Call to Order

Approval of Agenda

Approval of Minutes from 5/4/11

Time Certain:

2:30 p.m. Provost’s Report – Mitch Maki-Maki offered congratulations to our new senate chair Jim Hill. He said that his report was brief. Maki gave an enrollment update: 10,373 FTES and 14,019 headcount. Maki said that we must serve the students who have been accepted and create a robust schedule for spring.

Maki said that most departments have definitions and not standards for RTP. He said that he and the deans and the departments will begin a process where definitions and standards will be created for each department. The provost clarified that they would be prioritizing those departments hiring for AY 2012-2013 in reviewing RTP processes. The standards would be complete before the new hires are brought in and applicable to the new hires.

Maki reported that the University Planning Council (UPC) is up and running. He explained how the UPC used to be. There were at least 25 members and it was a lot larger than it needed to be. The committee has been reconfigured and it is a smaller, efficient group. We have streamlined it to be about 10 people 4 of who will be faculty. The Provost will be chair the Vice Chair will be the Vice President of Student Affairs, The Executive Assistant to the President, a representative from Administration and Finance, a representative from University Advancement, 2 faculty representatives appointed by the senate, 1
student representative appointed by ASI, The Chair of UBC, and the Academic Senate Chair, and a staff representative appointed by the President. The Strategic Enrollment Management committee will report to UPC and there will be two subcommittees under strategic enrollment and they are the Recruitment subcommittee and the Retention subcommittee.

Maki reported on the Young Scholars Program. He said that the deans and he have reaffirmed the understanding that young Scholars courses are strictly for high school students. These courses may include televised courses, courses delivered on high school campuses, and, in rare instances, courses delivered on our campus. We want to avoid the practice of mixing our college students with high school students. CAMS students are the main exception to this practice since we have a signed MOU. If you have any questions, please see your Dean.

Maki reported that an exciting initiative that we are kicking off is a monthly faculty speaker’s series. The idea is to tap into the expertise and talent of our professors on campus. The series would be open for faculty, staff, and students to attend. I have asked Gus Martin to begin to organize the initiative. If you are interested in participating or learning more about it, please contact Gus.

Maki reported that he is creating a Faculty Development Network which is a faculty development initiative that will begin to address the needs of faculty--both in terms of pedagogy and classroom teaching, and research and technology. Gus Martin has been charged with spear heading this project. Ron Bergmann has joined him in forming a committee. Maki said they had their first meeting but they are going to start including more faculty because they want more faculty input if it is going to be a faculty development network.

Moore asked Maki to repeat the enrollment numbers. Maki said 10,373 FTES and 14,019 headcount. Maki said that last year our FTESs were 10,041. We are 330 over. Our target was 9520.

Moore wanted to know why we went over and asked for justification. Moore said that his classes are packed and everyone else’s classes are packed as well. Moore said that he has seen students trying to take notes through windows of classrooms because there is no place for them to sit. Fawver asked what will be happening with the spring applications. Maki said that spring is closed except for special admissions for certain programs. Malamud asked if we will get to keep money this time and Maki said that we are hopeful. Mary Ann Rodriguez said that the chancellor’s office is allowing us to go over 3% above our target. Maki said that he had heard about the students taking notes through the windows and has spoken to the deans about solutions. He has asked the deans to also plan for spring and how they will manage different scenarios. Carvalho asked why the campus appeared to have fewer students during the day and inquired if this was due to more students taking evening classes. Carvalho asked Maki if he could provide some information on student enrollment between day and evening classes. Maki said he could.

Bradfield brought up the flow chart that Maki passed out. He was concerned because there was no place on the chart for the academic senate, or the faculty. Ann Camp said that the cabinet came up with the chart. Maki said that it had been shared with the Executive Committee and welcomes responses from the senate. Maki said that this is not an overall organizational chart of the university.

Dales said that if it seems quiet on campus come to the Library. She said that they seem to absorb all the pressure and there is no extra help. Moore said that we cannot address admitting more students unless we have the resources to provide for them. Students are being admitted and there are no classes
Moore would love to have a robust spring schedule as long as there are robust resources. Malamud said that we are in dire need of librarians and it seems that the provost is making decisions and telling us afterwards. We have been cut out of the decision process. Where does the senate fit in? Maki said that regarding the 10 new faculty positions the deans met in May and June and prioritized their needs for faculty. That was how the decisions were made as to which departments would receive the new positions. Malamud wanted to know why it did not go through UBC.

Maki said that the flow chart he passed out represents 3 committees that report to the campus. It is not a comprehensive organizational chart. Verba said that perhaps across the top the word “draft” should appear and she hoped that this was only a miscommunication. Fawver requested that the provost provide a flow chart that shows the role of the senate. Maki said that he would do that. He said that UPC is not new, it was just suspended, and now it is active.

Whetmore said that his department had over 165 FTES last semester and over 200 this semester and as of today has 233 FTES. He only has 3 full time faculty and his department cannot take any more students. If we cut back in spring the FTE will go down. The same problem Whetmore has is happening all over campus.

Blackaller said that the campus is beginning to resemble a business and not a university.

**Elections:**
There was an election for the University Student Learning Outcomes Assessment Committee. We needed 2 full time faculty members to serve. There were 2 nominations: Jose Morin and Milt Krivokuca. The senate elected Jose Morin and Milt Krivokuca by acclamation. There was an election for the Student Grade Appeals Board. We needed 3 full time faculty to serve and 1 academic student services professional. There were 4 nominations: Jill Aguilar; Salim Faraji; Denna Sanchez and Stephen Moore. The senate elected Jill Aguilar; Salim Faraji, Denna Sanchez and Stephen Moore by acclamation.

Hill said that coffee and cookies was now costing about $175.00 per meeting and so he asked if the senate would be interested in contributing funds for the cookies which Mary had agreed to pick up and that he would provide the coffee. Bradfield said that the CFA would like to buy cookies and coffee for 1 senate meeting. Robles said that NBS would provide for one meeting and CAH would like to provide for another meeting. All 5 deans said that they each would like to take turns providing cookies and coffee for one senate meeting a piece.

Hill reported that we are looking for an academic staff representative to the senate. In the past he understood that the staff member was elected by the staff council. The staff council is no longer operating. Gould said that before collective bargaining the president appointed a staff member. Hill said that maybe we could get someone temporarily until we can get a permanent staff member.

Hill reported that as senate chair he will be keeping formal office hours in the Senate office WH A420. His office hours will be Monday from 12 to 1 p.m. and 5 to 6 p.m. and Tuesdays from 9 to 10 a.m.

**Academic Senate Retreat:**
The senate decided to suspend the formal Robert’s Rules of Order for the retreat.

There was a discussion about the recent proposal from the chancellor’s office to waive campus visits for presidential candidates. Fawver said that we could do a resolution before the board of trustees meets
next week. Fawver said that we could adopt the resolution that Sonoma just did. We could replace with our university name and submit it to the statewide senate, council of chairs and board of trustees. Krochalk felt that the Sonoma resolution was a mild statement, Gould said that yes it was mild but that we cannot draft a new resolution at this meeting so let’s pass what we have. Gould moved to have an immediate vote. There was a vote and all were in favor with 1 abstention.

Whetmore suggested the Exec look at writing a resolution to freeze admissions for spring 2012. Bradfield was concerned about the effect this would have on part time faculty and lecturers.

It was suggested that we take a broader look at what we call departments, programs and divisions. Bradfield wondered if his area music, digital media and performing arts would be eligible for another senate representative. He said that music has a representative.

Furtado said that not having part time faculty on a list serve is problematic when information needs to get out to them.

Fawver suggested a resolution to give departments authority with consultation from the deans to impose a “stop” or a “freeze” on themselves.

Fawver recommended that the senate come up with no blanket waivers in light of the recent AI waiver.

Fawver recommended we explore the “24th” online campus and said that there is concern at ASCSU.

Fawver recommended we look at equitable workloads for all colleges.

Fawver recommended we look at FTE re-allocation; GE initiatives and initiatives the senate wants to discuss; dean’s search cost saving measures to Ron’s re-organization and budget proposal from January 2009 and UBC involvement.

Malamud said that the senate is supposed to review policy. He is concerned about service hours for students and not accommodating night and weekend students. What are we about as a university? Are we going to all online courses. When a student enrolls they think it’s a brick and mortar education. We need a standard for online education.

Malamud said that we have a problem with committees that have faculty representation—faculty are not showing up.

Monty wants the senate to consider external accreditation agencies—it seems that departments with accreditation use that as a tool to lobby for resources.

Cauthen said that we need a discussion about part time faculty, departments and divisions.

Verba said that we need a committee to review committees.

Blackaller asked about the faculty handbook. She said she sat on a committee for 3 years regarding the faculty handbook and nothing has happened.

Malamud said that we need a policy as to where we prioritize our money.
Kulikov wants the senate to look at supervised exams when students are online.

Jacobs said that a policy for online courses is being worked on.

Furtado suggested that the senate look at the monitoring of grants.

There was a discussion about how this list should be prioritized. Fawver suggested that the Exec could prioritize the list. Blackaller said that there has to be a more democratic process. Malamud said that we have always let the Exec come up with the agendas. Gasco said that we could have each senator rank their top ten.

**Open Forum:**
Bradfield reported that SB8 was signed by the governor. He said that there is a petition circulating online regarding the pay of presidents. One of the senators requested that CFA give regular reports to the senate and Bradfield said he would.

Keville reported that the Art Department would be having their opening tonight entitled “Wrapped in Pride”.

Meeting Adjourned at 5:00 p.m.