Academic Senate Minutes
February 6, 2013


Voting Members Not Present: Barab, Carvalho, Claybrook, Dellacioppa, Fitzsimmons, Graham, Han, Leonard, Moore, Navarrete, Oesterheld, Rodriguez, Salhi.


Non-Voting Ex-Officio Members Not Present: Borrego, Polterak.

Guests: Jamie Dote-Kwan, Laura Robles, Kelli Beard, Ann Selma, Gavin Centero, Chardae Jenkins, Nada Mach, Jim Cantor, Ben Zhou.

2012-2013 Academic Senate Executive Committee: Jim Hill, Chair; John Davis, Vice Chair; Matt Jones, Parliamentarian; Jan Gasco, EPC Chair; Hamoud Salhi, FPC Chair; Kate Fawver and Pat Kalayjian, Statewide Senators.

Recorded and Edited by MLB and the Executive Committee

Meeting Called to Order 2:30 p.m.

Approval of Agenda MSP

Approval of Minutes from 11/28/12 MSP

Time Certains
2:35 p.m. President’s Report-President Hagan: Hagan noted that he did not really have a report for today and that his main purpose for attending today is to discuss the CPS taskforce report. That is scheduled later on the agenda and he wanted that to be the focus. He said that he would hold most of his comments until later when the report is given. Hagan did want to thank the committee chairs, faculty and staff and everyone that participated in creating an excellent report. Hagan said that for the record he does endorse the findings of the report and he does believe the college of education should be made into a separate college and he thinks the work of the committee lays out a good case for that. Later on Provost Torrecilha and Keith Boyum will talk about that.

Kalayjian asked the president about the status of the Women’s Resource Center. Hagan said that there is now a budget established which will cover the costs of a Director, Staff and the location is being worked on. Sue Borrego is working on this.
2:55 p.m. Provost Torrecilha-Torrecilha said this is the first meeting of the academic senate during this calendar year. It is good to see all of you back. Torrecilha had a few announcements and a couple of items he wanted to share with the senate. First he wanted to welcome Dr. Robles as the new acting associate VP of research and funded projects. Dr. Robles has served in this capacity before and he knows that that office is in good hands. Speaking of research and funded projects he wanted to call our attention to the upcoming deadline of February 19, 2013 for applications for the faculty research scholarship and creative activities. As you know the president had made an allocation of $300,000.00 towards this program and he hopes the faculty takes advantage of this opportunity: 600,000 total which we divided into 2 years, 300,000 this year and 300,000 next year. Torrecilha also wanted to thank Dr. Martin once again for his years of service on behalf of our faculty and our Institution as you all know Dr. Martin is returning to the faculty next fall. We plan to have Dr. Martin back this spring for a celebration and a farewell party.

Last year when Hagan joined this university one of the first things that I talked about was his commitment to the faculty and his commitment to funding sabbaticals. Faculty sabbaticals are an important part of an institution’s commitment to their faculty. It’s an important program that encourages and rewards and sends a message that scholarship and creative activity matter. It matters to the faculty and it matters to the institution and it matters to student success. He is very pleased to announce that this year we will be funding faculty sabbaticals. Specifically we will fund 18 sabbaticals or 62% of the applications. Please note that the Institution and Academic Affairs will fund the sabbaticals and the president has allocated additional funds for 6 additional sabbaticals. On behalf of the faculty I want to thank the president for these allocations.

Torrecilha has been spending a great deal of his time meeting with candidates for the several searches we have going on. He has been frank with the candidates for faculty positions and he wants to commend and thank the work of the search committees. The pools are diverse and of the highest caliber. The week is concluding with all the interviews behind us for the Dean of the College of Natural and Behavioral Sciences. The search committee is meeting Friday to gather feedback from the campus and he trusts that we will have a permanent dean for that college soon. A number of candidates told Torrecilha how well treated they had been and what a good experience it had been for them in visiting and learning about Dominguez Hill’s... Torrecilha is proud of having received our candidates and we have extended a very warm welcome and they have left DH with a good impression.

We are making progress with the search for the Associate Vice President of Faculty Affairs and we hope to complete the work real soon. The search for the Dean of the College of Arts and Humanities; the search firm is working with the committee and are in the process of fielding candidates. We will start our next search really soon for the Dean of Extended and International Education.

We continue to support the faculty early this semester. Dr. Bragg conducted a half a day orientation for lecturers. We had a total of 20 participants many of whom said that DH was one Institution in their career that took the time to provide orientation for the lecturers. It meant a lot to me and it meant a lot to Dr. Bragg and Dr. Davis who participated as well. We are working with Information Technology and
Facilities in order to identify a space for the Faculty Development Center, which I know will happen this spring. Regarding advising, yesterday his office issued a memo informing the faculty about forthcoming sessions to train the faculty on the CMS system. Dr. Bragg and Dr. Maki shot a video of the many features of CMS. In addition to that the memo includes dates and times for 1 hour training sessions that will happen in every college. Torrecilha encourages all faculty to take a look at the video and to attend the training session. This is a partnership between IT, Enrollment Management, and Academic Affairs. Torrecilha wanted to thank Chris Manriquez and Brandy McClelland for their efforts and contributions to our division.

Torrecilha wanted to share with the senate the news of an upcoming symposium that is scheduled to take place on March 27th, 2013 for the whole day. The focus of this symposium is on CSUDH faculty in sharing best practices, and relates to this partnership between students and faculty. We wanted to celebrate faculty engagement, internships, research projects, service learning and mentoring. Today is going to be a day where we acknowledge faculty participation and faculty involvement with our students in promoting student success. We wanted to send a message loud and clear that faculty is committed to student success and academic affairs is committed to student success. We will have a keynote speech delivered by Dr. Ken O’Donnell, Senior Director Student Engagement and Academic Initiatives and Partnerships, at the chancellor’s office. Torrecilha encouraged the senate’s participation in the day.

There are many other things we are doing for faculty development and in the interest of time we put together a flyer that points out all the activities happening during the semester.

Fawver wanted to know if a call has gone out for next year’s faculty lines request. Torrecilha said no and that that they are working with the deans and this is work that is taking place this semester. Deans in turn will be working with your chairs in identifying faculty needs in your college. Once the deans put forward the requests then we will go to AAC and to the president and will vet the process that way. The process was very similar to what was done last year. We intend to have between 15 and 20 new hires.

Fawver asked Torrecilha to elaborate what role the academic planning process plays in the faculty hiring process. She said she was a little confused because History was not permitted to look last year so this is all new. Torrecilha said that for each college what we did last year we asked the deans back then to work with their college and to include all the chairs and to have a conversation with all the chairs. The chairs made a recommendation to the deans. The deans took the information they received back to the chairs council and only then the information was given to me. Torrecilha said that when he received the recommendations from the dean his understanding was that this was fully vetted among the chairs.

Furusa said that last year he was the associate dean of CAH and they had a session, the CAH chair’s council and this was the process.

Hill asked Fawver if that answered her question and she said that it does not and that her question was about academic planning and the role academic planning played in the faculty hiring selection. Fawver said that perhaps this is best saved until when the academic plan is due from each division and
departments. Torrecilha said that is right. Torrecilha said that in addition to identifying faculty needs for each college we have been working with deans in the development of academic plans for their college and so my hope is that there is going to be congruency between academic planning and the need for faculty lines. We have been talking about this since the beginning of the academic year that it is important to stabilize departments. There are a lot of departments at DH where there is a dire need to increase the number of tenure track faculty but it is important to think how new lines will add to the strength of a given department through a planning process. That work is taking place in the different colleges and I hope that the deans will share their academic plans with their college.

3:15 p.m. ASI President and Sandra Parham on Senior Class Video The 2013 Senior Gift is a magnificent stepping stone. This program allows seniors to join together for the last time as a class and leave a lasting impression on campus. This fundraising campaign will challenge the Class of 2013 to make a leadership gift that represents their class year. *All proceeds will go towards the University Library!* All seniors are encouraged to participate to ensure the success of this program while making a difference for tomorrow's students.

Live up to the Challenge. The Class of 2012 left their legacy by donating two scholarships to the winners of ASI Toro Tuesdays.

The Class of 2013 has voted and this year's IGave campaign will support the University Library so that additional iPads can be purchased and meet the demands of the laptop loan program.

What Is Senior Gift?
It's a fundraising campaign among the Class of 2013 seniors that raises money to support undergraduate financial aid, student group and community center funding, and academic programs.

Senior Gift is a class milestone, one that will have an immediate and lasting impact on the next generation of CSUDH students.

This money does not go to the endowment. It will be spent immediately and used to help current students.

By making a gift of $20.13 or more to the IGave campaign, you will help CSUDH continue to meet the needs of students by adding value to the University library.

How to Give
Fill out the 2013 Class Gift form and pay with Cash or Check. *Make checks payable to "CSUDH Foundation; memo "Senior Gift."

Visit the secure website at www.csudh.edu/onlinegiving. *Visa or MasterCard accepted. Show proof of $20.13+ donation to the Office of Alumni & Programs, WH-C490 and receive free t-shirt!
Can't pay now but would still like to participate? Make a pledge! You will have 90 days from the day you make your pledge to fulfill your gift.

When Can I Participate
You can contribute anytime through May 15, 2013. Give now.

Building a Legacy One Student at a Time
Your participation in the 2013 Senior Class Gift is what's most important, and imagine the impact the Class of 2013 could make if every senior made a gift of $20.13. Collectively, you and your classmates could raise more than $5,000 to enhance the value of the Library at California State University Dominguez Hills.

Make your gift today by clicking here. Remember, you are students today, but alumni forever.

For more information, please contact the Office of Alumni Programs at (310) 243-2237 or alumniprograms@csudh.edu.

3:30 p.m. Chris Manriquez-Manriquez' report is attached to the minutes. Manriquez requested senate to approve of an Information Technology Committee. Gould said that he approves of the committee but would call it an ad hoc committee. Fawver asked if Manriquez wanted action at today's meeting and he said that next meeting would be fine. Fawver said that UBC could consider base lining some of the costs.

3:40 p.m. Keith Boyum and Ramon Torrecilha-College of Professional Studies Report-Hagan spoke and said that the committee did a great job and that they need input from the senate and that he wants a sense of the senate vote to see if the senate endorses this. Hagan said that they have a scheduled meet and confer with the CFA and that there are questions about whether appropriate consultation occurred when the committee was put together and we think that appropriate consultation did occur.

Torrecilha said that with the arrival of President Hagan last June a number of us posed the question as to whether or not we should examine re-establishing the college of professional studies and an independent College of Education and to reach some judgment as to how this might impact the School of Health and Human Services and the School of Nursing, and to identify the most effective organizational and administrative structure in support of the mission and accreditation of the School of Education, School of Nursing, and School of Health.

The task force convened six times. The fourth meeting on November 19, 2012 was open to the DH community. In mid-December the task force presented its report and recommendations to the president and to me. We are now taking recommendations from the senate for discussion and input. Torrecilha thanked the members of the task force: Professor Leena Furtado, Professor John Davis, Professor Jim Cantor, Professor Jamie Dote-Kwan, Professor Cynthia Johnson, Professor Adrienne Mancias, Professor Pam Krochalk, and Dr. Keith Boyum. Thank you very much for the hard work on behalf of the College of Professional Studies and the School of Education.

Boyum went over the CPS report and gave highlights in his slide presentation. The PowerPoint presentation is at the end of the minutes.
Blackaller spoke on behalf of her colleagues. She said that a petition has been signed endorsing and welcoming separate colleges and she thanked her colleagues.

Tony Issa Lehera wanted to echo the sentiments and thanked the task force. She said that all of us have too much to do and she cannot imagine going to another meeting it must have been a lot of work. As a junior faculty she said that she wants to tell you that the junior faculty really believes that the work we do is going to change America. Gould commended the authors of the report. Furusa commended the task force and how they demonstrated shared governance and transparency. Welch said that the faculty in nursing fully supports the recommendations. Joshi echoes what has been said as well. Fawver congratulated the committee. Fawver noted that one of the slides indicated that the cost of the school of education would be re-allocated in the immediate future to other programs. Fawver understands that we are all in the same mission together their victory is our victory. Fawver wanted to remind the administration that you cannot take and take and take without replenishing from the arts, sciences and humanities. They should be the priority; they are the ones that require just maintenance. This is a great step and she said that she does not mean that her comments detract from the main argument here. It is clear that a separate and independent school of education would be in the best interest of the university, but at the same time let’s not destroy the departments that are absolutely vital to the rest of the mission.

Hagan requested a sense of the senate vote to endorse the recommendations of the CPS report and make the college of professional studies and the college of education separate. MSP

**Action Item**

Exec 13-01 Resolution Honoring the Life and Memory of Joanne Fenton-Senator Gould read the resolution to the academic senate. The resolution was passed. MSP.

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California State University Dominguez Hills  
Academic Senate Resolution  
Honoring the Life and Memory of Dr. Joann Fenton  
Executive Resolution 13-01

WHEREAS: Dr. Joann Fenton, our valued and beloved colleague, passed away in May 2012 after a prolonged battle with breast cancer; and

WHEREAS: Dr. Joann Fenton will be remembered for her contributions to Dominguez Hills during its formative years through her roles as a faculty member in the department of Anthropology, Department Chair, Dean of Social and Behavioral Sciences beginning in 1979 and as chair or a member of a long list of campus-wide committees working to further the accomplishment and education goals of a young institution of Higher Education, and

WHEREAS: Dr. Fenton brought further distinction to and awareness of CSUDH as she continued her career as Vice-President of Academic Affairs and Provost at Shippensburg University, and
WHEREAS: Dr. Fenton will be remember by her colleagues and friends at CSUDH who served with her from 1970 until 1987 as they worked as a team to bring a young and malleable State College to a new role as a State University within the California State University System; therefore be it

RESOLVED: That the Academic Senate of California State University, Dominguez Hills express its feeling of remorse at the passing of Professor Fenton and extend its sympathies to her Dominguez Hills colleagues, friends and the members of her family.

Reports
Chair's Report-Jim Hill

Chair report, 2013-02-06

- At the end of last semester the Provost brought a draft proposal to exec regarding a change of policy on timeline limits student declaration/change of majors/minors. In response to questions from exec he has withdrawn the proposal as given and re-framed the ideas as a set of questions to EPC and senate as a whole about the need for such policies and what they might be.
- Our new CITO has started to "settle in" and will be looking for input from Senate. He will present a request for formation of a Senate IT committee and his vision for some reorganization of his division.
- Our general faculty meeting passed the proposed amendment to the Senate constitution which will provide a mechanism for election of the staff representative. (A few technical details about implementation are being worked out currently.) Certainly, next year Senate will have the intended voice from staff.
- We will be hearing much more about 120 unit limits for all majors as well as SB1440. Affected chairs have met with central AA administration, GE representatives and some other interested parties to start addressing this.
- Upcoming:
  - I have a meeting of senate chairs next week in Long Beach.
  - The President's office is trying to organize a retreat for Senate exec with Cabinet. This will bring a new level of direct communication to the campus.

Parliamentarian Report-Matt Jones-
Jones noted that there are a number of calls for service, and to please consider serving.

EPC Report-Jan Gasco-Gasco noted the computer literacy policy along with ideas of how to incorporate it into faculty syllabus had been sent out to the faculty and to contact her if you have any ideas or comments. Gasco said that EPC is still working on how to get FTEs back to the departments which is what we as a body have wanted to have happen for many years now. We also want to revise the guidelines for online courses on campus. The last time that was done was five or six years ago and so it
is time for an update. We envision two ways that is going to work one is to use the faculty development website to be posting the practices and also to have a document.

FPC Report-Hamoud Salhi-Salhi was not at meeting due to illness.

Statewide Senate Report-Kate Fawver and Pat Kalayjian-Kalayjian gave the following report:

Report from ASCSU meetings held January 17-18, 2013

The Senate newsletter has been published online. http://www.calstate.edu/AcadSen/Newsletter/
Chair Guerin’s report can be found at
Trustee Cheyne’s report can be found at
http://www.calstate.edu/AcadSen/Records/Faculty_Trustee/index.shtml

If there were themes to the January meetings they were becoming acquainted with our new CSU Chancellor Timothy White, the unprecedented interest in the CSU by Governor Brown, and the CSU budget, post-Proposition 30.

Both ASCSU Chair Diana Guerin and Faculty Trustee Bernadette Cheyne reported on a very positive and unprecedented meeting that they and CFA president Lillian Taiz had with Governor Brown. You can read more about that meeting in their reports; links to those have already been circulated, and I am providing them again above.

Faculty Trustee Cheyne’s tenure is almost over, and we have four candidates for the next two-year term; those vying for the position are current Trustee Cheyne (Humboldt), former ASCSU Chair James Postma (Chico), Herman Debose and Stephen Stepanek, both from Northridge. ASCSU will hear presentations from and vote on the candidates in March; our nominees’ names will be forwarded to the governor who makes the appointment.

Our March meeting will also see the celebration of the 50th anniversary of the founding of the ASCSU.

This Friday, there is a webinar highlighting current best practices and ideas from the CSU in science education, presented by the Bechtel-Funded Next Generation Science Standards Task Force. There are grants available for campuses to improve science education and incorporate the new standards.

Our new chancellor Dr. Timothy White met with Senators attending committee meetings on Wednesday, January 16th because he couldn’t attend our plenary session later in the week. He had been on the job for 11 days. He stated that he believes strongly in a “shared leadership” approach rather than a “shared governance” approach. The latter term seems to him to lack
the collegiality and shared responsibility that the former term implies. He solicits ideas and suggestions from others. We had a brief Q and A in which he again emphasized that he is learning the ropes and is committed to encouraging strong communications with faculty.

VC Gail Brooks and Sonoma SU CFO Laurence Schlereth discussed the progress of the CMS project that is looking to improve and consolidate PeopleSoft functions. Cal Poly Pomona Provost Van Boer heads up a committee that is looking at enhancing and improving the functionality of the student system. The common HR system is moving forward. The staff side is almost complete, but they are still working on the design of the faculty side.

EVC Ephraim Smith began by reporting on the Graduation Initiative. Fall 2012 data shows improvement. We expect to meet our goal of a 54% graduation rate. However, progress has not been made equally across all groups, meaning an achievement gap for underrepresented students persists. He also reported on TMCs and the possibility of a generic transfer degree from CC, on Early Start, on Smarter Balanced and the Common Core as areas of concern in terms of teacher preparation and EAP testing, and on the Governor’s concern about bottleneck courses, super seniors, graduation rates, etc

EVC Ben Quillian commented that he was surprised and gratified by the passage of Prop 30. He had been planning for a much larger budget cut and some funds were held in reserve. However, the Governor’s proposed budget, given fee rebates ($137m) still leaves us far short of our needs. The net effect is a $113m step towards restoration of the much larger cuts in funding we have been experiencing. The best news is that this budget is the first of a five-year proposal that will allow us to plan. The Governor plans to increase our budget 5%, 5%, 4% and 4% in the succeeding four years.

- The bad news is that the Governor also expects us to freeze tuition for those 4 years. He also has some expectations of changes in how we approach our mission. He has a lot of interest in increasing “bottleneck” course offerings. He wants us to use technology to increase the number of students served. He wants improvement in basic skills preparation, transfer percentage and graduation performance. The Governor is planning to put $288m in our budget next year to pay for our debt service. The state will bill us for that same amount. One problem is that there will be no guarantee that the additional allocation will cover our debt service obligations in the future. A bigger problem is that we will be obligated to pay the additional debt service for all new capital construction.

- The Governor is in favor of full cost being borne by students accumulating more that 150% of the units required for the degree for the next two years. After that, tuition would be increased for students accumulating more than one extra year’s worth of credit. Overall, the Governor’s goals reflected in the budget seem congruous with the chancellor’s office’s long-standing values. We can view his budget as a type of system reset that is perhaps a good thing. Dr. Quillian feels better about the system’s financial footing than he has in 5 years.
• No more funds will be allocated to Cal State Online until a more developed business plan is finalized. Campuses are concerned about some of the revenue sharing proposals in Cal State Online.

• Our previous strong directives to campuses not to overenroll are no longer necessary. Given the Governor’s approach to our budget (a fixed annual percentage increase), we are expected to increase enrollments without any impact on our future allocations.

• A 3% compensation increase would “use up” the majority of any increase in funding in this year’s budget. Our new Chancellor is likely to be more “strategic” in compensation increases, paying attention to market realities and absolute levels of income. Different groups will likely have different changes in compensation, if any.

• The Governor is very interested in increasing the use of technology to increase our capacity. The reality is that great cost savings might not be there. For example, MOOCs may seem great but there is no viable business plan for making them self-sustaining.

• Comment from the floor—our budget might look slightly better today but we are on the hook for debt payments, increases in health benefits, and increased retirement costs. It seems like we have a little more cash today but will be “bankrupt” tomorrow under the weight of these additional, and likely unfunded, obligations in the future. Dr. Quillian shares these concerns. We have skyrocketing benefit costs and great maintenance and capital needs.

• He referred to an electrical power problem at Fresno that might require up to $100m to be fully addressed that if not addressed, could result in campus closure. These infrastructure needs will use funds desperately needed to meet our instructional mission. Systemwide, we may be looking at over $1b in urgent infrastructure/maintenance needs.

• Q: If we are moving away from enrollment-based funding, what will replace that approach? A: I am a little unsure. The Governor has expectations for increased efficiencies. The Governor has taken a much more active role in the operation of the CSU (he is a member of the Board and has been attending and influencing decisions at Board meetings). This has the potential to be a good thing as he becomes more familiar with what the CSU does.

• By combining and centralizing our purchasing operations (requiring a $10m initial investment) we might be able to save $30-35m dollars. The Chancellor seems supportive of this idea and it will likely move forward.

We passed the following resolutions without a second reading due to their time urgency. Copies of this and other resolutions can be found at http://www.calstat.edu/AdCom/Records/Resolutions/.

a. **Commendation of Chancellor Timothy White’s Requesting a 10% Reduction in Salary** commends Chancellor White for his requested salary reduction. It will be presented to the Board at their meeting next week, likely in the presence of the Governor, who has shown great interest in executive compensation.
b. Support for the Continued Inclusion of Upper Division General Education within WASC Accreditation Guidelines is in reaction to a proposal to delete the reference to upper-division general education in their new guidelines that will be voted on next month.

We passed the following resolutions. Copies of this and other resolutions can be found at http://www.calstate.edu/AcadSen/Records/Resolutions/.

c. Support for Alternative General Education Pathways for STEM (Science, Technology, Engineering, Mathematics) Transfer Students urges the creation of GE transfer pathways that preserve student rights and guarantees while allowing them to substitute some lower-division GE coursework with major/major preparation coursework both under IGETC and GE-Breadth.

d. A Smoke-Free California State University requests that the smoking and sale of tobacco products be banned on CSU campuses.

e. Towards a Culture of Evidence-Based Academic Policies and Initiatives urges more pre-implementation analysis of new policies and initiatives, and the piloting of them, before systemwide implementation. This resolution partially is in reaction to proposed fee changes and cites them as an example.

We introduced several resolutions at the plenary. These will return as second reading items in March after being reviewed on the campuses.

f. California State University (CSU) Action on Environmental Sustainability commends the CSU campuses that have signed the American College & University Presidents’ Climate Commitment and the CSU campuses that have signed Talloires Declaration and encourages the Chancellor’s Office and the other campuses to consider becoming signatories to these commitments.

g. Support for the Course Identification Numbering (C-ID) System expresses support for the continuation of the system and requests funding to ensure its viability. The system not only supports the implementation of SB 1440 but also provides a vehicle for systemwide articulation.

h. AB 67 (Gorell) Post-Proposition 30 Freeze on Systemwide Student Fees and Tuition Increases expresses concerns about overall CSU funding and encourages the author to include exceptions in the case that adequate state general fund support is unavailable.

i. Request for a Task Force to Study California State University (CSU) Student Tuition Fees and Financial Aid Support again encourages the establishment of a task force to include CSSA, Chancellor’s Office staff and ASCSU.

I have been appointed by my ASCSU committee as an observer to the CalStateOnline board meetings. If I can convey any of your questions and concerns about CSO, please let me know. My first meeting is Wednesday, February 13.

With thanks to CSU Bakersfield’s senators for the use of their meeting notes.

Respectfully submitted,
Pat Kalayjian

**CFA Report - David Bradfield**- Bradfield reported that the CFA had their meeting with the governor and they have their eyes on the budget. Bradfield reported that the CFA luncheon was today and there was a good turnout.

Open Forum- Heinze-Balcazar announced that Shana Redmond would be at DH on February 11, 2013 at 2:30 p.m. in the LSU to lecture on “The Black Woman Worker and the Making of An Anthem”

Meeting Adjourned
California State University, Dominguez Hills  
Academic Senate Resolution  
Faculty Resolution 13-02  
First Reading  

Resolution Institutionalizing Budget Transparency and Shared Governance Practices at CSUDH  
as restored by Interim-President Willie J. Hagan  

WHEREAS: Dr. Willie J. Hagan joined the CSUDH family as interim-president on June 11,  
2012, determined to transform CSUDH into a “National Laboratory and Model for Student  
Academic Success” on the basis of shared and collegial governance; and  

WHEREAS: Since his arrival, Dr. Willie J. Hagan has worked tirelessly to improve  
communication and consultation between university administration and all of the university’s  
constituents, both on campus and in the community; and  

WHEREAS: In the spirit of transparency, Dr. Willie J. Hagan organized and actively led two  
unprecedented University Budget Town Hall Meetings (October 15, 2012 and December 4,  
2012) during which he provided faculty, students and staff with full and unrestricted access  
to the budget for the entire university, gave an overview of the fiscal issues facing the campus,  
and publicized the principles that will guide budget planning under his administration; and  

WHEREAS: During the course of the two University Budget Town Hall Meetings, Dr. Willie J.  
Hagan advocated for CSUDH student success by making the hiring of new faculty and staff,  
faculty and staff development, and additional course offerings priorities in the Budget Planning  
for 2012/2013; and  

WHEREAS: The University Budget Town Hall Meetings made public the existence of  
approximately $11.8 million in one-time operating funds, of which $600,000 was immediately  
allocated to support faculty research and creative activities, with an additional $450,000 set  
aside for Faculty and Staff Development, and $25,000 for Library Professional Development;  
and  

WHEREAS: Dr. Willie J. Hagan demonstrated a commitment to “collegial governance” by  
restructuring the University Budget Committee to include faculty representatives from every  
college and by giving it the authority to review all funds and recommend strategies for  
administrative efficiency and revenue enhancement; be it therefore  

RESOLVED: That the AS CSUDH commend Dr. Willie J. Hagan for restoring budget  
transparency and shared governance, bringing the university into alignment with Board-endorsed  

12012/2013 variables impacting CSUDH Budget: 1) CSUDH 2011-2012 budget reduction $2.7 million, 2) CSUDH  
budget funding levels based on exceeding enrollment target of 9425 by 5%; 3) Chancellor’s Office provision of one-  
time monies ($1.8 million to CSUDH) from Continuing Education reserve, 4) Chancellor allocated one-time
guidelines that recommend "participation by the faculty in budgetary matters, particularly those directly affecting the areas for which the faculty has primary responsibility," and be it further

RESOLVED: That the AS CSUDH recommend that beginning in Fall 2013, the CSUDH President’s Office in cooperation with the University Budget Committee hold an annual University Budget Town Hall Meeting at the beginning of every Fall semester and if necessary, after the May revise during the following Spring semester. These meetings shall present faculty, students and staff with full and unrestricted access to the budget for the entire university, shall provide a full and honest overview of the fiscal issues facing the campus, and shall publicize the principles and the processes that will guide budget planning; and be it further

RESOLVED: That a copy of this resolution be distributed to the Chancellor, the Board of Trustees, the ASCSU, all campus senates, and the Associated Students Incorporated at CSUDH.

\[2 \text{ "Report of the Board of Trustees’ Ad Hoc Committee on Governance, Collegiality, and Responsibility in the California State University, 1985} \]
ACADEMIC SENATE
CALIFORNIA STATE UNIVERSITY DOMINGUEZ HILLS

ACADEMIC SENATE INFORMATION TECHNOLOGY COMMITTEE

PURPOSE:
The Academic Senate Information Technology (IT) Committee is charged with formulating, reviewing, and recommending policies and procedures related to the academic uses of IT. Such policies and procedures include but are not limited to access and utilization of IT by campus constituencies, privacy and security of information systems, curricular uses of information technology. The committee may also receive, share and promote information concerning the appropriate uses of IT among all members of the university. The Academic Senate IT Committee is an organizational committee of the Academic Senate, and serves as an advisory body on IT to the Academic Senate as well as to other members of the university community.

To carry out the above charge, the Senate IT Committee shall define short- and long-term objectives, delegate tasks to accomplish the objectives, and complete a report and evaluation to the Academic Senate, to include: (i) a statement of work completed and work planned but not completed; (ii) recommendations for the agenda of the Senate IT Committee for the following year; (iii) proposals for Academic Senate consideration. The chair of the committee will give said report annually at a regularly scheduled meeting of the Academic Senate, and may give additional reports to the Academic Senate at the request of the Chair of the Academic Senate.

MEMBERSHIP AND ELECTION OF MEMBERS:
1. The voting membership shall consist of a single representative from each college (including the College of Extended and International Education, and the Library), and additionally will have two representatives from Associated Students Inc., with voting members to serve two-year terms. Representatives of each college are to be elected by the constituent college faculty.
2. The non-voting members shall consist of one designee each appointed by the President, the Provost, the Vice-President of Enrollment Management and Student Affairs, the Vice-President of Administration of Finance, the Chief Information Technology Officer, and the Faculty Development Center.

OFFICERS:
The voting members shall elect a faculty member as chair. The term of the chair shall be one year. A chair is eligible to run for re-election.

This committee replaces the Advisory Committee on Academic Technology.
Division of Information Technology

Proposal for a Senate IT Committee

2013
Chris Manriquez

www.csudh.edu
Collaborate – Educate - Transform

Information Technology is integral to the success of the academic enterprise as a strategic differentiator

- Shared IT Vision – Common Lens for Solutions
  - Addressing local needs in an enterprise way – No silos
  - Secure, Accessible, Sustainable, Visionary, Collaborative

- Shared Governance and Collective Inputs
  - Standing technology working committees
  - University Governance structure

- Enterprise wide Rollout Methodology and Baseline
  - No Unit Left Behind / Cradle to Grave
  - Strategy driven around functional/technical union
  - Balance between input and rapid time to successful implementation
Shifts in First 60 Days

- Emphasize User Services
  - Supports all client facing break fix issues
  - Common ticketing and asset tools for computing
  - Campus wide inventory of computing assets and services
- Greater collaboration in Project Management
  - PM supports all implementations and rollouts
- Greater collaboration in all Academic Technologies
  - Not just the Learning management system
  - Co-location of support services
  - Supporting program and curricular development
- Move to Enterprise Applications from focus on CMS
  - Review and consideration of pre and post transaction processing
Present IT Governance Process

Source: IT Governance Document
Integrated Technology Strategies

- Access
  - Laptop, Desktop, Mobile Devices, Computer, etc.
- Support/Training
  - Field & Phone, Classroom, Online, etc.
- Academic Technology
  - Virtual Computing Lab, Online Education, etc.
- Infrastructure
  - Virtualization, Cloud Computing, etc.
- Social Networking
  - Social Media & Collaboration
- Enterprise Portal
  - Mashups, Interface, Dashboard, etc.
- ERP
  - Data Mining, Data Warehouse, Business Process Re-engineering, etc.

Sustainable
Collaborative
Visionary

Information Security
Accessible Technology
Senate IT Committee
Chair: Academic Senate Faculty Member

Charge:
Refer to sample Academic Senate charge

Suggested Working Group Topics:
Learning Management System, CalStateOnline, Smart Classroom Technology Upgrades, Virtual Computing Lab, Academic Compute, Research Support, Storage Strategy, ...

Present Equivalent: No Present Senate Committee although Advisory Committee on Academic Technology exists
SAMPLE Charge:

The functions of the Information Technology Committee shall be:

- To formulate, review, and recommend all policies and procedures, and to examine issues related to the academic uses of information technology and to promote among various campus constituencies the appropriate use of on- and off-site technologies for instruction, learning, research, and campus operation.

Continued...
SAMPLE Charge:

These include but are not limited to:

- Access and utilization
- Privacy and security of information systems
- Supporting and informing curricular uses of information technology
- Receiving, sharing, and promoting information among all members of the university community concerning the appropriate uses of information technology
- Acting as an advisory body on information technology to the Academic Senate as well as to other members of the university community
- Provides input to Information Technology continuous improvement of applications and services

Continued...
SAMPLE Charge:

- To carry out the above, the Information Technology Committee shall:
  - Define short and long term objectives and delegate tasks to accomplish the objectives for the new year
  - Complete a year-end report and evaluation to include: i) a statement of work accomplished and work planned but not accomplished, ii) recommendations for the following year’s agenda, and iii) proposals for Academic Senate consideration
Senate IT Committee
Chair: Academic Senate Faculty Member

Sample Members:

Voting Members:
- Academic Senate Faculty Member (Chair)
- Representative (College of Arts and Humanities)
- Representative (College of Business Administration and Public Policy)
- Representative (College of Extended and International Education)
- Representative (College of Natural and Behavioral Sciences)
- Representative (College of Professional Studies)
- Representative (Library)
- Representative – 2 (ASI)

Non-voting Members:
- Designee (President)
- Designee (VP Academic Affairs)
- Designee (VP Enrollment Mgt. & Student Affairs)
- Designee (VP Admin & Finance)
- Designee (CITO)
- Designee (University Advancement)
- Designee (Faculty Development Center)
Senate IT Committee
Chair: Academic Senate Faculty Member

- Examples of items the committee might review and provide feedback to the CITO and Academic Senate are as follows:
  - Recommendation for and discussion of the results of IT service related surveys (EDUCAUSE, technology, LMS...)
  - Discussion and recommendation regarding an RFP for Cloud Solution Strategies
  - Smart Classrooms – subcommittee to evaluate and make suggestions on the designs
Examples continued:

- Compare LMS's and instructional toolsets
- Computer Classroom Security Standards
- Instructional Materials Accessibility Plan
- The California State University System-Wide Responsible Use Policy
- Classroom Technology Support Training Materials
- Pilot group for Information Security Training and provide feedback
Questions?
Report of the Task Force to Review
The Structure of the
College of Professional Studies (CPS):

Brief Review for the CSUDH Academic Senate

February 6, 2013
Background

• The report is available on the CSUDH web site:

Charge to the Task Force

• The Task Force will assess challenges and opportunities of the current College of Professional Studies organizational and administrative structures;

• and identify and recommend the most effective organizational and administrative structures in supporting the missions and accreditation of the Schools of Education, Nursing, and Health and Human Services.
Task Force Members

• **Chair:** Dr. Ramon S. Torrecilha,
  Provost and Vice President, Academic Affairs

• **Vice Chair:** Dr. Keith O. Boyum, Special
  Assistant to the President

• Dr. Leena Furtado, Professor of Graduate
  Education (Academic Senate rep.)

• Dr. John Davis, Associate Professor of
  Teacher Education (AA PEC rep.)
Task Force Members

Faculty Representatives:

• Dr. James Cantor, Professor of Teacher Ed.
• Dr. Jamie Dote-Kwan, Professor of Special Ed.
• Dr. Cynthia Johnson, Professor of Nursing
• Dr. Pamela Krochalk, Prof. of Health Sciences
• Dr. Adriean Mancillas, Prof. of Graduate Educ.
Executive Summary

This task force recommends the (re)establishment of an independent College of Education at California State University, Dominguez Hills, and recommends a time line for action relative to this basic recommendation that would result in hiring visionary Dean of Education following a nation-wide search by June 2013.
Executive Summary

The Logic of Decision. Convened by the President in order to review the current structure of the College of Professional Studies, and to recommend whether to (re)establish Education as a separate college, the task force first sought to identify the criteria to be used in making such a recommendation.

- What criteria, should be evoked in deciding to set a suite of academic programs in an independent college?
Executive Summary

• 6 Criteria were identified.
• Three criteria were academic:
  1. whether to *aspire* to special significance in a set of academic programs, based on mission;
  2. whether Education *already has achieved* distinction, suiting them for status as an independent college;
  3. whether college status for Education would amount to a useful *tool* for achieving university mission and vision.
Executive Summary

• The task force found that Education qualifies for college status on all three.

• Our analysis is provided in Appendix A.
Executive Summary

- A **fourth** criterion focused on the **sufficiency** and **sustainability of resources**.

- The task force concluded that the relatively expensive programs to be housed in an independent College of Education might well need to be balanced by programs that are less expensive to mount at a level consistent with achievement of their missions.

- Some of this balance may happen within academic affairs, but outside of an independent College of Education.

- Our detailed analysis is found in Appendix C. Also relevant is the analysis contained in Appendix B, which seeks to forecast demand for programs in Education – the strength of FTES production.
Funding Issues

• If Education is made a separate college, the relatively expensive programs in Education and educator preparation will require, at least in the medium term, funding support that is nominally accrued by other state-supported programs in the university.

• However, at the close of Appendix B we suggest that there may be ways that Education programs can “grow” the FTES served.

• We also note the possibility of a non-FTES earnings contribution that Education may make to the university through Calstate Online.

• With the leadership of a visionary Dean of Education, finances and budget support may be brought to a suitable equilibrium, satisfactory to the provost and other stakeholders in a College of Education.
Funding Issues: Appendix C

• Students in Education Typically Pay Higher Tuition and Fees Than Most Other CSUDH Students.

• Students pursuing Multiple and Single Subject credentials pay "Teaching Credential" rates. Even more sharply: Since PPS, EAD, and SPE are credentials combined with MA degrees, those students are paying "Graduate Student" fees. Among students served by the current School of Education, only Liberal Studies students pay the lowest fee of $6,593.
Funding Issues: Appendix C

- Student Category  Tuition and Fees Required

Teaching Credential Students:
  - Full-time $6,971 (incl. campus-based fees = $623)
  - Part-time $4,307 (incl. campus-based fees = $623)

Graduate Students:
  - Full-time $7,361 (incl. campus-based fees = $623)
  - Part-time $4,529 (incl. campus-based fees = $623)

- The point is that the programs / students described here as relatively expensive may not constitute a *per se* drag on the university budget
Funding Issues: Appendix C

- Estimated New Costs for Establishing a College of Education
- Dean Salary + Benefits: $207k - $235k
- Academic Resources Mgr + Benefits: $125k
- One-Time Costs: Search firm; ads; relocation; other: $96k
Executive Summary

- A fifth criterion is to seek balance within the college that houses Education –
- to include low-cost programs alongside the typically higher-cost *in the same college*.
- That intra-college balance might afford a dean rather more control than when such balancing happens across colleges, within academic affairs (where a provost would have a decisive say).
- In the end, the task force does **not** recommend such a suite of programs for a re-established independent College of Education. We do, however, suggest directions that a visionary dean might consider in “earning” some resources.
Executive Summary

• A sixth criterion, while not decisive, may be probative. It is: what do other CSU campuses do?

• If CSU Dominguez Hills were to (re)establish an independent College of Education, it would be well in consonance with decisions made by sister CSU campuses.
<table>
<thead>
<tr>
<th>Education (one word only)</th>
<th>Channel Is.; Fullerton; LB; LA; Northridge; Sacramento; SB; SD; SF; SJ; Sonoma; Stanislaus</th>
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<tr>
<td>Science &amp; Mathematics</td>
<td>San Luis Obispo</td>
</tr>
</tbody>
</table>
Recommendations and Judgments

With the leadership and full agreement of the Provost and Vice President of Academic Affairs, the task force consensus is that accreditation is an institutional priority, which must be supported – and will be supported under any foreseeable circumstance. To that end, the task force recommends re-establishing the structure that supports accreditation. We recognize that staffing will be required at a level sufficient to implement and coordinate the Unit Assessment System.
Recommendations and Judgments

We identify three broad strategies worth consideration in any quest to bolster FTES served, and the closely related phenomenon of income earned for the university. They are

• focusing on widening service areas, including via Cal State Online;

• targeting particular constituencies / communities where in fact demand may be strong for newly prepared education professionals; and

• working with partners who also have a stake in strong performance for public education in California to initiate and support policy choices to achieve that improved future.
Recommendations and Judgments

All of these things call for strong and visionary leadership that can collegially develop plans of action that capitalize on what CSUDH does well now, and build capacity in supplying what is demanded in terms of prepared teachers and other education professionals.

They call for a Dean of Education
Estimated Impacts on Other Units Now Housed Within CPS

Even as Education programs will, in our view, benefit from the dedicated leadership of a Dean of Education, so also would a dean bring benefits to the college that comprises the Schools of Health and Human Services, and of Nursing.

- A dean for the two (HHS and Nursing) would not have to divide his or her time among three schools – but rather between two.
Estimated Impacts on Other Units
Now Housed Within CPS

Serious consideration should be given to moving away from the “Director and Associate Dean” structure. The School of Nursing could simply be led by a Director.

- There may be some advantages for the Nursing school director in being a faculty member. It may be that a faculty director could participate in retention—tenure—promotion decisions, as a department chair does; and that is something foreclosed now as a role or job for Associate Deans / Directors.
Estimated Impacts on Other Units Now Housed Within CPS

- We make no recommendation relative to whether to keep the College of Professional Studies name, to call the unit a College of Health and Human Services (that would include a School of Nursing), or to make some other choice. Faculty should be consulted on the matter.
Estimated Impacts on Other Units Now Housed Within CPS

• The dean of the college (of HHS or other name) should engage the faculty in planning for the unit without Education.

• As Education may well wish to consider, so also should the other two schools make assessments relative to whether participation in Cal State Online could prove beneficial for achieving missions and as financial stability.
Estimated Impacts on Other Units Now Housed Within CPS

- *Separating Education should constitute no budgetary threats to the Schools of HHS and of Nursing.*
Estimated Impacts on Other Units Now Housed Within CPS

The task force is mindful of relationships between and among the academic programs now housed with Education in the College of Professional Studies.

• We recommend that Education, Health & Human Services, and Nursing units continue, and even seek to enhance, efforts to collaborate across organizational boundaries.
Estimated Impacts on Other Units
Now Housed Within CPS

• We recommend that the provost and president seek appropriate faculty consultation and, following that, move forward with reasonable dispatch to hire a Dean of Education and re-establish the college. We envision searches for two deans (Education; HHS) being complete by June 2013.