned about not having standards. Bradfield said that where standards exist often times they are uneven across the disciplines. Fawver said that she is concerned about the distinction made between college level and department levels and that those are the only criteria that can be used. Vogel went back to Berlin’s statement and said that faculty are only required to go by the standards that they were hired under and that they should have never been required to change the criteria they were originally given. Martin said that one can only go through RTP under guidelines they were hired under.

Martin said that we do have an Academic Affairs Memorandum for departments to draft a definition of scholarship. Below are the last dates there was a review of definitions:

CBAPP 2006
Liberal Arts F2004 and Sp2007
Education F2003 and Sp2004
HHS F2003, Sp2004, F206
NBS Sp2005
Library F2006
Vogel said that his issue is that a definition does not define standards. He said the variance is huge from department to department. Vogel suggested forming a committee to look at this issue. Malamud suggested that the standards be placed on the CSUDH website.

Chair’s Report-Irene Vasquez-Vasquez reported that at the last senate meeting the writing intensive status was brought up. She reported that Vogel has met with Debra Best and Helen Oesterheld and that a report is forthcoming. Vasquez reported that the early start program committee has met and that the CSU Council of Chairs is sending in summaries of the status of their early start programs on their campus. We will compile these and post them on the website. Our committee consists of 4 administrators, 2 English and 2 math professors and the Academic Senate Chair. Vasquez reported that the status of outstanding senate resolutions for the past 3 years has been given. Vasquez reported on the letter she circulated about RTP and that it came from conversations with junior faculty and workshops that the CFA held. There is uncertainty about the department criteria and the question of impact furloughs had on reviews. Vasquez reported that she would be attending the Closing the Achievement Gap meeting tomorrow at the LAX Crown Plaza.

FPC Report-Thomas Norman-Norman reported that he met last Thursday with his committee. Norman said that Salim Faraji will research unusually meritorious and prepare a report; Jonathon Grasse will research and report on the PTE situation; Mary Brooks has reported to FPC on the RTP processes and a few CSU campuses that are similar to CSUDH; Norman recommends very transparent processes and to start placing the information on the Website for easier access. He suggested that we have forums to discuss these issues and Vanterpool said that he did not think this is necessary. Vanterpool said that the senate has already had these discussions and that FPC should be working on these issues and reporting.

Statewide Senate-Pat Kalayjian and Kate Fawver-Kalayjian reported that many resolutions had passed. She reported that AS297210-in response to SB1440 directs the transfer of students from community colleges into the CSU with ambiguous guarantees. A taskforce has been set up with equal number of faculty from community colleges and CSU’s to clarify the ambiguity of the bill and help assist in coordinating and implementing it.

The chancellor’s office will request funding for possible psychological services veterans may need in returning to school. The current language suggests that all vets require extra services and so we are working on revising this. We need to be practical we are stretched beyond our limits and we are willing to provide funding for support services without being offensive.

Fawver reported there were 3 top speakers at statewide. Dr. Quillian reported that the $106 million will allow the system to increase enrollment to 7000. This fund is one time money; students of course are not.
Dr. Carter reported on the early start program and to make work-study available in the summer and to address the concerns over financial constraints of students and that nothing is set in stone. Carter reported on the strategic vision for human resources in the CSU. Carter and the board affirmed a commitment to faculty quality and support. He referenced the HR strategic plan which will be before the Board next week ([http://www.calstate.edu/bot/agendas/Sep10/UFP.pdf](http://www.calstate.edu/bot/agendas/Sep10/UFP.pdf)). This strategic plan for the HR division will discuss resources for faculty replacement, development, recruitment. Affirmed the Board’s support for the new strategic plan and increasing the number of tenure-track faculty. The state funding crisis has gotten in the way of the Board’s intentions. In response to a question about faculty workload and support, he reviewed his willingness to reconsider allocation of system funds based as heavily upon FTES. In response to a senator’s recap of statistics on loss of faculty, Dr. Carter reaffirmed his support for Assembly Resolution 73 and the rebuilding of our faculty. If we are to serve our students well, we need an excellent faculty.

Dr. Smith reported on the graduation initiative, there will be meetings October 7 and 8th, with campus teams; speakers from other systems who have experienced success in decreasing the achievement gap experienced by underserved student groups for example, Portland state university will attend and discuss their move toward professional advisors. He reported that for early start the summer of 2012 math and English; 50,000 freshmen each year; 310,000 FTE; with stimulus funds raised more, sitting on 41,000 applications; Enrollment raised target from 310,000 to 317,000 Smith believes we are doing well; discontinued penalty for over/under enrollment; 16 campuses are impacted, 92% of one campus will be from service area and Summer 2011 as the decision will be made in the next few months of self support or state side funded; moving to extended ed last year (10,000 ftes) created enough space for new students this year. Smith appears to be giving the impression that this is not a campus decision rather a system wide decision.

**Elections and Calls for Service:** Pawar acted as parliamentarian. The UCC still needed one faculty representative. Jim Keville nominated himself. Jim Keville was elected. The Student Grade Appeal Board needs 4 faculty to serve. 3 faculty have been nominated: Wei Ma, Bill Whetstone, and Kirti Celli. Wei Ma, Bill Whetstone and Kirti Celli were elected. The Interview Team for Chief of Police two faculty representatives. Caroline Bordinaro and Diane Miller were nominated and elected. The Student Learning Outcomes Committee needed 3 faculty to serve. 3 faculty were nominated: Myron Sheu, Jim Jeffers, and Sheela Pawar. Myron Sheu, Jim Jeffers, and Sheela Pawar were elected. The University Budget Committee needs one faculty representative. There were 3 faculty nominated: Margaret Parker, Jim Hill, Denise Williams. Jim Hill was elected. The Associated Students Incorporated Board of Directors needs one faculty representative. There were 2 nominations: Wei Ma and Anne Choi. Wei Ma was elected.

**Unfinished Business**

2:45 p.m. Second Reading Item-EPC 10-12 Amendment to Committee Status of GEC and UCC-

Janine Gasco-Gasco reported on the changes that have been made to the resolution after feedback from
the previous senate meeting. Gasco reported that standing committee would be changed to organizational committee since the constitution and by-laws recognize only three kinds of committees: standing committees, organizational committees, and ad hoc committees. We do not want them to be standing committees, they are clearly not ad hoc committees, so that leaves us with organizational committees which are simply committees the Senate "deem necessary or advisable." Gasco reported that instead of a monthly report to the executive committee the GEC and UCC will give a minimum of monthly reports to the academic senate or more frequently at the request of the chair of the academic senate. As a result of these changes this resolution asks that the PM 09-04 be amended. Malamud asked if the reports would be written or oral. Gasco said that the reports to the senate would be written. The definition of extraordinary is located at the end of the PM. Gasco said that the person appealing has the burden to show extraordinary circumstances. Whetmore said that in the past these committees would give a report at the end of the year, the change will be how often the report comes. White said that the actions of UCC are final unless there are extraordinary circumstances. Grutzik asked who will get to charge these committees. Moore said that the faculty have control of the curriculum and the senate is the body that represents the faculty Jacobs said that the resolution looked good and cleared up any questions. She moved to approve the resolution. M/S/P with 1 abstention.

Open Forum
Bradfield reported that the budget is almost final. The CSU is supposed to receive 365 million. Pension benefits will be rolled back for new employees. Bradfield said that the CFA ballot initiatives are available for anyone interested. The CFA executive board meets tomorrow and the statewide meeting is at the end of the month.

Meeting adjourned at 4:35 p.m.