Call to Order

Approval of Agenda

Approval of Minutes from 09/21/11

Time Certains:
2:45 p.m. General Education Report-Lorna Fitzsimmons-
Actions taken by the GE Committee in September 2011 are as follows:
- Preliminary consideration of HIS 120 hybrid proposal
- Continuation of GE Area Review
- Units have been informed that the following GE Courses are under review this year:
  ECO 200
  HEA 100, HSC 201
  HUM 200
  CHE 102
  ENG 110, 111
PHIL 120, 101, 102  
PSY 110, 101  
THE 120, 100, 160  
LIB 150  
POL 100, 101  

3:00 p.m. PICTURE Foundation-James Scarborough-Not able to attend will reschedule  

3:15 p.m. University Curriculum Committee Report-Cathy Jacobs-  

UCC Report to the Academic Senate  
October 5, 2011  

UCC has held two meetings so far this academic year, on Sept. 14 and Sept. 28. The first meeting was occupied with the editing and approval of new forms for the curriculum process. These new forms, it is hoped, will make the curriculum process clearer and lead to fewer errors in filling out forms. The new forms will be posted on the Academic Affairs website. At the beginning of the second meeting, the committee edited and approved changes to the Curriculum Guide, and then took up two proposals with associated changes in courses.

The first proposal involved changes to the BA in Liberal Studies-Spanish option. Liberal Studies, working with the Modern Languages department, proposed changes in the courses required for the Spanish Option be changed to reflect the needs of the students. SPA 280 (Spanish Composition) would provide a more appropriate level of Spanish composition and grammar for students in this option than SPA 305, so the proposal substituted SPA 280 for SPA 305. Moreover, SPA 280 will satisfy the written Spanish component of the CSUDH School of Education’s proposed new Bilingual Authorization Program. The broad linguistic emphasis of SPA 311 was considered to be less useful to future teachers than another linguistics course in the option, SPA 435, with its study of the sociolinguistics of Spanish. A different class, SPA 351 (Contemporary Hispanic Culture: Spanish-Speaking America) was added to the option to replace SPA 311, as it will both be useful to future primary teachers as well as satisfying the Hispanic Culture requirement in the new Bilingual Authorization Program.

The Committee approved the changes to the program, pending rewording of the student learning outcomes for SPA 280 and acquisition of the Dean’s Impact Statement from the College of Professional Studies (there was already and impact statement for the CAH dean).

A second proposal was from the History Department. After analysis of their students’ ability to successfully complete the senior seminar, the department decided that their students needed more preparation to succeed in undertaking independent historical research. To do this, they modified the core upper-division sequence for the major by adding a new class, HIS 400 Proseminar in History, which will be a WI course, and will better prepare students for success in
the senior seminar. The present WI course, HIS 300 was modified by a change in name, and is no longer to be a WI course. Instead, it will serve as a gateway course to the upper division curriculum since many transfer students are not ready to perform adequately in the course as it is now structured. The students will still do a great deal of writing and research in the class, but it will serve to prepare the students for success in the new WI course, HIS 400. To keep the number of units from increasing in the major, the Department proposed that HIS 304, Theory and Practice of History, be retired and replaced by HIS 400.

The Committee approved the proposal, and congratulated the History Department on their well-thought-out and well-executed curriculum change proposal.

Below are listed the proposal documents.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Notes</th>
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<tbody>
<tr>
<td>UCC 11-12 001</td>
<td>BA Liberal Studies- Spanish Option</td>
<td>MP</td>
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<tr>
<td>UCC 11-12 002</td>
<td>SPA 280</td>
<td>MC</td>
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<tr>
<td>UCC 11-12 003</td>
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<td>HIS 304</td>
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<tr>
<td>UCC 11-12 010</td>
<td>HIS 400</td>
<td>NC</td>
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The chair of UCC would like to thank her committee for all their assiduous attention to the work of the committee.

Unfinished Business- None

Reports
Chair’s Report-James Hill-Hill thanked the College of Business and Public Policy for supplying our meeting with cookies and coffee. Hill reported that the executive committee has gone over the retreat rankings and the EPC and the FPC have assigned tasks. Hill said that we are working on increasing communication with the administration and Maki will say more in his report. We are looking at giving EPC and FPC one on one meeting with their administrator in case items that come up need to be discussed. Currently this is done anyway. The chair of EPC or FPC just emails the administrator, or invites them to their meeting; or makes an appointment to see them. Hill said that he has requested that the CFA give a report to the senate about recent activities. He said that the CFA is passing out a form for faculty to review and fill out if they wish.
**Provost’s Report-Mitch Maki**-Maki gave a power point presentation of the university organizational chart that showed where the academic senate was located. The academic senate is housed under academic affairs and Maki said that is mainly because the staff support for senate and the senate budget comes from academic affairs. Maki said that the academic senate chair would speak to the provost and the provost would then take any senate matters to the president’s cabinet. The academic senate is the unfiltered voice of the faculty. He said that the provost’s meeting with the senate is akin to the provost meeting with a dean. Prado asked if copies would be distributed. Maki said that if he requested a copy he could get it to him. Fawver asked if the senate is on par with the CAMS. She also said that we are an academic senate and not a faculty senate.

Maki said that the chart does not intend to put senate on par with CAMS. Maki said that the senate and CAMS are both independent units that he does not have control over.

Maki said that we want to work on changing the relationship between the academic senate and the provost’s office we need to be more collegial. He said that the senate has the right to a vote of no confidence to the provost and to the president so there needs to be discussion and collegial discussion between us.

Malamud said that the provost goes to the executive committee and tells them and not the senate what is going on. Malamud said that the executive committee does not speak for the senate. Malamud said that there is a structural problem. He does not understand how the budget discussion circumvents the senate except for maybe once a month. Maki said that the senate executive committee represents the academic senate and so it seems that this might be an internal issue. Maki said that if the senate feels he is not bringing issues to the senate he wants to hear about it, because that is not his intent. Malamud asked why Maki would take anything to the executive committee.

Referencing the bylaws of the senate, Parliamentarian Miller confirmed that the executive committee is only permitted to act on behalf of the senate body over winter and summer breaks. Miller also provided clarification that there are 3 purposes for the senate per the constitution. While one of these is to serve as a medium for expressing the opinions of the faculty members, another is to formulate, evaluate and recommend to the President of the university, policies and procedures pertaining to the development, maintenance, and improvement of the university.

Carvalho asked if the provost and the senate were at odds over a resolution could the resolution be taken to the president. Maki said that the provost and the president should be on the same page.

Cauthen noted that the president has not been attending senate meetings and wanted to know why. Maki said that it is a scheduling problem. Maki said that the president was currently in
D.C. to be sworn in as a member of the White House Initiative on Educational Excellence for Hispanics Commission.

Ganezer asked if the entire senate was the equivalent of a dean. Maki said that the president works on behalf of the entire university and the provost works on behalf of the academic affairs. The voice of the senate expresses needs of faculty and the role of the senate. Maki said the senate is not the sole voice of the faculty but it is a critical voice that is unfiltered.

Moore asked if we were at census. Maki said that census has passed. He said that we are at 10,519 total FTES and today after being cleaned up we are at about 10,400.

Carvalho asked about the budget and wanted to know if Maki has heard anything and Maki said that since the last exchange he has not heard anything.

Kalayjian asked Maki to have the chart amended to state “the Senate” rather than “the Senate Executive Committee.”

Vice Chair’s Report—Ericka Verba—Verba said her official role would be to check on and follow up on resolutions.

Parliamentarian Report—Diane Miller—Miller reported that there was a question last senate meeting about whether motions can be introduced during open forum. There will always be a “new business” item on the agenda forthwith for anyone who wishes to make any motions.

Miller reported that we were reopening the dean’s searches elections because there was a problem with the elections the last time. For the CAH dean’s search Pat Cherin was elected but we had to disqualify her because she is housed in CAH. For the CBAPP search John Thomlinson was elected however the person who nominated him did not get his permission, and so John declined. We have 2 elections today. The first election is for 1 faculty member to serve on the CBAPP dean’s search committee. We have one nomination: Ann Choi (IDS). Ann Choi was elected by acclamation. The second election is for 1 faculty member to serve on the CAH dean’s search committee. We have three nominations: Kate Esposito (TED), Irene Osisioma, and Sue Needham (Anthro). Sue Needham was elected.

Miller also reported that the senate is requesting the assistance of the faculty to identify tenured faculty to serve as preliminary investigators for the student’s grade appeals board. Please contact Gus Martin if you would like to serve.

EPC Report—Janine Gasco—Gasco reported that her committee will be working on several projects such as dishonesty policy, enrollment cap issue. The online initiative, transfer model curriculum, and the current resolution on American institutions.
Fawver asked about the online initiative and said that the president announced that we gave $50,000 to this initiative and she wanted to know where it came from. Maki said that it did not come from academic affairs, and he assumes it came from the president’s office and is a onetime cost.

Malamud asked about the enrollment caps and suggested that we just drop the number of students as a solution for faculty who have taught 40 students in a class that is supposed to be for 25 students. Malamud also reported about a student who was trying to drop out and how there were several different policies for signatures. Verba announced that students do not need an instructor’s signature if they are dropping all of their classes. Verba said that the dean can just sign off and override any other signatures.

**FPC Report-Thomas Norman** - Norman is away in Albania and Jim Hill will give his report. Hill reported that FPC will be looking at support for faculty research; equitable workload and regular meetings with administration. Fawver asked if the senate think that EPC and FPC should have meetings with Gus Martin and Sheela Pawar. Fawver also asked if there was a policy on removing emeritus status. Malamud said that he would not want to micro-manage the EPC or FPC chair. Jacobs said that it was good to keep the lines of communication open with administration when writing policy recommendations. Maki said that he welcomed the opportunity to speak with EPC and FPC. Miller said that there were some issues raised earlier about how the executive committee is not the senate voice and yet if they meet independently we would hope all would be shared.

**CFA Report-David Bradfield**-Bradfield reported the CFA was in bargaining for the current contract and salary reopeners for 08-09 and 09-10. Last Wednesday the CFA held a Bargaining E Summit. CSUDH and East Bay may engage in a concerted action on November 17, 2011. Bradfield passed out a form for faculty to indicate what they would be willing to do regarding the concerted action. The form is attached to the minutes. Bradfield said that the cost of the CSU to give pay raises would be less than ¼ of % of the CSU budget. Chancellor gave management raises that cost the CSU 6 million. Reed said that the CSU general fund is what could be used for raises. Chancellor refuses to bargain and that is the legal reason cited for the concerted action. One of the senators asked if their pay could be docked if they participated in the strike and Bradfield said yes for 1 day but perhaps the money from that would be recouped by the colleges. Bradfield said that faculty working conditions are about student learning conditions. Malamud asked if pay raises would be retroactive and Bradfield said that he thinks not. Miller asked why DH and East Bay are involved and Bradfield said that our campuses have suffered the most. Carvalho asked if the administration was trying to do anything to alleviate the problem. Maki said that the administration is not on the bargaining team but we will be discussing the situation with the cabinet. Maki said that we are trying to remedy the problem of the lack of full professors by hiring 11 new faculty and we will hire more next year.
New Business
First Reading Item EPC 11-10-Resolution in Support for the Title 5 “American Institutions” Graduation Requirement for all Undergraduate Degrees at CSU Dominguez Hills and a commitment to an equal and uniform educational experience for both Transfer and Native Students-Janine Gasco-Gasco introduced the resolution. Kaplan said that the waiver to him has no pedagogical logic. He said that it has nothing to do with educational policy. And that it is not about any kind of equivalency to Political Science or any course that is being waived.

Verba said that the chancellor’s office has indicated that waivers are permitted. What we are saying is that on our campus we do not want them. There was a discussion about whether or not AI was mandatory. Pawar said that recent changes to Title V say that for second baccalaureate degrees they do not have to be held to the general education and American institutions. It was decided to change the wording from program to department. The chancellor’s office is pushing for a “yes” on this and we are reminding the senate that there is nothing in SB 1440 that requires a “yes”. Fawver said that we do not want to be bound our chancellor did this without support. Malamud said that we ought to hear from high unit majors what they think about it. Maybe we could hear from those who will be affected. Monty said that we are in grave danger of throwing away important part of education and that is civic literacy. Carvalho said that this is an example of the chancellor trading quality for expediency. Carvalho said that he was in favor of the resolution. Our education is being eroded, and we are kind of losing our core curriculum.

University Curriculum Charge-Janine Gasco-Gasco went over the changes in the UCC charge. The new charge is at the end of these minutes. Malamud complained about how hard it was to bring anything to UCC and getting it through. Maki said that we need to communicate better and work with the college committees and the university committee. Jacobs said that if you have things in order it will go more smoothly and Jacobs suggested that you not wait until the end to submit things. There was a vote and all were in favor with one abstention. MSP.

Open Forum-Cauthen announced that the poetry slam will be held in the LSU today right after the senate meeting.

Meeting Adjourned at 5:00 p.m.
University curriculum will be reviewed and approved by the University Curriculum Committee (UCC). UCC will be composed of approximately Twenty (20) members, including the Chair.

**Charge**

The University Curriculum Committee, which reports to the President or designee, the Provost/Vice President for Academic Affairs, and the Academic Senate, has the following responsibilities:

- Review and recommend approval or disapproval of new, modified, or discontinued programs and courses to ensure that the academic standards of the university are met in accordance with the university strategic plan and system-wide and campus policies;
- Review and recommend action on appeals of college curriculum related decisions;
- Review and recommend action on proposals returned to the originating unit for revisions or additional information by off-campus approval bodies;
- Identify curricular policy issues to be referred to the Educational Policies Committee of the Academic Senate;
- Prepare annual and monthly reports for the Academic Senate and, Provost/Vice President for Academic Affairs.

**Panel Membership**

The Membership of UCC shall be comprised as follows:

**Voting Members**

- 1 Academic Senate appointment
- 1 Faculty member from each college and/or school, elected by the college and/or school
- 1 Instructional dean
- 1 University Library representative
- 1 Student representative
- 1 General Education Committee, chair or designee
- 1 Educational Policies Committee, chair or designee
- 1 Graduate Council, chair or designee
- 1 Program Review Panel, chair or designee
- 1 University Student Learning Outcomes Assessment Committee, chair or designee

**Ex-officio Members**

- AVP for Academic Resource Management and Planning
- AVP for Academic Programs
- University Registrar or designee
- Staff Member—Institutional Research and Planning (IRAP)
- Staff Member – Academic Programs
- Staff support provided by Office of Academic Programs

The AVP for Academic Programs will act as the administrative liaison to the committee to schedule and coordinate its activities.

**Terms of Service**
To maintain continuity in decision making, all terms of service will be staggered and members will serve for a period of two academic years. The Committee will elect its own chair annually at the last meeting of the academic year.

**Frequency of Meetings**

The committee will meet the second and fourth Wednesday of each month during the academic year. The first meeting of the fall term will commence in September and the first meeting of the spring term will commence in February.

**Evaluation**

The Committee will prepare written monthly and annual reports on its activities and make recommendations based on its experience. The reports will be submitted to the Chair of the Academic Senate, and the Provost/Vice President for Academic Affairs.