California State University Dominguez Hills  
Academic Senate Minutes  
April 6, 2011

Voting Members Present: Carvalho, Cauthen, Chavez, Dales, Fawver, Ferris, Fitzsimmons, Furtado, Ganezer, Gasco, Gould, Hancock, Hoopes for Kulikov, Hwang, Jacobs, Jones, Kalayjian, Kaplan, Katzenstein, Keville, Kowalski, Kravchak, Krochalk, Malamud, Moore, Murrey, Niederman, Pawar, Pourmohamoudi, Prado, Robinson, Selmi for Berlin, Vanterpool, Whetmore, and White.


Executive Committee Members 2010/11: Chair, Irene Vasquez; Vice Chair, Mike White; EPC Chair, Jan Gasco; FPC Chair, Thomas Norman; Parliamentarian, Ericka Verba; Statewide Senators, Pat Kalayjian and Kate Fawver.

Ex Officio Members Present: Bradfield, Bragg, Furusa, Maki, Margin, Ortiz, Robles, Rodriguez, Saks, Tubbs, and Vogel.

Guests: No one signed in.

Recorder: M. Brooks

Call to Order 2:30 p.m.

There was a moment of silence for the People of Japan.

Approval of Agenda Amended MSP

Approval of Minutes from 03/16/11 Amended MSP

Reports

Provost’s Report-Ron Vogel-Vogel reported that Dr. Garcia has been away for the last 2 weeks on a Fulbright Hays Seminar in Oman and Jordan. Vogel said that is why we have not seen her and it has held up a couple of things. One thing is the Emeritus Faculty Status Resolution. The cabinet has the resolution and they are reviewing it. Vogel said they will discuss at cabinet the re-convening of UPC as well. Currently, there are too many administrators on UPC and not enough faculty. Vogel said that he would like to have more balance here. Kravchak asked when the date of the sabbaticals will be funded. Vogel said that the letters have gone out.

Chair’s Report-Irene Vasquez-Vasquez reported that on April 7, 2011 the CSU Council of Chairs will be meeting and Vice Chancellor Ben Quillian will be speaking about the budget.
Vasquez reported that 1 and ½ weeks ago faculty met with consulting firm. . . . .

**FPC Report-Mike White for Thomas Norman**-White reported that at the last FPC meeting they discussed FPC 11-02 which will be discussed at this meeting later on. White also said that FPC 11-03 on minimum standards is going to the Executive Committee for review. Ganezer asked about the CSU blanket travel ban to Japan. He said he brought it up in FPC. He has grants in Japan and it is a problem for him and feels that the ban should be lifted since there are no logistical problems getting in and out of Japan. Vogel said that hopefully by June things will turn around.

**EPC Report-Janine Gasco-Gasco** gave a PowerPoint presentation.

- EPC will be bringing a resolution on syllabus construction
- There will be a resolution on the faculty development center
- Regarding plagiarism there is no cancellation from the student record
- There will be a resolution on overenrolled classes
- Distance Learning initiative from the CO
- Department/program elimination

Ganezer asked why FPC did not work on program elimination. Gasco said that both committees are working on this and it will come to the senate as an Exec resolution. Gasco said that in the fall of 2009 we developed a process for program elimination and faculty asked to rank certain criteria. Here we are again and possibly we will have bad news without the tax extensions going on the ballots. Before we leave in May we would have something in place in case something happens over the summer. Malamud said that if there are no tax extensions then what? Vogel said that there has been no discussion at all on program elimination. Moore said that it would be advisable to have something in place before the summer. Vogel said that after we did all this work he found that there was a resolution that had been passed several years ago, but not made into policy. Vogel said that the administration is willing to work with the senate. Whetmore said that Exec could come up with a draft. Vasquez said that we can use the 2001 document as a starting point with administration. She asked if there was consensus to have policy by the last meeting date. There was a vote. All were in favor. Gould said that according to the constitutions and by-laws Exec is authorized to act on behalf of the senate during the summer months. Pawar said that the incoming Exec presides during the summer. Moore asked if UBC will meet over the summer. Rodriguez said that UBC completes their tasks usually by commencement but we are all waiting to see what happens in the summer.

**EPC Report-Janine Gasco-Gasco** gave a PowerPoint presentation. Gasco reported that her committee will be bringing a resolution on syllabus construction and a resolution on the faculty development center. Gasco reported that in regards to the plagiarism issue there is no cancellation of plagiarism from the student record. The Academic Affairs Policy Manual, item AAAP045.001 from March 3, 2007 precludes the replacement of a student grade earned by academic dishonesty. Further, the Registrar's Office webpage states that 'A grade entered as a
result of the student disciplinary procedures under Executive Order No. 1043 cannot be cancelled and will be included in the grade point average.'

Gasco reported that they will be working on the issue of over enrolled classes; distance learning initiative from the chancellor’s office; and department/program elimination. Ganezer asked why FPC did not work on the department program elimination and Gasco said that she is heading it up but that Exec will be working on this resolution. In the fall of 2009 faculty were asked to rank certain criteria for program elimination. Here we are again, and it looks like we will possibly have bad news. Before we leave in May we need to have something in place, a process in case something happens. Bradfield said that this will have an effect on jobs and to pay attention to proposed csu changes to article 38. Moore said that that it would be advisable to have something in place by the end of May. Vogel said that we did all this work and then he learned that there was a resolution from 2001 that had been passed by the senate. This resolution was Exec 01-05 and it was passed by the senate but the administration never made it into policy. Vogel said that the administration is willing to work with the senate. Whetmore suggested the Exec come up with a draft. Vasquez said that we can use Exec 01-05 as a starting point with administration. Vasquez if there was consensus to have a policy in place by the last senate meeting. There was a vote. MSP.

Gould said that according to the academic senate constitution and by-laws the Executive committee is authorized to act on behalf of the senate during the summer months. Gasco suggested that we put together an advisory committee. Pawar said that the incoming senate exec presides in the summer. Moore asked if UBC was around during the summer. Rodriguez said that the UBC completes their work by commencement. Malamud said that it does not look like the tax extension will go through. Carvalho said that he spoke to some state legislators and they said that they expect a ballot measure in November. Katzenstein asked if there would be a padlock on the door.

Parliamentarian Report-Ericka Verba-Verba was out sick.

Statewide Senate Report-Kate Fawver and Pat Kalayjian-Notes on March ASCSU meetings:

GEAC: The Chancellor’s General Education Advisory Committee met on March 15. Among the items of business were:

- A recommendation to eliminate all courses under two units from the list of courses transferable for GE credit under Area C1 Arts; CCs will be urged to reapply if one or two units courses can be packaged to fulfill the condition that C1 courses do more than develop skills
- A proposal to create a list of pass-along courses acceptable for Area A3; this was deemed too problematic to keep up to date, etc. Campuses will be encouraged to conditionally accept rather than deny admission to students who are attempting to fulfill A3 with a course from a private school, other university system, etc.
- A question of some concern relative to SB1440: transfer students are required to have a minimum grade of C in the Golden Four while some native students are not. With the urging of GEAC and the efforts of the Academic Affairs committee, the ASCSU had a first reading item urging campuses to consider if they want to be consistent in this across campuses. The concern is that this might appear to legislators as an attempt to subvert SB1440. DH has such a minimum
C requirement for Area A in its catalog, but I couldn’t find a policy to that effect. We should see if such a policy exists and, if not, if the senate wants to endorse the minimum C grade and also pass a resolution to make that into policy. (Title V only seems to require a 2.0 average.

Academic Affairs-
Among the items of business were:
- I asked about any policy regarding repeat and cancellation of grades of F earned by academic dishonesty; some campuses have policies that explicitly prohibit the cancellation of such grades; when I looked into our policies, I found that we, too, have such a policy. We need to develop a procedure by which faculty can identify who received such grades for use by the registrar.
- There is an interest in opening up a method for people who want to return for a second baccalaureate degree. The CO is considering an amendment to Title V that would allow students to take more than the 24 units currently allowed through open enrollment as credit toward a degree when seeking a second BA. Advisement Centers would be encouraged to be generous in interpreting such students’ fulfillment of GE.

Plenary-
Among the resolutions considered were:
- A couple that specifically called for continued collaboration between the CCs and the CSUs as unintended curricular implications of SB 1440 become apparent and to further the process of creating TMCs—Transfer Model Curricula.
- Kate presented an AA resolution in support of adequate resources for CSU libraries, and I presented one advocating for a pilot program that offers a two-semester/three quarter alternative for establishing proficiency in quantitative reasoning (GE Area B4).
- A resolution recognizing the findings of a report on PTEs and recommending that PTEs be only a part of any measurement of teaching effectiveness.
- We voted unanimously to amend the ASCSU constitution to add a clause outlining the senate’s responsibility to “uphold and preserve” academic freedom.
- We also passed a resolution supporting a consistent methodology across the 23 campuses for measuring such things as Student Faculty Ratio, as these data are used to allocate resources. And another that calls for a strategic plan to reduce “CSU remediation needs to negligible levels.” And finally, we passed a resolution condemning the suspension of the Faculty Senate at Idaho State and another offering support for the right of public employees—especially faculty—to bargain collectively.

Fawver reported that vice chancellor Ben Quillian came and spoke to the ASCSU. Fawver reported that we are looking at a $400 million cut and the chancellor has directed the presidents to prepare for a $300 million. The chancellor changed the allocation method and now takes into account the needs of smaller campuses. We will not be using formula funding any longer. The chancellor’s office is giving more power to presidents to decide how to make reductions. There will be a reduction in the workforce.

Time Certain: 3:00 p.m. Khalea Bradshaw ASI President-Bradshaw reported that the ASI sponsored a bus that went to Sacramento to give support to the CSU and higher education. She also reported that the ASI would like to see the library hours extended. There have been many complaints from students. Currently ASI has been able to have labs open til midnight for students. Students have signed a petition to get the library to stay open longer with over 250 signatures. Bradshaw reported that next weekend they will be in Sacramento again to
represent Dominguez Hills. Bradshaw said that ASI elections will be April 25 through 28. Dales said that when the library stays open til 8 p.m. and from 7 to 8 p.m. you can hear a pin drop, no one is there. When we have stayed open until 10 p.m. it is the same thing. Dales said that the library is very short staffed right now. Gould commended the ASI on their recent activities.

**Gus Martin-Update on Dean's Searches**- Martin gave a brief report on the deans' searches. He said that CBAPP has 6 candidates; NBS has 4 candidates and CAH was re-advertised and now has 16 candidates. All 3 searches will be completed this semester. Fawver said that in 2009 the senate voted to collapse CAH for cost savings and Martin said that right now this is not an option we have discussed.

**Time certain 3:15 p.m. David Bradfield and Diane Miller**- Bradfield and Miller reported that a violation of the established caps for classes had taken place. C2 courses that are scheduled to run at 40, run at 100 and run as C1 courses. Miller passed out the data on all courses that are over their caps. Vogel asked who was being grieved. Bradfield said that this was a chapter grievance. He said that courses are not being treated in the way they were meant. Malamud said that Bus 300 always is above 25 which is set by the chair. Malamud voluntarily takes more students and some are coming from administration. Bradfield said that this is a workload issue for faculty. Lecturers are reluctant to say anything and so it is better to do a class action. Many times schedulers move the class to another room to move up the numbers. Miller said that in the curriculum review a normal class is 50 on a C1. Moore asked if integrated studies like Humanities 310 are C1 and Fitzsimmons said that there is a cap of 45 and then over 60 is a C1.

Vogel said that there is no designation column that there is a violation of policy. We do have a policy in place. Bradfield said the curriculum policy? And Vogel asked if they know which courses violate the policy. Bradfield said that if course caps are raised a semester and then they don’t go back to their original cap that would be a violation of policy. A violation of campus policy is not a violation of collective bargaining. A violation would include any courses where the cap was moved. Vasquez asked the senators to send any further questions to Miller or Bradfield.

**Time Certain: 3:30 p.m. Cathy Jacobs-University Curriculum Committee Report**- Jacobs reported there are two new program proposals and one major program revision have occupied much of the committee’s attention over the spring semester so far. There have also been two single classes approved.

Feb. 9- The new program in Bachelor of Science in Information Technology, proposed by the Computer Science Department, was discussed. There were initial problems with the proposal, and a challenge from CBAPP Department of Information Systems. Many suggestions were made to the program Chair on how to improve and correct the proposal, and a meeting set up to discuss the objections.

Feb. 23- With the problems with the proposal corrected, and the objection from CBAPP resolved, the committee approved the new Bachelor of Science in Information Technology.
The committee also approved a new course in History, HIS 353 Terror and Totalitarianism, and a new HUM 310 Popular Music: Identity and Social Change.

March 9-The committee began consideration of the Music Program revision. Although the committee agrees that the proposal is pedagogically sound, there were concerns about the cost of the revision. The proposal has been tabled until the April 13 meeting, when we will again consider it.

March 23-The committee examined the proposal for a new program, the Master of Science in Health Science, Orthotics and Prosthetics Option. This is a unique program that used to confer a BS, but with changes in the national accreditation requirements, needed to be stepped up to a Master’s program. It is offered through Extended Education, and so is self-supporting. The committee worked diligently through the two hour meeting, but given the size of the package, did not finish consideration during the March 23 meeting. We will finish consideration at the April 13 meeting.

Time Certain: 3:45 p.m. Lorna Fitzsimmons-General Education Committee Report-
Fitzsimmons reported that the actions taken thus far in the Spring 2011 semester by the GE Committee are as follows:
- Approval of course proposal HIST 120.
- Approval of course proposal HIST 121.
- Approval of prefix change HSC to HEA.
- Appointment of Jamie Dote-Kwan as the GE Committee representative on the UCC.
- Continuation of GE area review.

Unfinished Business
Second Reading Item: FPC 11-02-Revision of RTP Procedures-White presented the resolution to the senate. Whetmore moved to adopt FPC 11-02 as policy and Gould seconded the motion. There was discussion. Neiderman had concerns with the levels of review. White asked that she give him language to qualify. Vanterpool asked about the first whereas. He wanted to know if this was in the appointment letter and the faculty handbook. White said that he had no personal knowledge. Bradfield said that faculty get an appointment letter the first year. Gould said that in section 2D he wanted to replace the last sentence. He wanted it to say “the next years review and final year before tenure decision shall also be full reviews.” There were no objections to the friendly amendment. Moore said that he has reservations because new faculty do not need to provide any evidence other than what they say they are going to be doing. Pawar offered a friendly amendment to change “any prior year” to “any prior year not already covered in a full SIF and WPAF”. There were no objections to this friendly amendment.

Malamud moved that the 2nd year review should be in the spring and not the fall. Someone seconded the motion. There was discussion. Pawar asked what the timeline would be. Martin said that decisions have to be made by the provost by June and Martin said that it could be done. White said that he could not support this because it would have an impact on the
reviewing committee. Martin said that tenure and re-appointment are made in the spring as well. Gould said that he was against the amendment. There was a vote: 4 said yes; 18 were opposed; 5 abstained. The motion failed.

Bradfield asked if we should shift to this would the current probationary faculty shift as well? Martin said that a parallel track would not affect a lot. Miller had a friendly amendment. Page 2 footnote change “RTP” to “Department RTP” in both places. The friendly amendment was accepted. Malamud said we should give faculty the option to elect if they want to shift. White said that they should be able to waive if they wish. Martin said that they should create a resolution. Krochalk asked how she would get the full 6 year book and White said that the documents stay with the file. Gasco said that in the 6th year you can reference anything submitted and you can put anything new in the file. Miller supports the suggestion for a friendly amendment in language evidence for the entire 6 years to be submitted. Gould said that there should be a record of previous evaluation there to be read but that new committees could not change or resubmit the previous evaluations.

Whetmore made a friendly amendment “probationary faculty members who were appointed prior to the implementation of these guidelines may irrevocably elect to follow them by notifying in writing the Vice President of Academic Affairs “.

Neiderman made a friendly amendment to page 2 footnotes. “for counseling faculty the hierarchy of level of reviewer will be specified separately.”

Martin recommended the system we have now and Vogel said that in the manner established by the current policy Librarians and Counselors will not be effected. There was a vote. 21 were in favor and 2 were opposed. The motion carries MSP.

**Open Forum**
Moore mentioned the long term effects of no traveling to certain countries and how it takes its toll on faculty grants. He said that if it continues faculty will take their grants to other institutions..

Furtado announced that her Title V PEGS grant now has a home office. It’s on the 4th floor of the library and she thanked everyone for their help in making this happen.

Kravchak invited everyone to the 4th annual Rod Butler Concert on Thursday, May 5, 2011.

**Meeting Adjourned.**