California State University Dominguez Hills (Amended)
Academic Senate Minutes
February 15, 2012


Voting Members Absent: Coulibaly, Furtado, Garcia, Heinze-Balcazar, Keville, Lopez Morin, Malamud, Moore, Robinson, Salhi, and Vanterpool

Non-Voting Ex-Officio Members Present: Bergmann, Bersi, Bradfield, Bragg, Furusa for Tubbs, Gordon, Joshi, Maki, Martin, Parham, Pawar, and Robles

Non-Voting Ex-Officio Members Absent: Borrego, Daniels, Franklin, Rodriguez, and Saks.

Guests: Best, Feuer, and Zhou.

Executive Committee 2011-2012: Jim Hill, Chair; Ericka Verba, Vice Chair; Diane Miller, Parliamentarian; EPC Chair, Janine Gasco; FPC Chair, Tom Norman; Statewide Senators, Pat Kalayjian and Kate Fawver.

Recorder: M. Brooks

Call to Order 2:30 p.m.

Approval of Agenda

Approval of Minutes Amended MSP

Reports
Chair’s Report-James Hill-Hill reported that he was initiating a “Cookie Jar” fund. This fund would be used to provide cookies and coffee for the academic senate meetings. Hill said that no more than $5.00 could be given per person and Mary would keep track of the names who donated and the amounts. Hill asked senators to bring their own mugs.

Hill reported that he met with the President’s Creative Initiative Committee today. They have reviewed the proposals and have made recommendations. The process is moving along. Hill reported that there is a statewide senate chairs meeting tomorrow. He will be talking to other senate chairs about program elimination guidelines to see what other campuses are doing. Hill reported that there was an email discussion amongst the senate chairs about emeritus faculty
not having access to a software program called SPSS. Ron Bergmann said that the reason could be that it may be a licensing thing and not a purchasing thing.

Last Spring, an issue was brought to senate exec involving some possible issues of procedure in RTP. The faculty handbook has language specifically involving senate executive committee in similar cases. This brought up a discussion of "what is the role of senate and senate executive committee in RTP?" There was some discussion of a resolution that was written [but never formally brought to the committee] previously and a revised version of that may come forward. This also led to discussion of whether the faculty handbook is current and whether it is consistent with the current contract. Senate exec and possibly FPC may want to work to address those issues. Fawver asked what the role of the faculty handbook was and are we supposed to pay attention to the faculty handbook. Gus Martin said that we are supposed to pay attention to the faculty handbook and that it links to presidential memorandum. Fawver asked if it was a requirement to have a senate committee to review the handbook and make revisions every year. Gus Martin said that he would check. Fawver said that the way that the procedure was brought up—only a committee member on a RTP committee may bring forward a possible problem to the Exec? Gus Martin said yes. Fawver asked what faculty should do if it is a non-RTP committee member issue? Gus Martin said that they can bring it to Gus Martin or to their dean. Gus Martin told Fawver that in theory she was right.

Vice Chair’s Report-Ericka Verba-Verba reported that she is waiting for one resolution to become policy but that all other resolutions she was working on have been made into policy and Mary Brooks will be posting the policy numbers to the academic senate website.

Time certain of 3:00 p.m. GE Report-Lorna Fitzsimmons
Actions taken by the GE Committee since its December 2011 report are as follows:
1. Approval of the transfer of FTE to the departments serving Area F while maintaining the current SMT/SBS/HUM structure.
2. Continuation of GE Area Review. As announced earlier, the courses under review this year are as follows:
   HEA 100, HSC 201
   HUM 200
   CHE 102
   ENG 110, 111
   PHIL 120, 101, 102
   PSY 110, 101
   THE 120, 100, 160
   POL 100, 101
   CSC101
   Respective units were sent a reminder in January, 2012. Course assessment portfolios from those units that met the deadline are now in subcommittee.
3. Approval to consider proposals from those units seeking to meet STAR Act requirements related to GE with appropriate justification.

**Time Certain of 3:10 p.m. UCC Report-Cathy Jacobs**

The committee has met twice since the last report. On the Dec. 14th meeting, the following proposals were approved:
PHI 305 Name change
HIS 120 Approved for hybrid modality
HUM 200 Approved for on-line modality
ENG 552 Change in course title and description
ENG 555 Change in course title and description
MKT 350 Approved for on-line modality, pending changes
SEH 310 Approved for on-line modality, pending changes
BUS 445 Approved for on-line modality, pending changes
Three proposals for change to on-line modality were tabled until extensive changes were made:
MKT 358
MKT 459
SEH 348
The modification of the Business Administration-Finance program was approved pending changes to the course syllabi. This modification reduces the overlap of courses in the program, and makes the distinctions and connections among courses clearer. In keeping with the programmatic changes, the following courses were affected:
FIN 360 Approved pending changes
FIN 382 Approved
FIN 425 Approved (retired)
FIN 426 Approved pending changes
FIN 481 Approved pending changes
FIN 483 Approved (retired)
FIN 484 Approved pending changes
FIN 485 Approved pending changes
FIN 488 Approved pending changes
On Feb. 8, the committee met to approve the Theater Arts proposals.
One proposal removed the requirement for a minor.
A second set of proposals changed one of the required core courses for all the options and minors, THE 346, from a variable unit course to a 3-unit course.
The Chair would like to thank all her committee members, whose conscientious hard work contributes greatly to the important task that UCC does on campus.
Acting Provost’s Report-Mitch Maki-Maki reported that the faculty development center is being worked on and that several of the functions of such a center are being delivered by the Faculty Development Network. Maki said he went to the GE committee to ask if coursework, in specific cases, could be double counted by a department as a course in the major and as an upper division general education course. Any such course(s) would be submitted and approved through the regular General Education and University Curriculum Committee processes. The request was related to the demands of the STAR Act. A specific example comes out of the College of Business and Public Policy where in order to meet the requirements of the STAR Act the curriculum needs to be reduced by 6 units. Allowing business or public policy majors to double count an approved upper division general elective as a course in the major could potentially lower the unit requirement by three units.

Furusa asked if it would serve the GE to anticipate the other areas. Weber asked how does this impact workload in SMT, HUM, SBS.

Maki said that the provost’s office continues to investigate how best to return the FTES generated by upper division general elective courses to departments. The current system identifies courses by their prefixes and not by the faculty who teaches the course.

Parliamentarian Report-Diane Miller-Miller reported that there were three elections which could all be done by acclamation. The first election was for one faculty to serve on the University Budget Committee. Theodore Byrne (PA) was nominated and elected by acclamation. The second election was for one faculty member to serve on the Search Committee for Physical Plant (Admin III). Bing Xu (Mark) was nominated and elected by acclamation. The third election was for one faculty member to serve on the Athletic Advisory Board. Carol Casten (Kin) was nominated and elected by acclamation. Miller reported that there is one more call that will be extended until the next senate meeting. The call is for two faculty to serve on the Search Committee for the Facilities Planning Construction Director (Admin III).

EPC Report-Janine Gasco-Gasco reported that EPC and FPC are currently working together on program review. Gasco reported that Tom Norman will be reporting on the meeting with the CSU Online Director, Ruth Black. Gasco reported that Sue Borrego will be reporting at the March 7, 2012 senate meeting on academic dishonesty. There are now several avenues faculty may take when faced with this situation. There is a new form to document when faculty encounters academic dishonesty. Once completed the form is then sent to Student Affairs. The University is requiring a self-paced online course for all students to take with regard to academic dishonesty.

There is now a fact sheet on what to do about plagiarism. Carol Dales from the Library asked the senate to refer students to the library resources and to Caroline Bordinaro for help with understanding academic dishonesty and plagiarism. Ganezer asked if the University had
stopped using “Turn it in”. Gasco said we were still using it. Dales asked if University 101 was suspended. Maki said that University 101 has not been totally cancelled.

There was a question about writing intensive courses in the major. The provost had suspended them. Maki said that the reason for the suspension was financial--because of the course cap these courses are expensive.

**FPC Report-Thomas Norman**-Norman reported that his committee met last week with EPC. There was discussion on program elimination and the CSU Online initiative. They made plans to meet with the executive director of this program, Ruth Black. Norman said that when they did meet with her she was well prepared with copies of our recent online resolution and the white paper prepared by the statewide academic senate. Black was surprised faculty were so concerned with Cal State Online. She shared copies of her draft plans and an RFP for services, but because they were drafts she did not want to share copies. There were some points she could not comment on. She emphasized that she does not work for the chancellor’s office and that she does work for the CSU Online Board of Directors. Black stated that the organization is a 503 (c) and her organization plans work with fully online programs operating through their university's extended education programs. She will continue to attend faculty meetings and get to know us. Regarding tuition she wants to have competitive pricing possibly in line with ASU or CSU. Norman said that they invited Black to the campus and she confirmed that she is scheduled to visit during the upcoming technology conference on our campus. Black described that a 1/3, 1/3, 1/3 funding model where about 1/3 of the tuition for a program would go to the faculty. Fawver asked what her qualifications and vision were. Norman said that her vision is to educate through online education and better serve some students now taking classes at private sector schools like University of Phoenix. Norman said that Black has a J.D. with many years of experience in administration with online programs, and some teaching experience. Carvalho asked if Black can decide salary. Norman said that she can do so within existing contracts, rules and laws and Black’s legal background seems very in tune with understanding such policies. Compensation decisions are also made by the CSU Online Board of Directors. Norman said that Black was open to multiple online programs hosted by different campuses. Monty asked about the possibility of her program going broke since she does not work for the chancellor? Fawver asked that we get on her visiting list. Verba thanked Norman and Fawver for the initiative. Blackaller asked if this was the beginning of the University of Phoenix. Dean Gordon said that Black has met with the deans of Extended Education and she has not shared her financial model.

**Relay for Life-Sheela Pawar**-Pawar reported that last year the campus raised $10,000 for cancer research. This year’s event will be held on March 16 at 4:00 p.m. to March 17 at 4:00 p.m. There are 18 teams so far and 112 participants. We need faculty to participate. Please contact Toby Bushee if you are interested in participating.

**CFA Report-David Bradfield**-Bradfield reported that if ever there was a time to pay attention to bargaining it would be now. Bradfield said that the CFA is in the middle of mediation on a
successor contract and there are sessions scheduled through March. The luncheon went well and the Equity Conference is here in Los Angeles. Fawver asked who was on Bradfield’s board. Bradfield said Clare Weber, Ivonne Heinze-Balcazar, Michelle Funderberg, Connie Betz, Jon Carvalho, Vivian Price, and Caroline Bordinaro.

**Open Forum**

Weber announced that The Sociology Department and Women’s Studies Program welcome the 2012 Sociologists for Women in Society Distinguished Feminist Lecturer Nancy A. Naples, March 12\textsuperscript{th}, 2012 at 5:30pm in the LSU Ballroom.

Kravchak announced on March 8, 2012 the 5th Annual Rod Butler Concert be held in the University Theater at 7:30 p.m. Dales reported that the library has money for books both printed or e-books there is a link under services for faculty.

Meeting Adjourned at 5:00 p.m.